



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

DIVISION MEMORANDUM
No. **518** s. 2026

20 OCT 2026

**VIRTUAL MEETING OF THE EQUIPMENT AND SUPPLY COMMITTEE IN PREPARATION
FOR THE HOSTING OF THE 2027 WESTERN VISAYAS REGIONAL ATHLETIC
ASSOCIATION (WVRAA) MEET**

To: OIC-Assistant Schools Division Superintendent
OIC-Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Heads of Private, Public and Elementary, Secondary, and Integrated Schools
All Others Concerned

1. In preparation for the hosting of the **2027 Western Visayas Regional Athletic Association (WVRAA) Meet** by the Schools Division of Capiz and Capiz Provincial Government, all members of the Equipment and Supply Committee are hereby directed to attend a virtual meeting on **October 21, 2026 (Wednesday), from 8:00 AM to 4:00 PM.**
2. The meeting aims to discuss and finalize the committee's plans, programs, activities, and resource requirements to ensure the timely procurement, preparation, distribution, inventory, and proper management of sports equipment, supplies, materials, and other logistical needs essential to the successful conduct of the regional athletic meet.
3. The following matters shall be discussed during the meeting:
 - a. Review of the committee's Implementation Plan (Implan), including activities, timelines, responsible persons, and expected outputs; and
 - b. Identification and consolidation of equipment, supplies, and materials needed for the different sports events and other hosting activities;
 - c. Identification of items and equipment for procurement, rental, borrowing, or hauling, as well as those requiring repair, replacement, or augmentation;
 - d. Preparation of the detailed and itemized budgetary requirements, with appropriate cost estimates and supporting justifications;
4. The Committee Chairperson shall facilitate the meeting and ensure that all members actively participate in the discussions. All members are expected to review their respective assignments and prepare the necessary data, inventory records, proposed activities, and budgetary requirements for consolidation and further action.
5. Attached to this Memorandum as Enclosure No. 1 is the list of **Equipment and Supply Committee.**



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6. The virtual meeting link and other necessary instructions shall be communicated to all concerned members through the designated communication channels. Participants are advised to ensure a stable internet connection and to join the meeting on time.
7. The active participation and cooperation of all committee members are enjoined to ensure the systematic, efficient, and accountable management of equipment and supplies in support of the successful hosting of the 2027 WVRRA Meet in Capiz.
8. Wide and immediate dissemination of this Memorandum is enjoined.

FOR THE SCHOOLS DIVISION SUPERINTENDENT


MARLON F. DESTREZA, EdD

OIC – Assistant Schools Division Superintendent
In-charge of the Division 

Encl.: As stated
Reference: As stated
To be indicated in the Perpetual Index
under the following subject
PARTNERSHIPS,
PROGRAMS,
ACTIVITIES,
SPORTS



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Enclosure No. 1 to Division Memorandum No. 518, s. 2026

LIST OF EQUIPMENT AND SUPPLY COMMITTEE

NO	NAME	EVENT	OFFICE/STATION
1	MARIA TERESA BANAS	ARCHERY	FELICIANO YUSAY CONSING NHS
2	OLDIE OLANO	ARNIS	SAPIAN NHS
3	FRANCIS IGLESIA	ATHLETICS	COCEPCION CASTRO GARCIA NHS
4	ERNESTO ALBASON		PANITAN NHS
5	SHARON CARILLO	BADMINTON	VICENTE ANDAYA SR NHS
6	FELICITO BOCALA		COMM LUIS ASIS NHS
7	MINARD ABARRA	BASEBALL	DAVID MOISES NHS
8	ARNEL GERVERO	BASKETBAL	COL PATROCINO ARTUZ NHS
9	CHOVYL GLORIA		TAPAS EAST DISTRICT
10	JEFFERSON CABAG	BILLIARDS	CAPIZ NHS
11	ARNULFO LADIET	BOXING	PRES. ROXAS DISTRICT
12	NICANOR OSAN	CHESS	PANITAN NHS
13	ROSEBELLE BALDOSTAMON	DANCESPORTS JUVENILLE (LATIN, MS)	BUNGSUAN NHS
14	GILBERT DELA TORRE	FOOTBALL	JAMINDAN NHS
15	ART SILVA	FUTSAL	ESTEFANIA MONTEMAYOR NHS
16	PIO MORANO	GYMNASTICS MAG GYMNASTICS WAG	TAPAZ WEST DISTRICT
17	FERRY RAFUNZEL MANUBA	GYMNASTICS (RG) GYMNASTICS (AER)	CAPIZ NHS
18	CARLITO ALSAGON	PENCAK SILAT	PANITAN NHS
19	ROMPY INSULAR	SEPAK TAKRAW SEPAK TAKRAW JR	PANITAN NHS
20	LEONY VEDEOR	SWIMMING	IVISAN DISTRICT
21	RICHARD LEDESMA	SOFTBALL	ISMAEL B. ORILLOS FS
22	REYNALDO PALANGRE	TABLE TENNIS	FELICIANO YUSAY CONSING NHS
23	JESSE LAURENCE PONSARAN		
24	TERRENCE ROY HONRADO	TAEKWONDO	FELICIANO YUSAY CONSING NHS
25	TREXYME GONZALES	TENNIS	RAMON BENJAMIN NHS
26	MARIO VALENZUELA		
27	ERNIE GILASQUE	VOLLEYBALL	BUNGSUAN NHS
28	MARY LOID APIN	WEIGHT LIFTING	ESTEFANIA MONTEMAYOR NHS
29	JOHN VINCENT GALVEZ	WRESTLING	MARCIANO PATRICIO NHS
30	CHRISTOPHER LENSIG	WUSHU	CAPIZ NHS
31		PARAGAMES	SDO-CAPIZ
32	MARICEL MACATANGAY		PONTEVEDRA DISTRICT
33	RONIE RETERACION	DSO	SDO
34	RALPH QUEJADA	TECHNICAL ASSISTANT I	SDO
35	ANNE MARIE VILLAMOR	SECRETARIAT	SDO
36	REYMART B. BACLAS	CHAIR, EQUIPMENT & SUPPLY COMMITTEE	BASIAO NHS
37	NESTOR BESANA	CO-CHAIRMAN	Agtatacay ES, Sapien District
38	JOHNEL PANTIA-	CO-CHAIRMAN	Apogan PS, Sapien District
39	RIO URETA -	MEMBER	BASIAO NHS
40	RODGEMAR OPALANE -	MEMBER	BASIAO NHS
41	JAY MARC URETA-	MEMBER	BASIAO NHS