Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

11 NOV 2026

DIVISION MEMORANDUM
No. 595 , s. 2026

CONDUCT OF THE LOGO-MAKING CONTEST FOR THE 2027 WESTERN VISAYAS REGIONAL ATHLETIC ASSOCIATION (WVRAA) MEET

To: Assistant Schools Division Superintendent
OIC – Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Heads of Public Elementary, Secondary and Integrated Schools
All Other Concerned

1. In preparation for the 2027 Western Visayas Regional Athletic Association (WVRAA) Meet, the Capiz School Sports Council shall conduct a Logo-Making Contest to develop an official logo that will represent the identity, values, and aspirations of the upcoming regional sporting event.

2. Anchored on the official theme, "**One Region, One Spirit, One Victory**" the contest aims to encourage creativity and artistic expression while promoting regional identity, unity, sportsmanship, and athletic excellence. Participants are encouraged to incorporate recognizable elements representing Western Visayas into their designs while ensuring that the logo remains simple, distinctive, memorable, and adaptable to various applications, including uniforms, banners, medals, tarpaulins, and other official WVRAA materials.

3. The contest is open to all citizens of the Province of Capiz who meet the eligibility and submission requirements specified in the attached Guidelines for the Logo-Making Contest.

4. The following important details shall be observed:

a. **Official Theme:** One Region. One Spirit, One Victory.
b. **Submission Deadline:** November 23, 2026
c. **Cash Prizes:**

First Place	:	Five Thousand Pesos (₱5,000.00)
Second Place	:	Three Thousand Pesos (₱3,000.00)
Third Place	:	Two Thousand Pesos (₱2,000.00)

5. All participants are reminded that entries must be original creations. The use of artificial intelligence (AI) tools or platforms in generating, creating, modifying, or substantially enhancing any portion of the logo is strictly prohibited. Participants may use Adobe Photoshop or other comparable photo-editing or graphic-design software in developing their entries.

Address: Banica, Roxas City
Contact Number: (036) 6518 456/0968-869-5867
Email Address: capiz@deped.gov.ph
Website: http://depedcapiz.ph

6. The winning logo shall be adopted as the official logo of the 2027 WVRAA Meet and shall become the property of the Capiz School Sports Council upon the execution of the necessary acknowledgment and assignment documents, subject to applicable intellectual property laws and regulations.

7. The complete contest guidelines, including the eligibility requirements, design specifications, submission procedures, judging criteria, disqualification provisions, and ownership of the winning entry, are attached as **Enclosure No. 1** and shall form an integral part of this Memorandum.

8. All concerned are hereby enjoined to disseminate this Memorandum and its enclosure through their respective communication channels to encourage qualified individuals to participate in the contest.

9. For information, guidance, and appropriate action.

ROEL F. BERMEJO
Schools Division Superintendent

Enclosure: As stated
Reference: None
To be indicated in the Perpetual Index
under the following subjects:

ATHLETICS
CONTEST
SPORTS
YOUTH DEVELOPMENT

ANNEX A

GUIDELINES FOR THE LOGO-MAKING CONTEST

2027 WESTERN VISAYAS REGIONAL ATHLETIC ASSOCIATION (WVRAA) MEET

I. RATIONALE

The 2027 Western Visayas Regional Athletic Association (WVRAA) Meet is a significant sporting event that brings together student-athletes from across the region to celebrate athletic excellence, sportsmanship, unity, discipline, and camaraderie.

As the Province of Capiz prepares to host this prestigious event, establishing a distinctive visual identity through an official logo is essential in promoting the spirit, values, and aspirations of the 2027 WVRAA Meet.

In this regard, the Capiz School Sports Council shall conduct a Logo-Making Contest to provide an avenue for creative expression and showcase the artistic talents of bona fide residents of the Province of Capiz. The winning design shall serve as the official logo of the 2027 WVRAA Meet and shall represent the collective identity and sporting spirit of Western Visayas.

II. OBJECTIVES

The contest aims to:

1. Develop an original, creative, and meaningful logo that embodies the official theme of the 2027 WVRAA Meet;
2. Showcase the artistic skills, creativity, and talents of bona fide residents of the Province of Capiz;
3. Promote regional identity, unity, sportsmanship, excellence, discipline, and camaraderie through visual design;
4. Encourage creative interpretations of the cultural, geographical, and sporting identity of Western Visayas; and
5. Establish an official logo that will represent the 2027 WVRAA Meet in its promotional materials, publications, merchandise, and other official activities.

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III. OFFICIAL THEME

The logo design must be anchored in the official theme of the 2027 WVRAA Meet:

"ONE REGION. ONE SPIRIT, ONE VICTORY."

The design must creatively communicate the following concepts:

- One Region – Unity, solidarity, and shared identity among the schools division offices of Western Visayas;
- One Spirit – Sportsmanship, camaraderie, determination, teamwork, and the collective passion for sports; and
- One Victory – Excellence, achievement, perseverance, and the pursuit of success through sports.

