



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

DIVISION MEMORANDUM

No. **336** s. 2026

30 JUL 2026

3rd QUARTER DRRM COORDINATION MEETING (DIVISION CORE GROUP)

To: Assistant Schools Division Superintendent
OIC Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Heads of Public Elementary, Secondary and Integrated Schools
District DRRM Coordinators

1. This Office through the Division Disaster Risk Reduction and Management Section will conduct the **3rd Quarter DRRM Coordination Meeting** on **August 15, 2026** from 8:30 in the morning onwards. The venue for the said activity will be announced later subject to the procurement procedure.
2. The following are the authorized personnel to attend the meeting:
2.1. 54 Secondary School DRRM Coordinators 2.4. 1 PDO-II
2.2. 26 Integrated School DRRM Coordinators 2.5. 6 Event Facilitators
2.3. 18 District DRRM Coordinators
3. This division memorandum shall serve as the Authority to Travel for the aforementioned participants. Further, food and venue of the participants shall be chargeable against DPRP funds while travel and other incidental expenses shall be charged against their respective local funds, subject to the usual accounting and auditing rules and regulations.
4. Immediate dissemination of and compliance with this Memorandum are desired.

ROEL F. BERMEJO

Schools Division Superintendent

Enclosure:

To be indicated in the Perpetual Index
under the following subjects:

DRRM SAFETY PREPAREDNESS



Address: Banica, Roxas City
Contact Number: (036) 620 2371
Email Address: capiz@deped.gov.ph