Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

13 NOV 2026

DIVISION MEMORANDUM
No. 602 s. 2026

CAPACITY BUILDING FOR THE DIVISION SCREENING AND ACCREDITATION COMMITTEE (DSAC)

To: OIC-Assistant Schools Division Superintendent
OIC-Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Heads of Private, Public and Elementary, Secondary, and Integrated Schools
All Others Concerned

1. In line with the preparations for the conduct of the 2027 Western Visayas Regional Athletic Association (WVRAA) Meet, and pursuant to the Regional Memorandum on the Capacity Building for the Division Screening and Accreditation (DSAC) Committee, the Schools Division of Capiz shall host the conduct of the Capacity Building for the Division Screening and Accreditation Committee on November 19, 2026, at a venue will be announced later.

2. This activity aims to strengthen the knowledge, competencies, and technical capabilities of the Division Screening and Accreditation Committee (DSAC) members in the effective implementation of screening and accreditation procedures for learner-athletes. Specifically, it aims to:

a. Enhance the knowledge and competencies of DSAC members on the policies, guidelines, and procedures governing the screening and accreditation of learner-athletes;
b. Standardize the screening and accreditation processes across schools to ensure consistency, transparency, fairness, and compliance with existing DepEd policies;
c. Strengthen the capacity of DSAC members in evaluating, verifying, and validating the eligibility and documentary requirements of learner-athletes;
d. Clarify the roles, functions, and responsibilities of DSAC members in ensuring the integrity and credibility of the screening and accreditation process; and
e. Establish a coordinated and systematic approach in addressing accreditation-related concerns and ensuring the efficient conduct of sports competitions at all levels.

3. Attached to this Memorandum as Enclosure No. 1 is the list of Schools Division of Capiz participants and Working Committees involved in the conduct of the activity.

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Website: http://depedcapiz.ph

4. All SDO-Capiz participants are advised to bring their relevant reference materials, existing guidelines, and other necessary documents to facilitate the discussions, workshops, and actual demonstration of the screening and accreditation procedures.

5. The active participation and cooperation of all concerned are hereby enjoined to ensure the successful conduct of this capacity-building activity and the effective implementation of the screening and accreditation process for the 2027 WVRAA Meet.

6. The food of the participants during the conduct of the activity shall be charged against the downloaded Program Support Fund intended for the hosting of the 2027 WVRAA Meet, subject to the availability of funds and the usual accounting and auditing rules and regulations. Travel expenses and other incidental expenses of participants shall be charged against their respective local funds, subject to the availability of funds and existing government accounting and auditing rules and regulations.

7. Wide and immediate dissemination of this Memorandum is enjoined.

ROEL F. BERMEJO
Schools Division Superintendent

Encl.: As stated
Reference: As stated
To be indicated in the Perpetual Index
under the following subject
PARTNERSHIPS,
PROGRAMS,
ACTIVITIES,
SPORTS

Republic of the Philippines
Department of Education
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SCHOOLS DIVISION OF CAPIZ

Enclosure No. 1 to Division Memorandum No. 602, s. 2026

LIST OF PARTICIPANTS AND WORKING COMMITTEES

A. SDO-CAPIZ DSAC PARTICIPANTS

NO.	NAME	STATION
1.	Tanya Venussa D. Morales	Aglalana Integrated School
2.	Joel J. Degoma	Leodegario Deocampo Sr. NHS
3.	Grace De Ado	Manoling Elementary School

B. SDO-CAPIZ WORKING COMMITTEES

COMMITTEE	NAME	STATION
ICT/Physical Arrangement	1. Emmanuel V. Lati	SDO
	2. Vincent D. Lausa	Dumalag Central NHS
	3. Erden Gentolia	Pontevedra NHS
Secretariat	4. Ann Marie D. Villamor	SDO
Program	5. Yzarda Claudette Ballera	SDO
TA-Sports	6. Ralph Quejada	SDO
Food and Token	7. Denmark Llanera	SDO
	8. Cecil Diocson	SDO
	9. Sharon Barrientos	SDO
Protocol	10. Ronald Dile	SDO
	11. Romar Jaravelo	SDO
Transportation	12. Francis Embucado	SDO
	13. Jim Duenas	SDO

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