



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

07 SEP 2026

DIVISION MEMORANDUM

No. 418, s. 2026

**CAPABILITY BUILDING OF CORE GROUP AND MODEL SCHOOLS IN IMPLEMENTING
LEARNING CONTINUITY IN EMERGENCIES (ADM)**

To: Assistant Schools Division Superintendent
OIC- Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Heads of Public Elementary, Secondary and Integrated Schools
All Others Concerned

1. Relative to DepEd Order No. 22, s. 2024 titled **Revised Guidelines on Class and Work Suspension in Schools During Disasters and Emergencies** and DepEd Order No. 014, s. 2026 titled **Guidelines on Learning Continuity in Emergencies**, this Office, through Curriculum Implementation Division will conduct **Capability Building of Core Group and Model Schools in Implementing Learning Continuity in Emergencies (ADM) on October 1-2, 2026**. The venue will be announced later.
2. The activity aims to:
 - a. discuss status, key provisions and implementation challenges of the learning continuity during calamity and emergencies of the identified model schools;
 - b. review division and school-based monitoring reports, and best practices to assess the effectiveness and gaps in the delivery of learning continuity during crisis and emergencies and;
 - c. formulate school and division-level sustainability and technical assistance plan outlining strategies, roles, timelines and resource requirement to ensure continued implementation, monitoring, and improvement of learning continuity in emergencies.
3. Participants, resource speakers, and technical working group to this activity are the following:

Participants	School/Office	Position
Julie G. Finlac	Dao NHS	School Head
Maria Roda M. Tolores	Dao ES	School Head
Lalain Delos Santos	Dao District	PSDS
Raymund D. Magbanua	Dao ES	Dao ES Focal ADM /MT III
Rae Ann E. Mayuga	Dao NHS	Dao NHS ADM Focal/ T VI



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Rodnie D Wicas	Dao ES	Dao ES Focal ADM /MT III
Prechie Marie S. Luching	Dao District	District ADM Coordinator
Kenneth Anocha	SDO-Capiz	Division ALS Focal
Francis Librando	SDO-Capiz	Division ALS Focal
Emily Edano	Dao	ALS Teacher
Marie Beth F. Flaga	Consolacion ES	School Head
Alda D. Malibong	Rizal ES	School Head
Yvonne F. Ganit	Bag-ong Barrio ES	School Head
Edwin B. Belvis	Celestino D. Diaz IS	School Head
Arnel U. Francisco	Llorito A. Balgos ES	School Head

Program Management Team	Position
Roel F. Bermejo	Schools Division Superintendent
Marlon P. Destreza	OIC - Asst Schools Division Superintendent
Merlie J. Rubio	OIC-CID Chief
Alan Vincent B. Altamia	ADM Focal
Ronald Dile	M & E

Technical Working Group	Position
Esmeralda Dagmil	School Head
Reina R Sartaguda	Head Teacher

4. Participants are advised to bring a laptop, extension cord, hard and soft copy of School Learning Continuity in Emergencies Implementation Plan, Accomplishment Report, and other accomplished templates related to the implementation of Learning Continuity in Emergencies.
5. In adherence to the Policy on Engaged Time-on-Task, school heads shall ensure that classes of teacher-participants are taken over by other teachers or may adopt a contingency plan to conduct make-up classes to recover the missed instructional time.
6. There will be a tree-planting activity in support of the Regional Office's Three Million Trees Program at President Roxas East Elementary School, President Roxas, Capiz on the 2nd day of the Capability Building.
6. Attached is the activity matrix. For further information, please contact Alan Vincent B. Altamia, EPS- GMRC-VE/Guidance/ADM at cellphone number 09394927866.
7. Food, accommodation, and other operational expenses relative to the conduct of this activity shall be charged against the ADM/Learning Continuity in Emergencies funds, while travel expenses of the participants and the technical working group/resource



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speakers/facilitators shall be charged to school MOOE subject to the usual accounting and auditing rules and regulations.

8. This Memorandum will serve as an Authority to Travel of the participants and management team.

9. Immediate dissemination of this Memorandum is desired.

ROEL F. BERMEJO
Schools Division Superintendent

Attachment: As Stated
Reference: As Stated
To be indicated in the Perpetual Index
Under the following subjects:

CURRICULUM	LEARNING CONTINUITY	CAPABILITY	PROGRAMS
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**CAPABILITY BUILDING OF CORE GROUP AND MODEL SCHOOLS IN IMPLEMENTING
LEARNING CONTINUITY IN EMERGENCIES (ADM)
ACTIVITY MATRIX**

Day 1– October 1, 2026

TIME	ACTIVITY	PERSON IN-CHARGE
8:00 am - 9:00 am	Arrival of Participants	TWG/Core Group
9:00 am -11:00 am	Opening Program Levelling of Expectation House Rules	TWG
12:00-1:00 pm	LUNCH	
1:00 pm - 3:00 pm	Revisiting DepEd Order No. 22, s. 2024 titled Revised Guidelines on Class and Work Suspension in Schools During Disasters and Emergencies and DepEd Order No. 014, s. 2026 titled Guidelines on Learning Continuity in Emergencies	Alan Vincent B. Altamia
3:00 pm -5:00 pm	Determination of Assignments and Tasks	Alan Vincent B. Altamia and Participants
6:00pm	DINNER	

Day 2 October 2, 2026

TIME	ACTIVITY	PERSON IN-CHARGE
6:00 am -7:30 am	Breakfast	
8:00 am – 9:00 am	Tree Planting Activity	President Roxas East ES
9:00 am -11:00 am	Topic Review and Ways Forward	Resource Speakers
12:00 noon – 1:00 pm	LUNCH	
1:00 pm- 3:00 pm	Continuation of Topic Review	Resource Speakers
3:00 pm – 4:00 pm	CLOSING PROGRAM	
5:00 pm	Home Sweet Home	