



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF CAPIZ

DIVISION MEMORANDUM
No. **343**, s. 2026

04 AUG 2026

**DIVISION TRAINING FOR RECEIVING TEACHERS IN SECONDARY ON
SPECIAL NEEDS EDUCATION CONTENT AND PEDAGOGY,
INDIVIDUALIZED EDUCATIONAL PLAN (IEP) DEVELOPMENT
AND FILIPINO SIGN LANGUAGE (FSL) AS IMPLEMENTERS
FOR INCLUSIVE EDUCATION**

To: Assistant Schools Division Superintendent
OIC, Office of the Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Heads of Public Elementary, Secondary and Integrated Schools
All Others Concerned

1. In reference with the **Regional Memorandum No. 525 s. 2026**, titled **Regional Training for Receiving Teachers on SNED Content, Pedagogy, Individual Educational Plan (IEP) Development and Multifactorial Assessment Tool (MFAT) as Implementers for Inclusive Education**, this Office through the Curriculum Implementation Division will conduct a Division Training for Receiving Teachers in Secondary on Special Need Education Content and Pedagogy, IEP Development and Filipino Sign Language as Implementers for Inclusive Education on **September 1-3, 2026** and the venue to be at announced later.
2. This activity has the following objectives:
 - a. equip all the participants with a comprehensive understanding of RA No. 11650 and its IRR, focusing on the Zero Rejection Policy and Reasonable Accommodation;
 - b. enhance the pedagogical skills and content knowledge of receiving teachers in implementing differentiated instruction and evidence-based strategies tailored for learners with disabilities;
 - c. develop and implement quality Individualized Education Plan (IEPs) that are learner-centered, measurable, and responsive to the strengths and needs of learners with disabilities; and
 - d. equip participants with signing skills and promotes an inclusive, accessible society where everyone is heard and understood.
3. The above mentioned orientation shall be attended by Receiving Teachers in Junior High School, Education Program Supervisors and Public School District Supervisors.



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4. The following are Enclosures to this Memorandum:

- Enclosure No. 1 – List of Program Management Team and Trainers;
- Enclosure No. 2 – Official List of Participants;
- Enclosure No. 3 – Matrix of Activities.

5. Expenses relative to the conduct of this activity shall be charged against *SNED PSF* while travel and incidental expenses shall be charged against their respective school MOOE or local funds, subject to the usual accounting and auditing rules and regulations.

6. Walkthrough will be conducted on August 1, 2026, which will be attended by the designated resource persons and selected program management team.

7. It is understood that in the conduct of this activity, there shall be no discrimination on account of age, gender, civil status, disability, religion, or other similar factors/personal circumstances that run counter to the principles of equitable opportunity.

8. This Memorandum serves as an Authority to Travel of all participants.

9. Immediate dissemination of and compliance with this Memorandum is desired.


ROEL F. BERMEJO
Schools Division Superintendent


Enclosure: As Stated

Reference: As Stated

To be indicated in the Perpetual Index
Under the following subjects

INCLUSIVE EDUCATION

TRAININGS

CURRICULUM



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Enclosure Number 1 – Division Memorandum No. 343s. 2026

**DIVISION PROGRAM MANAGEMENT TEAM, MONITORING
TEAM AND RESOURCE PERSONS**

ROLE	NAME
Overall Program Lead	Dr. Roel F. Bermejo Dr. Luz U. Banson
Program Manager	Dr. Ruth C. Gervero
Learning Manager	Merlie J. Rubio
Lead Welfare Officer	Dr. Dionirose L. Duron
Welfare Officers	Joan Dequina/Candelaria Talabucon
Lead M and E	Ronald D. Dile
Logistic Officers	Immaculada Amores
Secretariat	Donnalyn Olandesca Anna Mae Blancaflor
Technical Lead	Emelio Fer Villa Arnold Delfin
Technical Support	Kenneth Clent Ortiz
Lead Documenter	Rona Overencio

MONITORING TEAM

NAME	OFFICE/DISTRICT
Dr. Reynaldo Azcarraga	SDO
Zaldy Caalam	SDO
Glenda Gervero	Tapaz East District
Ronie Reteracion	SDO
Raul L. Jimenez	Tapaz West District
Mae G. Frac	Dumalag District
Johny Pugon	Dumarao District
Dr. Ma. Theresa Villagrancia	SDO
Dr. Fe Bañez	SDO
Dr. Calin Bernales	SDO
Dr. Lalain E. Delos Santos	SDO
Dr. Judith P. Tu	SDO
Andres Quiachon	SDO
Reynaldo Crespo	SDO
Marggie Obligation	SDO



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Alan Vincent Altamia	SDO
Elenia P. Baranda	SDO
Edwin Jason Duenas	SDO

RESOURCE SPEAKERS

NAME	OFFICE
1. Ruth C. Gervero	SDO
2. Frank Emboltura	External
3. Saturnina F. Mayo	Pontevedra District
4. Maria Lucienne D. Umiten	Ivisan District
5. Joan C. Anatalio	Dao District
6. Evita Rose L. Busil	Pontevedra District
7. Lorelyn F. Almaquer	Panay District
8. Shimie Grace D. Duron	Ivisan District
9. Esther Grace L. Gayoso	Dumarao District
10. Mark D. Frugalidad	Cuartero District
11. Esther Grace D. Savilla	Maayon District
12. Etidal Z. Dela Paz-Gallones	Pres. Roxas District



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Enclosure Number 2 – Division Memorandum No. **343**s. 2026

JUNIOR HIGH SCHOOL TEACHER PARTICIPANTS

No.	Name of School	District	No. of Pax
1	Cuartero National High School	Cuartero	4
2	Putian NHS	Cuartero	1
3	Maindang NHS	Cuartero	1
4	San Antonio NHS	Cuartero	1
5	Dumalag Central National High School	Dumalag	3
6	Concepcion Castro Garcia NHS	Dumalag	2
7	Dr. Laureano R. Frial IS	Dumalag	1
8	Aglalana Integrated School	Dumarao	1
9	Presentacion Diez Gregorio NHS	Dumarao	1
10	Bungsuan NHS	Dumarao	2
11	Estefania Montemayor NHS	Dumarao	3
12	Ramon A. Benjamin NHS	Dumarao	1
13	Manuel F. Onato NHS	Dumarao	1
14	Aglanot IS	Dumarao	1
15	Dao NHS	Dao	3
16	Arturo Hugo NHS	Dao	1
17	Malonoy NHS	Dao	1
18	Luis Escutin NHS	Dao	1
19	Ivisan NHS	Ivisan	3
20	Basiao NHS	Ivisan	1
21	Jamindan NHS	Jamindan	3
22	Manuel Ganzon Advincula IS	Jamindan	1
23	Lucero NHS	Jamindan	2
24	Jagnaya NHS	Jamindan	2
25	Macario Delfin Bermejo NHS	Jamindan	1
26	Maayon National High School	Maayon	4
27	Florentina Degala NHS	Maayon	1
28	East Villaflores NHS	Maayon	1
29	Canapian IS	Maayon	1
30	Guinbialan IS	Maayon	1
31	Tuburan NHS	Maayon	1
32	Tapulang IS	Maayon	1
33	Commisioner Luis Asis NHS	Panay	3



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34	Bago Chiquito IS	Panay	1
35	Felix Balgos NHS	Panay	1
36	Pawa NHS	Panay	1
37	San Nicolas NHS	Pilar	2
38	Dulangan NHS	Pilar	1
39	Dayhagan Integrated School	Pilar	1
40	Guisse IS	Pilar	1
41	Sinamongan IS	Pilar	1
42	Marciano M. Patricio NHS	Pilar	3
43	Casanayan NHS	Pilar	1
44	Pontevedra NHS	Pontevedra	3
45	Jose Diva Avelino NHS	Pontevedra	2
46	Panitan NHS	Panitan	3
47	Celestino Diaz IS	Panitan	1
48	Tinigban IS	Panitan	1
49	Felixberto Dicon NHS	Panitan	1
50	Duluan IS	Panitan	1
51	Feliciano Yusay Consing NHS	Pres. Roxas	3
52	Quiajo IS	Pres. Roxas	1
53	Vicente Andaya NHS	Sigma	2
54	Mianay NHS	Sigma	1
55	Calixterio Loyola IS	Sigma	1
56	Eleodoro Ponsaran IS	Sigma	1
57	Sapian National High School	Sapian	4
58	Bilao Integrated School	Sapian	1
59	Ismael B. Orillos Farm School	Sapian	1
60	Bula IS	Mambusao East	1
61	Mambusao East NHS	Mambusao East	1
62	Mambusao NHS	Mambusao West	3
63	David Moises NHS	Mambuaso West	1
64	Bag ong Barrio NHS	Tapaz East	1
65	Col. Patrocinio Artuz NHS	Tapaz East	2
66	Leopoldo Gialogo IS	Tapaz East	1
67	Rev. Tomas Conejar NHS	Tapaz East	1
68	Candelaria NHS	Tapaz West	1



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69	Roxas Farm School	Tapaz West	1
70	San Nicolas NHS	Tapaz West	2
71	Tapaz NHS	Tapaz West	2
72	Camburanan NHS	Tapaz West	1
73	Capiz National High School	Capiz High	3



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Bantica, Roxas City

Title: **DIVISION TRAINING FOR RECEIVING TEACHERS IN SECONDARY ON SPECIAL NEEDS EDUCATION CONTENT AND PEDAGOGY, INDIVIDUALIZED EDUCATIONAL PLAN (IEP) DEVELOPMENT AND FILIPINO SIGN LANGUAGE (FSL) AS IMPLEMENTERS FOR INCLUSIVE EDUCATION**

Date: September 1-3, 2026

TRAINING MATRIX

DAY / TIME	TOPICS	RESOURCE PERSON
DAY 1 – September 1, 2026		
8:00 - 8:30	Opening Program	
8:31 – 9:30	Key Provisions and Mandates of RA 11650	EVITA ROSE L. BUSIL MT- III
9:31– 10:30	Converting Existing SPED Centers Into ILRCs	SATURNINA F. MAYO Principal III
10:31 – 11:00	Mastering Individualized Educational Plan and Assessment	FRANK EMBOLTURA Prof. University of San Agustin
11:01 – 12:00	Mastering Individualized Educational Plan and Assessment	FRANK EMBOLTURA Prof. University of San Agustin
12:00-1:00	Lunch Break	
1:01 – 3:00	Development and Rights-Based Education	FRANK EMBOLTURA Prof. University of San Agustin
3:01 – 5:00	Addressing the Barriers Encountered by Persons with Disability	FRANK EMBOLTURA Prof. University of San Agustin
DAY 2– September 2, 2026		



Address: Bantica, Roxas City
Contact Number: (036) 651-8454
Email Address: capiz@deped.gov.ph
Website: <http://depedcapiz.ph>



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8:00-8:15	MOL	
8:16– 10: 15	Child Find System and Community Mapping	ESTHER MARIE L. GAYOSO Teacher III
10:16 – 12:00	Understanding the Transition Curriculum Framework for LWDs (DO 021, s. 2020)	JOAN C. ANATALIO Teacher III
12:01-1:00	Lunch Break	
1:01– 3:00	Universal Learning Design, Classroom Accommodation and Modifications	MARIA LUCIENNE D. UMITTEN SPET II
3:16 – 5:00	LIS Tagging, SF-9 Non-Graded and SF-1	SHIMIE GRACE D. DURON SPET III
DAY 3– September 3, 2026		
8:00-8:15	MOL	
8:16-10:00	Managing Instructional Materials	LORELYN F. ALMAQUER Teacher VI
10:01-12:00	5 Parameters of Basic Sign Language and Basic Mathematical Sign	MARK D. FRUGALIDAD Teacher VII
12:00 – 1:00	Lunch Break	
1:00-2:30	Basic English Sign Language for Communication Skills	ESTHER GRACE D. SAVILLA SPET III
2:30-4:00	Basic Signs for Araling Panlipunan Terms	ETIDAL Z. DELA PAZ-GALLONES SPET III
4:00-5:00	Closing Program	RONA OVERENCIO-Emcee



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