



Republic of the Philippines  
**Department of Education**  
Region VI – Western Visayas  
**SCHOOLS DIVISION OF CAPIZ**

16 JUN 2026

**DIVISION MEMORANDUM**

No. 256 s. 2026

**CONDUCT OF THE 2026 SECOND QUARTER  
SCHOOL PROGRAM IMPLEMENTATION REVIEW AND PERFORMANCE  
ASSESSMENT (SPIRPA)**

To: Assistant Schools Division Superintendent  
OIC-Chief Education Supervisors  
Education Program Supervisors  
Public Schools District Supervisors  
Heads of Public Elementary, Secondary and Integrated Schools  
All Others Concerned

1. In reference to DepEd Order No. 029, s. 2022 titled **Adoption of the Basic Education Monitoring and Evaluation Framework** and Regional Memorandum No. 265, s. 2026 titled **Regional Monitoring, Evaluation and Adjustment Cum Program Implementation Review and Performance Assessment for Fiscal Year 2026**, all elementary, secondary, and integrated school heads are directed to conduct their Second Quarter SPIRPA activities according to the following schedule:

<b>Date/ Time</b>	<b>Activity</b>	<b>Participants</b>
June 18-24, 2026/ 3:00-5:00 PM	Pre-Work Activities by school	SPIRPA Team
June 25-26, 2026 9:00 AM – 5:00 PM	District Validation of Accomplishments	School Heads and District PIRPA Team
Any day from June 29 to July 3, 2026, as scheduled by the District PIRPA Team 3:00 PM – 5:00 PM	SPIRPA Proper Reporting	SPIRPA Team, District PIRPA Team Representative, other school personnel & external stakeholders

2. All Education Program Supervisors (EPSs) and Public Schools District Supervisors (PSDSs) with the assistance of the District PIRPA Team members are enjoined to monitor and observe the conduct of SPIRPA Proper Reporting in all schools under their respective district/s.

3. Attached are the Key Performance Indicators to be gathered for the second quarter of 2026 (April to June 2026), validation checklist, Monitoring & Evaluation (M&E) tool and the templates to be used for your guidance. **Cut-off date** for the data to be collected is **June 19, 2026**.



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4. Expenses incurred relative to the conduct of the above activity shall be charged against the School MOOE Funds subject to the usual accounting and auditing rules and regulations.
5. For more information, contact the School Management, Monitoring and Evaluation (SMME) Section through email at [ronald.dile001@deped.gov.ph](mailto:ronald.dile001@deped.gov.ph) or mobile number 09209831298.
6. Immediate dissemination of and compliance with this Memorandum are desired.

  
**ROEL F. BERMEJO**  
Schools Division Superintendent

Encl.: As stated  
Reference: As stated  
To be indicated in the Perpetual Index  
under the following subjects:

MONITORING AND EVALUATION  
LEARNERS  
SCHOOLS



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Enclosure No. 1 to Division Memorandum **256** s. 2026

**SECOND QUARTER  
PERFORMANCE INDICATORS**

*(Performance Indicators shall be segmented by grade level, gender, subject area)*

No.	PERFORMANCE INDICATOR	TARGET	ACTUAL
1	Total number of enrolled learners		
2	Proportion of learners with adequate textbook access (1:1 or sufficient sharing)		
3	Number of learner/s transferred out		
4	Percentage of learners assessed using CRLA		
5	Percentage of learners assessed using Phil-IRI		
6	Percentage of learners assessed using Pre-assessment tools		
7	Percentage of learners meeting minimum proficiency levels based on CRLA		
8	Percentage of learners meeting minimum proficiency levels based on Phil-IRI		
9	Percentage of learners identified for intervention under ARAL/remediation programs		
10	Total number of organized classes/sections		
11	Percentage of teachers assigned and teaching within their area of specialization		
12	Number and percentage of teachers with prepared instructional plans (DLL/Lesson Plans)		
13	Number and percentage of teachers with access to ICT-assisted teaching materials		
14	Percentage of classrooms that are safe and free from major defects (including Brigada Eskwela repairs)		
15	Number of functional WASH (water, sanitation, and hygiene) facilities		
16	Number and percentage of classrooms with adequate furniture (chairs and tables)		
17	Number and percentage of classrooms with adequate lighting (functional lights and ventilation support)		
18	Number of functional ICT equipment and at least one device accessible for instruction		
19	Internet connectivity and access to digital learning resources (LR Portal, e-content)		
20	Level of stakeholder engagement (number of Brigada Eskwela volunteers and value of contributions)		



