



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS

DIVISION MEMORANDUM

No. 307, 2026

JUL 17 2026

**DISSEMINATION OF REGIONAL MEMORANDUM NO. 709, S. 2026 TITLED
CONDUCT OF REGIONAL ORIENTATION-WORKSHOP OF SCHOOL HEADS AND
DIVISION FOCAL PERSONS ON THE INSTITUTIONALIZATION OF SCHOOL
SPORTS CLUB IN PUBLIC SCHOOLS**

To: Assistant Schools Division Superintendent
Chief Education Supervisor (CES)/OIC-CES
Education Program Supervisors
Public Schools District Supervisors
Heads of Public Elementary, Secondary and Integrated Schools
All Others Concerned

1. In reference to Regional Memorandum No. 709, s. 2026 titled **Conduct of Regional Orientation-Workshop of School Heads and Division Focal Persons on the Institutionalization of School Sports Club in Public Schools** scheduled on **August 12-14, 2026** at a venue within **Iloilo City**, this Office informs all concerned of the participation and compliance with the provision of the aforementioned Memorandum.
2. The breakdown of SDO-Capiz participants is attached as Enclosure No. 1 to this Memorandum.
3. This Division Memorandum shall serve as the Authority to Travel for the aforementioned SDO participants.
4. The food and accommodation of the participants shall be charged against GAA NBC No. 595 dated January 20, 2025 while their travel and other incidental expenses against their respective local funds, all subject to the usual accounting and auditing rules and regulations.
5. For more information about this, kindly contact Mr. **Ralph B. Quejada**, Technical Assistant 1 – Division School Sports Focal Person at Mobile No. 09083948482.
8. Immediate dissemination of and compliance with this Memorandum are desired.

ROEL F. BERMEJO

Schools Division Superintendent

Encl.: As Stated
Reference: None
To be indicated in the Perpetual Index
under the following subjects:

ORIENTATION SPORTS



Address: Duran Street, Iloilo City, 5000
Telephone Nos: (033) 337-0149; 336-2816
Email Address: region6@deped.gov.ph
Website: region6.deped.gov.ph



Certificate No. PHP QMS
24 93 0184



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS

Enclosure 1 to DM No. _____, s. 2026

**LIST OF PARTICIPANTS FOR THE CONDUCT OF REGIONAL
ORIENTATION-WORKSHOP OF SCHOOL HEADS AND DIVISION FOCAL
PERSON ON THE INSTITUTIONALIZATION OF SCHOOL SPORTS CLUB IN
PUBLIC SCHOOLS**

Name	Position/ Designation	Station/ Office	Gender
Edna B. Azcarraga	OIC SGOD Chief	SGOD	Female
Ronie C. Reteracion	DSO	CID	Male
Zaldy B. Caalam	PSDS	CID	Male
Ma. Theresa Villagrancia	PSDS	CID	Female
Calin A. Bernales	PSDS	CID	Female
Reynaldo A. Azcarraga	PSDS	CID	Male
Fe D. Bañez	PSDS	CID	Female
Judith P. Tu	PSDS	CID	Female
Lalain E. Delos Santos	PSDS	CID	Female
Mae Frac	PSDS	CID	Female
Johnny Pugon	PSDS	CID	Male
Glenda Gervero	PSDS	CID	Female
Raul Jimenez	PSDS	CID	Male
Ralph B. Quejada	Technical Assistant-1	SGOD	Male
Mamerto C. Eusebio Jr.	School Principal II	Putian NHS	Male
Helarion C. Llanera Jr.	School Principal I	Candelaria NHS	Male
Estela V. Fano	Principal III	Arturo Jugo NHS	Female
Julie G. Finlac	School Principal II	Dao NHS	Female
Merry Joy P. Estialbo	School Principal I	Luis Escutin NHS	Female
Quinto L. Tagoc Jr.	School Principal IV	Malonoy NHS	Male
Jimmy B. Billones	School Principal IV	Concepcion Castro Garcia NHS	Male
Vincent D. Lausa	School Principal I	Dumalag Central NHS	Male
Lourdes V. Paligumba	School Principal I	Bungsuan NHS	Female
Ronilo Tu	School Principal IV	Feliciano Yusay Consing NHS	Male
Micle S. Haguisan	School Principal III	Manuel F. Onato NHS	Male
Rhyan G. Huqueriza	Head Teacher I	Presentacion Diez Gregorio NHS	Male
Ginalyn A. Huqueriza	School Principal I	Ramon A. Benjamin Sr. NHS	Female
Reymart B. Bacas	OIC Principal II	Basiao NHS	Male
Rolando B. Ricardo	School Principal IV	Ivisan NHS	Male
Lea L. Lacson	School Principal II	Jagnaya NHS	Female
Leonardo F. Farillon	School Principal III	Jamindan NHS	Male
Joahna V. Rojo	School Principal IV	Panitan NHS	Female
Ma. Jhona G. Villasis	Principal I	Macario Delfin Bermejo NHS	Female



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Elphege C. Paclibar	School Principal I	East Villaflores NHS	Male
Teresita A. Barrio	School Principal III	Dulangan NHS	Female
Aida F. Villanueva	School Principal IV	Maayon NHS	Female
Joffrey B. Tibor		Tuburan NHS	Male
Minard B. Abarra	School Principal I	David Moises Memorial HS	Male
Analyn C. Lozada		Mambusao East NHS	Female
Marie Paz A. Almalbis		Mambusao NHS	Female
Leowel P. Batuigas	School Principal III	Comsr. Luis R. Asis NHS	Male
Jolly E. Batuigas	School Principal II	Felix Balgos NHS	Female
Elena S. Sajonia	Head Teacher I	Marciano Patricio NHS	Female
Ernesto J. Fulgencio	School Principal III	Leodegario D. Deocampo Sr. NHS	Male
Lea A. Uy	School Principal I	San Nicolas NHS (Pilar)	Female
Charlie D. Begas	School Principal IV	Capiz NHS	Male
Reynaldo B. Dorado	School Principal I	Yating NHS	Male
Gelyn B. Facto	School Principal III	Jose Diva Avelino Jr. NHS	Female
Myrthyl L. Coching	School Principal III	Pontevedra NHS	Female
Geroe A. Odicta	School Principal III	Sapian NHS	Male
Raquel L. Llanera	School Principal III	Vicente Andaya Sr. NHS	Female
Coronacion D. Gadong	School Principal I	Col. Patrocinio Artuz NHS	Female
Emmie G. Garbosa	School Principal II	Tapaz NHS	Female



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JUL 15 2026

REGIONAL MEMORANDUM

No. 709, s. 2026

**CONDUCT OF REGIONAL ORIENTATION-WORKSHOP OF SCHOOL HEADS
AND DIVISION FOCAL PERSONS ON THE INSTITUTIONALIZATION OF
SCHOOL SPORTS CLUB IN PUBLIC SCHOOLS**

To: Schools Division Superintendents
All Others Concerned

1. In line with the Department of Education's mission to foster holistic learner development through sports participation and engagement, this Office, through the Education Support Services Division (ESSD) in collaboration with the Bureau of Learner Support Services - School Sports Division (BLSS-SSD), will conduct the **Regional Orientation-Workshop of School Heads and Division Focal Persons on the Institutionalization of School Sports Club in Public Schools** on **August 12-14, 2026** in a venue within **Iloilo City**.

2. This activity aims to:

- a. Orient school heads and division focal persons on the provisions of DepEd Order No. 22, s. 2025;
- b. Clarify the roles and responsibilities of school heads and division focal persons in implementing the policy;
- c. Enhance participants' understanding of the policy guidelines and implementation procedures;
- d. Address issues, concerns, and questions related to the implementation of DepEd Order No. 22, s. 2025; and
- e. Strengthen collaboration among the Regional Office, Schools Division Offices, and schools to ensure effective and consistent implementation of the policy.

3. The breakdown of participants per Schools Division Office (SDO) is attached as Enclosure No. 1 to this Memorandum.

4. The SDOs, through the Division Sports Officers (DSOs) and Division School Sports Program Focal Persons, shall submit the indorsement of their identified official participants using the reporting template in Enclosure No. 2 of this Memorandum on or before **July 16, 2026** through: jamesfresnnyl.casipe@deped.gov.ph.



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5. The Regional Office and Central Office TWG are expected to arrive at the venue on **August 11, 2026** as Day 0 with dinner as the first meal and with accommodation, while other participants are expected to be at the venue on **August 12, 2026** with lunch as their first meal. Check out will be on **August 14, 2026** with lunch as the last meal.
6. The food and accommodation of the participants shall be charged against GAA NBC No. 595 dated January 20, 2025 while their travel and other incidental expenses against their respective local funds, all subject to the usual accounting and auditing rules and regulations.
7. For queries, contact **James Fresnnyl G. Casipe, Regional Focal Person, School Sports Program, Education Support Services Division**, at mobile number 09514076504 or through email at region6.essd@deped.gov.ph.
8. Immediate dissemination of and compliance with this Memorandum are desired.


CRISTITO A. ECO, CESO III
Regional Director

Encl.: As Stated

Reference: None

To be indicated in the Perpetual Index
under the following subjects:

ORIENTATION
SPORTS

JGC/ESSD/RM – CONDUCT OF ORIENTATION-WORKSHOP ON INSTITUTIONALIZATION OF SSC
_____/July 1, 2026



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Enclosure 1 to RM No. 709, s. 2026

**BREAKDOWN OF PARTICIPANTS IN THE CONDUCT OF REGIONAL
ORIENTATION-WORKSHOP OF SCHOOL HEADS AND DIVISION FOCAL
PERSON ON THE INSTITUTIONALIZATION OF SCHOOL SPORTS CLUB IN
PUBLIC SCHOOLS**

Division	Number of Participants (Breakdown of pax)	TOTAL
Aklan	• SGOD Chief = 1 • Division Sports Officer = 1 • Division PFSS TA I = 1 • School Heads, PSDS, HT, <i>(non-teaching personnel only, Sec & Elem. Schools)</i> = 50	53 PAX
Antique	• SGOD Chief = 1 • Division Sports Officer = 1 • Division PFSS TA I = 1 • School Heads, PSDS, HT, <i>(non-teaching personnel only, Sec & Elem. Schools)</i> = 50	53 PAX
Capiz	• SGOD Chief = 1 • Division Sports Officer = 1 • Division PFSS TA I = 1 • School Heads, PSDS, HT, <i>(non-teaching personnel only, Sec & Elem. Schools)</i> = 50	53 PAX
Guimaras	• SGOD Chief = 1 • Division Sports Officer = 1 • Division PFSS TA I = 1 • School Heads, PSDS, HT, <i>(non-teaching personnel only, Sec & Elem. Schools)</i> = 50	53 PAX
Iloilo	• SGOD Chief = 1 • Division Sports Officer = 1 • Division PFSS TA I = 1 • School Heads, PSDS, HT, <i>(non-teaching personnel only, Sec & Elem. Schools)</i> = 50	53 PAX
Iloilo City	• SGOD Chief = 1 • Division Sports Officer = 1 • Division PFSS TA I = 1	53 PAX



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	• School Heads, PSDS, HT, <i>(non-teaching personnel only, Sec & Elem. Schools)</i> = 50	
Passi City	• SGOD Chief = 1 • Division Sports Officer = 1 • Division PFSS TA I = 1 • School Heads, PSDS, HT, <i>(non-teaching personnel only, Sec & Elem. Schools)</i> = 50	53 PAX
Roxas City	• SGOD Chief = 1 • Division Sports Officer = 1 • Division PFSS TA I = 1 • School Heads, PSDS, HT, <i>(non-teaching personnel only, Sec & Elem. Schools)</i> = 50	53 PAX



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