



Republic of the Philippines
Department of Education
Region VI – Western Visayas
DIVISION OF CAPIZ
Banica, Roxas City

March 7, 2022

Division Memorandum

No. 061 s. 2022

**DISTRICT ROLL -OUT FOR THE ORIENTATION - WORKSHOP ON THE CRAFTING OF
AIP YEAR 2 VIS-A VIS REVISITING SIP SY-2021-2023 CUM LEVELING UP
SCHOOL -BASED MANAGEMENT LEVEL OF PRACTICE AMIDST PANDEMIC**

To: Acting Assistant Schools Division Superintendent
Chief Education Program Supervisors
Education Program Supervisors
Public Schools District Supervisors
District SBM Coordinators
Elementary School Heads

1. In line with the Division Memorandum No. 043 re: Corrigendum to Division Memorandum No. 006 s. 2022, Division Memorandum N. 016 and Division Advisory No. 028s. 2022, The conduct of the **District Roll- Out for the Orientation- Workshop on the Crafting of AIP Year 2 Vis-à-vis Revisiting SIP SY 2021-2023 Cum Leveling Up School -Based Management Level of Practice Amidst Pandemic** will be on **March 10 & 11, 2022**.
2. Participants to the District Roll-out are all school heads in the district. The District Core trainers who were trained during the Division Workshop will serve as the trainers. Public Schools District Supervisors will be the lead trainers in their respective district.
3. Below are the following schedules for your guidance.

March 10-11, 2022 – District Roll- out for the Orientation- Workshop on the Crafting of AIP Y1 vis-à-vis Revisiting SIP SY 2021-2023 Cum Leveling Up School -Based Management Level of Practice Amidst Pandemic

March 14-18, 2022 – Submission of Annual Implementation Plan Year 1 (2022) to the Division Office c/o Receiving Section

March 21-31, 2022 – School Level School Self-Assessment of SBM Level of Practice for SY 2020-2021

April 7-8, 2022 - Submission of District Consolidated SBM Level of Practice Results for SY 2020-2021 c/o Division Receiving Section.

4. A Division Monitoring Team shall be tasked to monitor the conduct of the said activities.
5. Expenses relative to the conduct of this activities shall be chargeable against school MOOE Fund subject to the usual accounting and auditing rules and regulations.
6. Immediate dissemination of this memorandum is desired.

SALVADOR O. OCHAVO, JR., EdD., CESO V
Schools Division Superintendent
MAR 07 2022

Enclosure: none

Reference:

To be indicated in the Perpetual Index under the following subjects:

Assessment Policy Students Pupils School Heads Rating