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Enclosure No. 3 to Division Memorandum **256** s. 2026

**MONITORING AND EVALUATION (M&E) TOOL FOR THE CONDUCT OF  
 QUARTERLY SPIRPA CONFERENCE**

Name of School: \_\_\_\_\_

District: \_\_\_\_\_

Date on the conduct of SPIRPA: \_\_\_\_\_

Time Monitored: \_\_\_\_\_

INDICATORS	STRONGLY OBSERVED	OBSERVED	NOT OBSERVED	REMARKS
<b>A. SMEA Preparation</b>				
The School Head & PIRPA Team...				
1. gathered and consolidated the SPIRPA reports with MOVs				
2. prepared SPIRPA dashboard				
3. broke down KPIs into sub-KPIs				
4. selected three (3) prioritized KPIs				
5. prioritized / segmented the KPIs				
6. characterized the Prioritized KPIs				
7. validated the gathered data				
8. proposed appropriate interventions				
9. identified the TA needed and from whom				
10. sent communication letters/ informed the expected stakeholders or participants regarding the conduct and schedule of the SPIRPA Conference				
<b>B. SPIRPA Proper</b>				
B.a. The School Head presented the...				
11. purpose of SPIRPA				
12. leading indicators for the quarter through a dashboard				
13. three (3) prioritized KPIs				
14. segmentation and characterization per prioritized KPIs				
15. proposed interventions for each prioritized KPIs				
16. TA needs and from whom				
17. accomplishment reports (quarterly, issues encountered, hindering and facilitating factors)				
B.b. The Participants...				
18. participated actively in the discussion				
19. arrived at the venue on time and left after the conduct of the session/activity				
B.c. 20. Observed by the monitoring team				
<b>C. POST SPIRPA</b>				
<b>The School and PIRPA Team...</b>				
21. adjusted AIP/ LCP based on SPIRPA results				
22. finalized the Minutes and Attendance sheets with pictures and other MOVs				

**Monitored by:** \_\_\_\_\_  
 Name and Signature

**Conformed by:** \_\_\_\_\_  
 School Head

**Noted:** \_\_\_\_\_  
 Public Schools District Supervisor



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Enclosure No. 4 to Division Memorandum 256s. 2026

**QUARTERLY ACCOMPLISHMENT TEMPLATE**

- 1. STATUS OF PERFORMANCE INDICATORS / ANALYSIS OF KPIs** per quarter (in graphical, tabular, and textual PowerPoint Presentation for easy understanding in the delivery of data elements) (for SPIRPA only)
- 2. PRIORITIES, CHARACTERIZATION, PROPOSED INTERVENTION AND DATE OF IMPLEMENTATION AND TA NEEDED** (for SPIRPA only)

Prioritized KPI No. 1/2/3	Priorities	Curriculum Support System	Characte-Rization	Proposed Intervention	Date of Implementation	TA Needed	From Whom? & Date

**3. SUMMARY OF ACCOMPLISHMENT**

KRA/ Pillar	Physical			Financial		
	# of Target Activities (Based on Year 1 Annual WFP)	# of Actual Accomplishments	% of Accomplishments	Amount to be Utilized (Based on Year 1 Annual WFP)	Actual Amount Utilized	% of Utilization
Access						
Equity						
Quality						
Resiliency & Well-Being						
Governance						
Total						



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**4. SUMMARY OF ACCOMPLISHED ACTIVITIES**

KRA/ Pillar	Objectives	Target (Based on Year 1 Annual WFP)	Accomplished Activities	Actual Accomplishment	Facilitating Factors
Access	<u>SO</u>				
Equity					
Quality					
Resiliency & Well- Being					
Governance					

**5. SUMMARY OF UNACCOMPLISHED ACTIVITIES**

KRA/ Pillar	Objectives	Target (Based on Year 1 Annual WFP)	Planned Activities (Based on Year 1 Annual WFP)	Actual Accomplishment	Issues	Hindering Factors	Action/s to be Taken
Access	<u>SO</u>						
Equity							
Quality							
Resiliency & Well- Being							
Governance							

**6. Financial Report** (for SPIRPA only)

Source of Fund	Amount to be Utilized	Actual Amount Utilized	%of Utilization
1. MOOE			
2. PTA			
3. Alumni			
4. Barangay			
5. SEF			
6. Others (Donated)			
Total			



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