



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

20 JUL 2026

DIVISION MEMORANDUM
No. **310** s. 2026

**VIRTUAL ORIENTATION ON SCHOOL SECURITY WATCHING,
INSPECTION AND ACCESS MANAGEMENT**

To: Assistant Schools Division Superintendent
OIC-Office of the Chief Education Supervisors
Public Schools District Supervisors/OIC of the Districts
Heads of Public Elementary, Secondary and Integrated Schools
District DRRM Coordinators
All Others Concerned

1. Strengthening the school's capacity to prevent, prepare for and respond to security-related incidents is a shared responsibility of the education system. Effective school safety and security watching, are essential preventive measures that safeguard learners, personnel and other stakeholders from potential threats, accidents and other security risks while promoting a safe, secure and conducive learning environment.
2. Anent this, a Virtual Orientation on School Security Watching, Inspection and Access Management via Microsoft Teams will be conducted on July 23, 2026 at 9:00 o'clock in the morning. The meeting link will be disseminated in a separate advisory.
3. Participants to the said virtual orientation are the School Safety and Security Team (SSST) more specifically:
 - a. School Head
 - b. School Security Lead
 - c. Communication Liason
 - d. Child Protection Committee/LRPO representative
 - e. Floor/Wing Captains representative
4. Immediate dissemination of this memorandum is desired.


ROEL F. BERMEJO

Schools Division Superintendent 

To be indicated in the Perpetual Index
under the following subjects:
SAFETY AND SECURITY



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