



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

30 JUL 2026

DIVISION MEMORANDUM
No. **338** s. 2026

**DIVISION TRAINING FOR ACADEMIC RECOVERY AND ACCESSIBLE LEARNING
(ARAL) TUTORS FOR SY 2026-2027**

To: Assistant Schools Division Superintendent
OIC-Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Heads of Public Secondary, Elementary and Integrated Schools
All Others Concerned

1. The Schools Division of Capiz will conduct a Division Training for Academic Recovery and Accessible learning (ARAL) Tutors for School Year 2026-2027 on September 26-27, 2026 (Batch 1) and October 10-11, 2026 (Batch 2). The venue will be announced later.
2. Specifically, this training aims to:
 - a. orient ARAL Tutors on the goals, policies, and implementation guidelines of the ARAL Program;
 - b. equip ARAL Tutors with essential knowledge and skills on tutoring strategies, learner support, and instructional delivery; and
 - c. provide guidance on the administration of learning interventions, including literacy and numeracy support for target learners.
3. The list of the participants, division management, technical committee, resource persons, and the training matrix are found in Enclosure Numbers 1 and 2, respectively.
4. Expenses for the said training shall be charged against ARAL Program Fund. Transportation of teacher and school head participants is chargeable against school MOOE, subject to the usual accounting and auditing rules and regulations.
5. Teachers are entitled to service credits in accordance with DepED Order No. 13, s. 2024 titled *Revised Guidelines on the Grant of Vacation Service Credits for Teachers*. On the other hand, Non-Teaching personnel including the management staff shall be provided with Compensatory Time Off (CTO) as per Civil Service Commission (CSC) and Department of Budget (DBM) Joint Circular No. 2, s. 2004 on *Non-Monetary Remuneration for Overtime Service Rendered*.



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6. A walkthrough shall be conducted on September 25, 2026 (Batch 1) and October 9, 2026 (Batch 2) to be attended by the Management Team, Technical Working Group, Resource Persons, and Demonstration Teachers.
7. This Memorandum serves as an Authority to Travel.
8. Immediate dissemination of this Memorandum is desired.

ROEL F. BERMEJO
Schools Division Superintendent

Enclosure: As Stated

Reference:

To be indicated in the Perpetual Index under the following subjects

TRAINING

TUTOR

RECOVERY



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Enclosure No. 1 to Division Memorandum No. 338, s. 2026

**LIST OF PARTICIPANTS, DIVISION MANAGEMENT, DEMO TEACHERS,
TECHNICAL WORKING GROUP, AND RESOURCE PERSONS**

Batch 1

DISTRICT	Number of Participants	
	Elementary	Secondary
1. Cuartero	11	10
2. Dao	8	4
3. Dumalag	17	3
4. Ivisan	15	2
5. Jamindan	11	13
6. Maayon	27	9
7. Mambusao West	9	1
8. Panay	17	3
TOTAL	115	45
160		

Batch 2

DISTRICT	Number of Participants	
	Elementary	Secondary
1. Dumarao	8	6
2. Mambusao East	5	2
3. Panitan	11	2
4. Pilar	6	5
5. Pontevedra	13	7
6. Pres. Roxas	14	3
7. Sapián	11	4
8. Sigma	9	3
9. Tapaz East	24	3
10. Tapaz West	6	6
11. Capiz NHS		12
Total	107	53
160		

MANAGEMENT TEAM and CONSULTANTS	Roel F. Bermejo	SDS	Zaldy B. Caalam	PSDS
	Luz U. Banson	OIC Office of ASDS	Reynaldo Azcarraga	PSDS
	Merlie J. Rubio	OIC Chief – CID	Teresa V. Villagrancia	PSDS



