Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

DIVISION MEMORANDUM
No. 534 s. 2026

22 OCT 2026

1ST WESTERN VISAYAS REGIONAL SPORTS BOARD MEETING IN PREPARATION FOR THE CONDUCT OF THE 2027 WESTERN VISAYAS REGIONAL ATHLETIC ASSOCIATION (WVRAA) MEET

To: OIC-Assistant Schools Division Superintendent
OIC-Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Heads of Private, Public and Elementary, Secondary, and Integrated Schools
All Others Concerned

1. In preparation for the hosting of the **2027 Western Visayas Regional Athletic Association (WVRAA) Meet**, the Schools Division of Capiz will host the **1st Western Visayas Regional Sports Board Meeting** on October 27, 2026 at Café Teraza, Circulo, Pueblo de Panay, Lawaan, Roxas City, Capiz, 8:00 AM to 3:00 PM to discuss and assess the overall readiness of the host division and concerned stakeholders for the safe, orderly, and successful conduct of the regional sports competition.

2. The meeting aims to:

a. Ensure the smooth, safe, and successful conduct of the 2027 WVRAA Meet;
b. Present updates on the preparation, improvement, and readiness of sports facilities, playing venues, equipment, and materials for each sporting event;
c. Provide updates on the readiness of designated billeting quarters and related support facilities;
d. Discuss the proposed schedule of activities and major preparations leading to the conduct of the Meet;
e. Review and clarify the technical guidelines and requirements for newly regularized sports; and
f. Identify priority concerns, establish appropriate courses of action, and agree on timelines and responsibilities to ensure the successful conduct of the Meet.

3. The meeting shall be attended by the concerned members of the Western Visayas Regional Sports Board, regional and division sports personnel, and other officials and personnel directly involved in the planning, preparation, and implementation of the 2027 WVRAA Meet.

DepED DEPARTMENT OF EDUCATION
BAGONG PILIPINAS
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Website: http://depedcapiz.ph

4. Attached to this Memorandum as Enclosure No. 1 is the list of Schools Division of Capiz personnel involved in the conduct of the activity.

5. This Memorandum serves as the Authority to Travel of all participants in connection with said activity.

6. Travel and other operational expenses incurred in connection with the conduct of the activity may be charged to Regional Office 6 downloaded funds, School Maintenance and Other Operating Expenses (MOOE), and/or other available sources of funds, subject to fund availability, and to the usual accounting and auditing rules and regulations.

7. Wide and immediate dissemination of this Memorandum is enjoined.

FOR THE SCHOOLS DIVISION SUPERINTENDENT

MERLIE J. RUBIO, EdD
Education Program Supervisor – Filipino
OIC, Office of the Chief Education Supervisor, CID
In-charge of the Division

Encl.: As stated
Reference: As stated
To be indicated in the Perpetual Index
under the following subject
PARTNERSHIPS,
PROGRAMS
ACTIVITIES,
SPORTS

Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

Enclosure No. 1 to Division Memorandum No. 534, s. 2026

LIST OF SCHOOLS DIVISION OF CAPIZ PERSONNEL

	NAME	FUNCTION
1	DR. MARLON P. DESTREZA	ASDS
2	DR. EDNA AZCARRAGA	OIC CHIEF, SGOD
3	ANN MARIE VILLAMOR	SECRETARIAT
4	AILEEN MAY ISIDERIO	SECRETARIAT
6	RALPH QUEJADA	DSSTA 1
7	AYELLE CZARINA BALLERA	FACILITATOR
8	MALOU PENIANO	FACILITATOR
9	BRYLLE BUNDALAN	ITO
10	RONIE C. RETERACION	EPS/DSO/SCHEDULE OF GAMES
11	YZARDA CLAUDETTE BALLERA	DIVISION INFORMATION OFFICER
12	DR. REYNALDO CRESPO	CHAIRMAN, PLAYING VENUES AND DEVELOPMENT
13	ZALDY CAALAM ENGR. MARLON CLARITO	CHAIRMAN, BILLETING QUARTERS
14	REYMART BACLAS	CHAIRMAN, COMPETITION EQUIPMENT AND SUPPLY COMMITTEE
15	DR. LOURDELYN FUENTES	DENTIST III
16	CANDELARIA TALABUCON	NURSE II

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