IV. ELIGIBILITY

1. The contest is open to all bona fide residents of the Province of Capiz who are eighteen (18) years old and above on the date of submission, regardless of employment, school, or organizational affiliation. For purposes of this contest, a bona fide resident is a person whose actual place of residence is in the Province of Capiz.

2. Participants must submit proof of age and proof of residency in the Province of Capiz. Acceptable documents include a valid government-issued identification card showing the participant's date of birth and Capiz residential address, or a valid government-issued identification card showing the date of birth together with a Barangay Certificate of Residency issued by the participant's barangay in Capiz. The Contest Organizing Committee may verify the submitted documents.

V. LOGO DESIGN REQUIREMENTS

All entries must comply with the following design requirements:

1. **Relevance to the Theme**. The proposed logo must clearly reflect and embody the official theme, "One Region. One Spirit, One Victory." The design must communicate the values of unity, regional identity, sportsmanship, and athletic excellence.
2. **Regional Identity.** Participants are encouraged to incorporate recognizable elements representing the identity of Western Visayas, such as cultural symbols, geographical features, heritage, landmarks, and other meaningful representations of the region.

These elements should be thoughtfully integrated without making the design overly complicated or crowded.

3. **Simplicity and Distinctiveness.** The logo must be simple, distinctive, visually appealing, and memorable. It should effectively communicate its message without unnecessary details or excessive design elements.

4. **Versatility and Practical Application.** The logo must be adaptable to various applications, including but not limited to:

    - Athletic uniforms and sports apparel;
    - Banners and streamers;
    - Medals and award materials;
    - Tarpaulins and promotional materials;
    - Identification cards and certificates;
    - Digital publications and social media materials; and
    - Other official materials related to the 2027 WVRAA Meet.

5. **Originality and Authenticity.** The design must be the participant's original creation. It must not copy, imitate, or substantially reproduce existing logos, copyrighted artwork, or designs belonging to other individuals or organizations without proper authorization.

6. **Prohibition on Artificial Intelligence** (AI). The use of artificial intelligence tools or platforms to generate, create, modify, or substantially enhance any portion of the logo entry is strictly prohibited. All design elements must be created by the participant using conventional digital design techniques.

7. **Appropriate Content.** The logo must be respectful, inclusive, and appropriate for a regional sporting event. It must not contain offensive, discriminatory, or otherwise inappropriate elements.

8. **Design Explanation.** Each logo entry must be accompanied by a brief design explanation of not more than 200 words, consisting of one to two paragraphs, outlining the concept, symbolism, colors, and other design elements incorporated into the logo, as well as their significance and connection to the official theme, "One Region. One Spirit, One Victory."

VI. TECHNICAL REQUIREMENTS

Each participant must submit the following:

1. **Digital Logo File.** A high-resolution logo in PNG and/or JPEG format.
2. **Editable Source File.** The original editable file in PSD or an equivalent format compatible with the software used to create the design.
3. **Concept Explanation.** A brief written explanation describing the concept, symbolism, and elements incorporated into the logo.
4. **Declaration of Originality and AI-Free Design.** A duly accomplished and signed copy of the prescribed declaration form (Annex B).
5. **Participant Information. Complete name, date of birth, age, complete residential address (barangay and municipality/city), and contact information.**
6. **Proof of Age and Residency. A copy of a valid government-issued identification card showing the participant's date of birth and Capiz residential address; or a valid government-issued identification card showing the date of birth together with a Barangay Certificate of Residency issued by the participant's barangay in Capiz.**

VII. SUBMISSION OF ENTRIES

1. All entries, together with the required supporting documents, must be submitted on or before **November 23, 2026**.
2. Participants shall upload their complete entries and all required supporting documents to a designated Google Drive folder.
3. After uploading, participants shall send the Google Drive folder link to the official email address: **capiz@deped.gov.ph**, using the following email subject format:

   WVRAA 2027 LOGO-MAKING CONTEST – [FULL NAME OF PARTICIPANT]
4. The Google Drive folder must be configured with access set to **"Anyone with the link – Viewer"** to ensure that the Contest Organizing Committee can access and evaluate the submitted files.
5. Each submission must include the following:
   - Final logo artwork in high-resolution PNG and/or JPEG format;

- Editable source file in PSD or an equivalent format;
- Design explanation of not more than 200 words;
- Participant's full name and contact information;
- Proof of age and proof of residency in the Province of Capiz, as specified under Section IV of these Guidelines; and
- Duly accomplished and signed Declaration of Originality and AI-Free Design.

6. The participant's personal information and supporting documents must be uploaded separately from the logo artwork to facilitate impartial judging.
7. Participants are responsible for ensuring that all submitted files are complete, properly uploaded, and accessible through the provided Google Drive link.
8. Late, incomplete, inaccessible, or non-compliant submissions shall be disqualified.
9. Submission of an entry constitutes acceptance of these guidelines and the official contest mechanics.

