Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

DIVISION MEMORANDUM
No. 532 s. 2026

22 OCT 2026

COMMITTEE CHAIRPERSONS VIRTUAL MEETING IN PREPARATION FOR THE HOSTING OF THE WESTERN VISAYAS REGIONAL ATHLETIC ASSOCIATION (WVRAA) MEET 2027

To: OIC-Assistant Schools Division Superintendent
OIC-Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Heads of Private, Public and Elementary, Secondary, and Integrated Schools
All Others Concerned

1. In preparation for the hosting of the 2027 Western Visayas Regional Athletic Association (WVRAA) Meet by the Schools Division of Capiz, in collaboration with the Provincial Government of Capiz, all Committee Chairpersons are hereby directed to attend a virtual meeting on October 29, 2026 (Thursday), from 8:00 AM to 12:00 NN.

2. The meeting aims to finalize the committees' plans, budgetary requirements, and procurement needs to ensure timely implementation and completion of preparations for the hosting of the 2027 WVRAA Meet in Capiz within the November 2026 deadline.

3. The Secretariat Committee shall facilitate the virtual meeting and ensure active participation. All Committee Chairpersons are expected to join on time with a stable internet connection and present their respective inventory records, proposed activities, itemized budgets, and procurement needs for consolidation and appropriate action in preparation for the 2027 WVRAA Meet in Capiz.

4. Attached to this Memorandum as Enclosure No. 1 is the list of **Chairpersons of the different Working Committees.**

5. Wide and immediate dissemination of this Memorandum is enjoined.

FOR THE SCHOOLS DIVISION SUPERINTENDENT

MERLIE J. RUBIO, EdD
Education Program Supervisor – Filipino
OIC, Office of the Chief Education Supervisor, CID
In-charge of the Division

Encl.: As stated
Reference: As stated
To be indicated in the Perpetual Index
under the following subject
PARTNERSHIPS, ACTIVITIES, SPORTS

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Enclosure No. 1 to Division Memorandum No. 532, s. 2026

HOSTING COMMITTEE CHAIRPERSONS FOR WVRAA MEET 2027

	COMMITTEE	CHAIRPERSON
1	Opening Program	Charlie D. Begas
2	Grandstand Management	Micle Haguisan
3	Governors Night	Marlon P. Destreza
4	Manual of Operations & Publication	Merlie J. Rubio
5	Technical Lights, Sounds, & Led Wall	Ernesto Fulgencio
6	Secretariat	Ann Marie D. Villamor
7	Program And Emcee	Yzarda Claudette Ballera /Edwin Jason Duenas
8	Protocol	Marie Paz Almalbis
9	Token For Guests and VIP's	Ma. Sharon S. Barrientos
10	Medical/Dental First Aid And Emergencies	Dr. Dionirose L. Duron & Dr. Lourdelyn Fuentes
11	Disaster Risk Reduction & Operation And Help Desk Centers	Glenda Marie Botin
12	Beds And Bedding	Alan Vincent Altamia
13	Parade (Opening & Closing)	Geroe Odicta
14	Recognition And Awards Trophies And Certificates	Elenia P. Baranda
15	Documentation, Media	Merlie J. Rubio / Yzarda Ballera
16	Hotel Reservations for the VIP's	May Evan Dela Cruz
17	Billeting Schools And Accommodation	Zaldy Caalam/Engr. Marlon Clarito
18	Tourism Promotion And Streamers	Romar Jaravelo
19	Sports Forums, Solidarity Meetings & Refresher Course Programs	Yzarda Claudette Ballera & Edwin Jason Duenas
20	Security/Traffic	Ronilo B. Tu

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21	Transportation	Francis Librando
22	Parking Areas	Elphege Paclibar
23	Sports Equipment For Competitions And Supplies	Reymart Baclas/ Rhodela Martinez
24	Schedule Of Games	Ronie C. Reteracion
25	Invitations And Communication	Eddie Arcenas
26	Identification& Development Of Playing Venues	Reynaldo Crespo
27	Closing Program	Ma. Bambi L. Billanes
28	Dancesports Competition	Fe D. Banez/Calin A. Bernales
29	Paragames/Special Events	Ruth C. Gervero
30	Procurement	Jeoly Pearl Agabe
32	WVRAA Logo/Banner, Design, ICT Equipment And Game Result	Emmanuel Lati / Vincent D. Lausa
33	General Support Services	Ma. Sharon S. Barrientos/ Reynaldo Azcarraga
34	Delegation Synopsis/Delegation Music And Other Data Needed	Andres D. Quiachon
35	Finance And Ways And Means	Denmark Llanera/Cecil Diocson/Johnny Pugon
36	Monitoring And Evaluation	Ronald D. Dile
37	Decorations	Cerelo Villagracia
38	Food/Meals	Immaculada Amores/Cecil Joy Diocson
39	Ground Facilities	Zaldy Caalam

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