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	Alan Vincent Altamia	EPS -VE/GMRC	Calin Bernales	PSDS
	Ronie C. Reteracion	EPS -MAPEH	Fe D. Banez	PSDS
	Andres D. Quiachon	EPS -Science	Judith P. Tu	PSDS
	Edwin Jason D. Dueñas	EPS_LRMS/English	Lalain E. Delos Santos	PSDS
	Elenia P. Baranda	EPS -Math	Glenda G. Gervero	PID
	Ruth C. Gervero	EPS -ALS/SNED	Mae Frac	PID
	Reynaldo G. Crespo	EPS -EPP/TLE	Raul G. Gimenez	PID
	Marggie A. Obligacion	EPS -AP	Johnny Pugon	PID

Demo Teachers	Christy Legarda Teacher VI	Mambusao NHS
	Mennie B. Dela Cruz Teacher VI	Ivisan NHS
Technical Committee	1. Ermie Joy C. Joaquin	Vicente Andaya Sr. NHS
	2. Alejandra J. Barba	Vicente Andaya Sr. NHS
	3. Cheryl Banaylo	Pontevedra
	4. Hera H. Gallo	Pres. Roxas East ES
	5. Rose Ann Tianchon	Vicente Andaya Sr. NHS
	6. Joshua Jade Rubio	Vicente Andaya Sr. NHS
	7. Majah Jusan Quistadio-Vista	Vicente Andaya Sr. NHS
Resource Persons	1. Dr. Lolita Palacios	Jamindan
	2. Dr. Roochie Villalva	Dumarao
	3. Dr. Christine Bisnar	Sapian
	4. Dr. Jessica L. Lapeña	Mambusao West
	5. Mrs. Juvy D. Baranda	Ivisan
	6. Mrs. Maria Aileen Escosio	Sigma
	7. Ma. Teresa Besana	Panay Central School
	8. Philip Jason Falcis	Ramon Benjamin Sr. NHS



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Enclosure No. 2 to Division Memorandum No. 338, s. 2026

**DIVISION TRAINING FOR ACADEMIC AND RECOVERY AND ACCESSIBLE LEARNING
(ARAL) TUTORS OF SY 2026-2027**

MATRIX OF ACTIVITIES

Date	Time	Activity/Topic	Resource Person/ In-Charge
Day 1	7:30-8:30	Registration	TWG
	8:30-9:30	Opening Program	
	9:30-10:00	Session 1. Status of Literacy in the Country	Dr. Merlie J. Rubio Education Program Supervisor-Filipino
	10:00-11:00	Session 2. Understanding the ARAL-Reading Program	Dr. Jessica L. Lapena Principal
	11:00-12:00	Session 3. From Struggle to Strength: Empowering ARAL Reading Learners through SEL-Based Reading Remediation	Mrs. Juvy D. Baranda Principal
		LUNCH BREAK	
	1:00-2:00	Session 4. The Teacher as ARAL Tutor	DR. LOLITA D. PALACIOS School Principal I
	2:00-3:00	Session 5. ARAL-Reading for Key Stage 1 ARAL-Reading Basic (Key Stages 2 and 3)	DR. ROOCHIE C. VILLALVA Principal I
	3:00-4:00	Session 6. ARAL-Reading Plus (Key Stages 2 and 3)	DR. CHRISTINE L. BISNAR Principal I



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	4:00-5:00	Pedagogies	MARIA AILEEN ESCOSIO Teacher III, TIC
Day 2	8:00-8:30	MOL	
	8:30-10:00	Strategies in Teaching Early Mathematics	Ma. Teresa A. Besana MT 2 Panay Central School
	10:00-11:00	Strategies in Teaching Mathematics for Secondary	Dr. Philip Jason Falcis
	11:00-12:00	How to use Learning Resources for ARAL	Dr. Edwin Jason Duenas EPS-LRMS
	12:00-1:00	LUNCH BREAK	
	1:00-3:00	Demonstration Teaching Key Stage 1	Mennie B. Dela Cruz Teacher VI Ivisan NHS
	3:00-4:00	Demonstration Teaching Key Stage 3	Christy Legarda Teacher VI Mambusao NHS
	4:00-5:00	Closing Program	