VIII. CRITERIA FOR JUDGING

All qualified entries shall be evaluated by a duly constituted Board of Judges based on the following criteria:

Criteria	Percentage
Relevance to the Official Theme/Design Concept/Brief explanation	30%
Originality and Creativity	25%
Visual Impact and Aesthetic Appeal	20%
Symbolism and Representation of Regional Identity	15%
Versatility and Practical Application	10%

The decision of the Board of Judges, based on the approved criteria and evaluation procedures, shall be final.

IX. AWARDS AND RECOGNITION

The following cash prizes and certificates of recognition shall be awarded to the winners:

Placement	Cash Prize
First Place	₱5,000.00
Second Place	₱3,000.00
Third Place	₱2,000.00

The winning entry shall be adopted as the official logo of the 2027 WVRAA Meet, subject to the approval of the Capiz School Sports Council and any necessary technical adjustments.

X. OWNERSHIP AND INTELLECTUAL PROPERTY RIGHTS

1. All logo entries submitted to the contest shall become the property of the Capiz School Sports Council (CSSC) upon submission. The CSSC shall have the right to retain, reproduce, display, publish, adapt, modify, and use any submitted entry for official purposes related to the 2027 WVRAA Meet and other sports-related activities, subject to applicable laws.

2. By submitting an entry, each participant acknowledges and agrees to the foregoing ownership and grants the CSSC the necessary rights to use the submitted design without requiring further permission or compensation, except for the prizes awarded to the winning participants.

3. Participants warrant that their entries are original creations and do not infringe upon any existing copyright, trademark, or other intellectual property rights.

4. The participant shall remain properly acknowledged as the creator of the submitted design, consistent with applicable intellectual property laws, particularly the protection of moral rights.

XI. GROUNDS FOR DISQUALIFICATION

An entry may be disqualified on any of the following grounds:

1. Use of AI-generated elements or violation of the prohibition on AI-assisted design;
2. Plagiarism, copyright infringement, or unauthorized use of another person's work;
3. Failure to comply with the official theme, technical requirements, or submission guidelines;
4. Ineligibility because the participant is below eighteen (18) years old or is unable to establish bona fide residence in the Province of Capiz;
5. Submission of more than one entry by the same participant;
6. Submission of false or misleading information; or
7. Any violation of the provisions of these guidelines.

ANNEX B

DECLARATION OF ORIGINALITY AND AI-FREE DESIGN

2027 WESTERN VISAYAS REGIONAL ATHLETIC ASSOCIATION (WVRAA) MEET LOGO-MAKING CONTEST

Official Theme: "One Region. One Spirit, One Victory."

A. PARTICIPANT'S INFORMATION

Full Name: _____

Date of Birth: _____

Age: _____

Complete Residential Address (Barangay, Municipality/City, Capiz):

Contact Number: _____

Type of Government-Issued ID and ID Number: _____

Barangay Certificate of Residency (if required): _____

B. DECLARATION

I, the undersigned participant, hereby declare and certify that:

1. **Originality of Work.** The logo design I am submitting for the 2027 WVRAA Meet Logo-Making Contest is my own original creation. It has not been copied, reproduced, or substantially derived from another person's work or any existing copyrighted or trademarked design.
2. **AI-Free Design.** I personally conceptualized and created the submitted logo without using any artificial intelligence (AI) tool, platform, or application to generate, create, modify, or substantially enhance any part of the design.
3. **Compliance with Contest Guidelines.** I have read, understood, and agreed to abide by all the rules, requirements, and provisions stated in the official Guidelines for the Logo-Making Contest.
4. **Ownership of Submitted Entry.** I understand and expressly acknowledge that all entries submitted to the contest, whether winning or non-winning, shall become the

property of the **Capiz School Sports Council (CSSC)** upon submission. I agree that the CSSC may retain, reproduce, display, publish, adapt, modify, and use the submitted design for official purposes, subject to applicable intellectual property laws.

5. **Intellectual Property Rights.** I warrant that my submitted design does not infringe upon any copyright, trademark, or other intellectual property rights of another person or entity. I understand that my moral rights as the creator shall be respected in accordance with applicable laws.

Age and Residency. I certify that I am eighteen (18) years old or above and that I am a bona fide resident of the Province of Capiz. I understand that I may be required to present valid supporting documents to verify my age and residency.

6. **Truthfulness and Accountability.** I certify that all information provided in this declaration is true and correct. I understand that any false declaration, violation of the contest guidelines, or proven use of prohibited AI-generated content may constitute grounds for disqualification.

I hereby affix my signature to signify my understanding, acceptance, and agreement to the foregoing declarations.

C. PARTICIPANT'S CONFORMITY

Signature over Printed Name: _____

Date Signed: _____

For Contest Secretariat Use: _____

Documents Verified by: _____

Head of Office: