



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

16 JUL 2026

DIVISION MEMORANDUM
No. 302 s. 2026

**DIVISION GUIDELINES ON SCHOOL SPORTS COMPETITIONS
FOR SY 2026-2027**

To: Assistant Schools Division Superintendent
OIC Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Heads of Private, Public and Elementary, Secondary, and Integrated
Schools

1. In preparation for the conduct of the School Sports Competition for School Year 2026-2027, the Schools Division of Capiz hereby issues the following guidelines to provide direction and standards in the planning, organization, and implementation of sports activities at all levels.
2. The activity aims to:
 - a. promote physical fitness, wellness, and sports participation;
 - b. instill discipline, teamwork, leadership, and sportsmanship;
 - c. identify and develop athletic talents for higher levels of competition; and
 - d. foster the holistic development of learners through sports.
3. Below is the indicative schedule of Sports Activities:

Activity	Timeline
Interclass Meet	August 8,9,15 &16, 2026 Saturday and Sunday or after class hours
Cluster/District Meet	August 22,23,29 & 30, 2026
Elevating Excellence: Enhancing Coaches' and Officials' Competence	September 4,5 & 6, 2026
Unit Meet	September 12,13,19 & 20, 2026
Division Meet	October 10-11, 2026

4. As a general rule, athletes enrolled in **Kindergarten to Grade 6** shall participate in the **Elementary Division**, while those enrolled in **Grades 7 to 12** shall participate in the **Secondary Division**. **Private schools** under the jurisdiction of **SDO-Capiz** shall join the **Cluster/District-Level Sports Competition** and shall be eligible to advance to higher levels



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

of competition, culminating in the **Palarong Pambansa**, subject to existing rules and qualification requirements.

5. The cut-off dates to determine the age eligibility of an athletes are **January 1, 2014** for **Elementary** and for **Secondary January 1, 2009**.

6. Students who transferred from one region to another are allowed to participate provided that transfer was done before or at the beginning of the school year. Transferees from one division to another are allowed to participate, provided that they have participated in the lower meets.

7. The sports events and the corresponding number of athletes, coaches, assistant coaches, and chaperones shall be in accordance with DepEd Memorandum No. 033, s. 2026 (2026 Palarong Pambansa). The participation of the Schools Division of Capiz in higher-level competitions, including the composition of its official delegation, shall be subject to the approval of the Capiz Division School Sports Council and adherence to the established Quality Standards.

8. All school, district, and unit delegations are required to establish a Screening and Accreditation Committee to ensure compliance with the Palarong Pambansa eligibility requirements and guidelines. For inquiries, please contact Dr. Tanya Venusa D. Morales, Chairperson of the Division Screening and Accreditation Committee, at 0945-492-2212.

9. The Equal Opportunity Principle (EOP) is strictly adhered to in the conduct of this activity. Thus, there shall be no discrimination on account of age, school, gender, civil status, disability, religion, or other similar factors/personal circumstances that run counter to the principles of equal opportunity.

10. It is expected that in the conduct of this activity, all must adhere to DepEd Order No. 09, s. 2005 titled Instituting Measures to Increase Engaged Time -on-Task and Ensuring Compliance therewith, DepEd Order 66, s. 2017 titled Implementing Guidelines on the Conduct of Off-Campus Activities, and DepED Order No. 008, s. 2023 titled Participation of Teachers in Volunteer Work and Extra Curricular Activities and DepEd Order No. 009, s. 2026 titled Guidelines in the Implementation of the Three-Term School Calendar in Basic Education, Hence, this Office reiterates that the conduct of athletic meets or academic and non-academic competitions including practices for said meets and competitions shall be allowed on condition that these are held after class hours and days and shall not at any point disrupt classes.

11. Participants who have served in or been involved in the series of sports activities at the interclass, cluster/district, and unit levels shall be entitled to service credits in



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

accordance with DepEd Order No. 013, s. 2024, titled *Revised Guidelines on the Grant of Vacation Service Credits to Teachers*. Meanwhile, non-teaching personnel, including management staff, shall be granted Compensatory Time Off (CTO) in accordance with Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 2, s. 2004, which provides guidelines on non-monetary compensation for overtime services rendered.

12. Travel and other operational expenses in connection with the conduct of the 2026 sports competitions such as but not limited to, Interclass, Cluster, District, Unit, and Division Meets, may be charged against the Special Education Fund (SEF)/ School Maintenance and Other Operating Expenses (MOOE), and/or other available sources of funds, subject to fund availability and to the usual accounting and auditing rules and regulations.

13. Wide and immediate dissemination of this Memorandum is enjoined.


ROEL F. BERMEJO

Schools Division Superintendent

Encl.: As stated
Reference: As stated
To be indicated in the Perpetual Index
under the following subject
PARTNERSHIPS,
PROGRAMS,
PROJECTS,
TRAININGS,
SPORTS