



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

DIVISION MEMORANDUM
No. **499** s. 2026

15 OCT 2026

**ADDITIONAL INFORMATION TO DIVISION MEMORANDUM NO. 405, S. 2026,
TITLED 2026 CAPIZ DIVISION MEET**

To: OIC-Assistant Schools Division Superintendent
OIC-Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Heads of Private, Public and Elementary, Secondary, and Integrated Schools
All Others Concerned

1. Pursuant to Division Memorandum No. 405, s. 2026, titled *"2026 Capiz Division Meet,"* the Schools Division of Capiz hereby issues the following additional instructions in preparation for the conduct of the Meet on October 17–18, 2026.
2. On **October 16, 2026**, all concerned shall undertake the necessary preparatory activities for the smooth and orderly conduct of the 2026 Capiz Division Meet. These shall include advance games and preliminary activities, such as competitions, weigh-in for combat sports, and ocular inspection of sports equipment, costumes, uniforms and rehearsals in accordance with the approved schedules and technical guidelines.
3. All Unit Delegation Presidents, delegation officials, coaches, assistant coaches, chaperones, and athletes shall proceed to their respective billeting quarters and comply with the scheduled activities and requirements on October 16, 2026. Meanwhile, Tournament Directors, officiating officials, and working committees shall ensure that all necessary equipment, materials, supplies, and logistical requirements are in place and that the designated playing venues are properly inspected and ready for the competitions. All concerned shall coordinate closely and ensure that information on schedules, venues, and other requirements is promptly communicated to the participating units.
4. All concerned are directed to observe appropriate safety and security measures during travel, billeting, preparatory activities, and venue operations to ensure the safety and welfare of all participants and personnel.
5. School heads are advised to ensure the welfare of teacher-coaches/officials and student-athletes participating in the 2026 Capiz Division Meet and make appropriate arrangements to ensure the continuity of instruction and learning without compromising their teaching responsibilities and academic progress.



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6. All other provisions of Division Memorandum No. 405, s. 2026, shall remain in effect.
7. Wide and immediate dissemination of this Memorandum is enjoined.

ROEL F. BERMEJO
Schools Division Superintendent

Encl.: As stated
Reference: As stated
To be indicated in the Perpetual Index
under the following subject
PARTNERSHIPS,
PROGRAMS,
ACTIVITIES,
SPORTS