Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

30 OCT 2026

DIVISION MEMORANDUM
No. 560 s. 2026

PARTICIPATION IN THE LITERACY AND NUMERACY EXPO CUM TRAINING OF TRAINERS ON THE TECHNICAL ASSISTANCE ON THE INSTRUCTIONAL DELIVERY

To: OIC-Assistant Schools Division Superintendent
OIC-Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Heads of Public Secondary, Elementary and Integrated Schools
All Others Concerned

1. In line with the Regional Memorandum No. 1123 s. 2026 titled Literacy and Numeracy Expo Cum Training of Trainers on the Technical Assistance on the Instructional Delivery, the Schools Division of Capiz shall participate in the Literacy and Numeracy Expo Cum Training of Trainers on November 3-5, 2026 at Punta Villa Resort Inc. Arevalo, Iloilo City.

2. This activity aims to enhance the competencies of education personnel in providing effective technical assistance on instructional delivery, showcase innovative and evidenced-based practices in literacy and numeracy, and facilitate the sharing of effective strategies and best practices to improve learners' literacy and numeracy competencies.

3. The list of expected participants to this activity is found in Enclosure 1.

4. The identified participants are expected to actively engage in the activity and cascade the knowledge, skills, and strategies gained to concerned education personnel in their respective districts to strengthen the implementation of literacy and numeracy programs in the Schools Division of Capiz.

4. For participants with live-in accommodation (SDS, ASDS, OIC-CID and SGOD Chiefs), the first meal is dinner on November 3,2026 and the last meal will be afternoon snacks on November 5, 2026. Meanwhile, participants with live-out accommodation shall be provided with lunch and two snacks on November 4 and November 5, 2026

5. Expenses for the said activity is chargeable against the local funds, subject to the usual accounting and auditing rules and regulations.

6. School Heads of teacher-participants are advised to ensure strict adherence to the Time-on-Task Policy and ensure uninterrupted instructional delivery by employing a Substitution Plan during the conduct of this activity.

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7. This Memorandum serves as an Authority to Travel.

8. Immediate dissemination of and compliance with this Memorandum are desired.

FOR THE SCHOOLS DIVISION SUPERINTENDENT:

MA. SHARON S. BARRIENTOS
Administrative Officer V
In-Charge of the Division

Enclosure: As Stated
Reference:
To be indicated in the Perpetual Index under the following subjects

LITERACY **NUMERACY** **TECHNICAL** **ASSISTANCE**

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Enclosure No. 1 to Division Memorandum No. 560, s. 2026

LIST OF PARTICIPANTS

DISTRICT	MASTER TEACHERS		SCHOOL HEADS
	ELEMENTARY	SECONDARY	
CUARTERO	RONIE JIM C. HENSON	MARIETTA SEBIDO	MABINI ABELLANO
DAO	MARIAM JOY GAYATGAY	JOSELITO J. RAYMUNDO	ROSELA CAPULSO EVANGELINE FARA-ON MARIA RODA TOLORES
DUMALAG	ASUNCION ADELA G. LATOSA	JOHN STEPHEN F. PERALTA	MARY ANN F. TRAMBULO MYRA F. NERECENA
DUMARAO	ROSARIO H. HUMPAY	MIRA SOL F. BORRES	JOHNNY PUGON
IVISAN	CARMELITA LOVEREZ	BERGEN APAITAN	RAYMART BACLAS
JAMINDAN	JAYSON V. ESTACION	RICHARD CASTRO	LOLITA D. PALACIOS RANDOLF A. REYES
MAAYON	MARY GRACE D. FABILLON	ANALYN D. ALOVERA	JONEL SEMBRANO
MAMBUSAO EAST	JENNIFER LACORTE	DAVE LECIO	MARCELO ALAYON
MABUSAO WEST	JOWELYN ESPINOSA	RUBY LLANES	MARIE PAZ ALMALBIS
PANAY	RUBY BILLOSO	ERWIN B. DALIVA	LOURDES OROPIO
PANITAN	GENA D. DEOCAMPO	RAMIL DEGONES	MA. FIEL BRILLANTES
PILAR	JIENIFER M. CONTRERAS	ROCHELLE A. ALBAÑA	BENNY A. BLANCAVER PATRIANA BENLIRO MARIE LIEZEL DIAWARA
PONTEVEDRA	MARIA NORY A. CAPULSO	NEOLITA OLIVEROS	SATURNINA F. MAYO ANNA MAE BLANCAFLOR ALDA MALIBONG NOE BEBITA
PRES. ROXAS	AILYN A. BELDIA	MA. SARAH C. BAES	FRANCISCA PINOS ALLIEN URETA
SIGMA	LEONILA F. PIANSAY	GLADESA OBIEN	JANETH C. PALOMO
SAPIAN	SUSAN O. ONAYAN	ANNAROSE GAROLACAN	OLDIE OLANO
TAPAZ EAST	MA JOAN G. BEANIZA	CATHERINE GOLVEO	
TAPAZ WEST	LOURDES G. GINER	GERALDINE GIALOGO	ULDARICO G. CASTOR JR
CAPIZ NHS			CHARLIE BEGAS

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SDO PARTICIPANTS

ROEL F. BERMEJO	SDS	MARGGIE OBLIGACION	EPS
MARLON P. DESTREZA	OIC-ASDS	REYNALDO CRESPO	EPS
MERLIE J. RUBIO	OIC-CES, CID	ZALDY CAALAM	PSDS
RONALD DILE	SEPS-M & E	JUDITH P. TU	PSDS
ALAN VINCENT ALTAMIA	EPS	CALIN BERNALES	PSDS
ELENIA BARANDA	EPS	FE BAÑES	PSDS
RONIE RETERACION	EPS	MA. THERESA V. VILLAGRACIA	PSDS
ANDRES QUIACHON	EPS	REYNALDO AZCARRAGA	PSDS
RUTH GERVERO	EPS	LALAIN DELOS SANTOS	PSDS
EDWIN JASON DUEÑAS	EPS	GLENDA GERVERO	PSDS