



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

07 JUL 2026

DIVISION MEMORANDUM

No. **280** 2026

INVITATION TO COMMISSION ON AUDIT (COA) ENTRANCE CONFERENCE

To: Assistant Schools Division Superintendent/BAC Chairperson
OIC-Chief Education Supervisors, SGOD and CID
Education Program Supervisors
Public Schools District Supervisors
All School Heads of Implementing Units
Unit/Sections Heads
SBFP Focal Persons
Ian B. Barcena – Administrative Officer II (Procurement)
All Others Concerned

1. Attached is the letter from Maricel G. Alojado, State Auditor V, Supervising Auditor, Commission on Audit (COA), relative to the conduct of Entrance Conference on 08 July 2026, 1:30 in the afternoon at Hotel Veronica, Roxas City.
2. Anent this, all officials concerned are advised to attend the said conference.
3. This Memorandum serves as Authority to Travel of the participants from school.
4. Travel expenses of participants relative to the conduct of this activity are chargeable against School MOOE Funds, subject to the usual accounting and auditing rules and regulations.
5. Immediate dissemination of this Memorandum is desired.


ROEL F. BERMEJO
Schools Division Superintendent

Encl.: as stated
Reference: Letter from COA dated June 30, 2026
To be indicated in the Perpetual Index
Under the following subjects:

AUDIT CONFERENCES



Address: Banica, Roxas City
Contact Number: (036) 6518 456/0968-869-5867
Email Address: capiz@deped.gov.ph
Website: <http://depedcapiz.ph>



REPUBLIC OF THE PHILIPPINES
COMMISSION ON AUDIT
GS Cluster 5-Education and Employment
Region VI, Ungka I, Pavia, Iloilo

OFFICE OF THE SUPERVISING AUDITOR

Department of Education SCHOOLS DIVISION OFFICE CAPIZ Banica, Roxas City, Capiz
RECORDS SECTION RECEIVED
By: _____
Date: <u>JUL 01 2026</u>
Control No. _____

June 30, 2026

Dr. ROEL F. BERMEJO, CESO V
Schools Division Superintendent
DepEd Capiz Division
Banica, Roxas City

Dear Dr. Bermejo:

In connection with our audit for Calendar Year 2026, Team RO6-07 of the National Government Audit Sector B – Cluster 5, under the supervision of the undersigned, respectfully requests your availability for an Entrance Conference on **Wednesday, July 8, 2026 at 1:30 p.m.**, to be held at DepEd Capiz Division, Banica, Roxas City.

We look forward to your usual cooperation and support..

Very truly yours,

COA Signed
2026-06-30
18:48:52

MARICEL G. ALOJADO
State Auditor V
Supervising Auditor

