



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

18 MAY 2026

DIVISION MEMORANDUM
No. 202 s. 2026

DIVISION TRAINING FOR ACADEMIC RECOVERY AND ACCESSIBLE LEARNING (ARAL) TUTORS UNDER THE ARAL PROGRAM THROUGH DEPARTMENT OF LABOR AND EMPLOYMENT (DOLE)- GOVERNMENT INTERNSHIP PROGRAM (GIP) IN THE FIRST DISTRICT (BATCH 2)

To: Assistant Schools Division Superintendent
OIC-Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Heads of Public Secondary, and Integrated Schools
All Others Concerned

1. The Division of Capiz will conduct a Division Training for Academic and Recovery and Accessible learning (ARAL) Tutors under the ARAL Program Through Department of Labor and Employment (DOLE)-Government Internship Program (GIP) in the first district (batch 2) on May 22-23, 2026. The venue will be announced later.
2. Specifically, this training aims to:
 - a. orient ARAL Tutors under the DOLE-GIP on the goals, policies, and implementation guidelines of the ARAL Program;
 - b. equip ARAL Tutors with essential knowledge and skills on tutoring strategies, learner support, and instructional delivery; and
 - c. provide guidance on the administration of learning interventions, including literacy and numeracy support for target learners.
3. The list of the participants, division management, technical committee, resource persons, and the training matrix are found in Enclosure Numbers 1 and 2, respectively.
4. Expenses for meals and venue of participants will be borne by a program partner, while food and accommodation of Resource Persons, Management Team, and Technical Working Group shall be charged against ARAL Program Fund. Transportation of teacher and school head participants is chargeable against school MOOE, subject to the usual accounting and auditing rules and regulations.
5. Teacher trainers are entitled to service credits in accordance with DepED Order No. 13, s. 2024 titled *Revised Guidelines on the Grant of Vacation Service Credits for Teachers*. On the other hand, Non-Teaching personnel including the management staff shall be provided with Compensatory Time Off (CTO) as per Civil Service Commission (CSC) and Department



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with Compensatory Time Off (CTO) as per Civil Service Commission (CSC) and Department of Budget (DBM) Joint Circular No. 2, s. 2004 on *Non-Monetary Remuneration for Overtime Service Rendered*.

6. A Day Zero activity shall be conducted on May 21, 2026 to be attended by the Management Team, Technical Working Group, Resource Persons, and Demonstration Teachers.
7. This Memorandum serves as an Authority to Travel.
8. Immediate dissemination of this Memorandum is desired.

ROEL F. BERMEJO
Schools Division Superintendent

Enclosure: As Stated

Reference:

To be indicated in the Perpetual Index under the following subjects

TRAINING

TUTOR

RECOVERY



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Enclosure No. 1 to Division Memorandum No. 202, s. 2026

**LIST OF PARTICIPANTS, DIVISION MANAGEMENT, DEMO TEACHERS,
TECHNICAL WORKING GROUP, AND RESOURCE PERSONS**

DISTRICT	Number of Participants
MAAYON	14
PANAY	11
PANITAN	17
PILAR	28
PONTEVEDRA	15
PRES. ROXAS	16
TOTAL	101

MANAGEMENT TEAM and CONSULTANTS	Roel F. Bermejo	SDS	Edwin Jason D. Dueñas	EPS_LRMS/English
	Luz U. Banson	OIC Office of ASDS	Andres D. Quiachon	EPS -Science
	Alan Vincent B. Altamia	CHIEF – CID	Ruth C. Gervero	EPS -ALS/SNED
	Merlie J. Rubio	EPS - FILIPINO	Elenia P. Baranda	EPS -Math

Demo Teachers	Christy Legarda Teacher VI	Mambusao NHS
	Mennie B. Dela Cruz Teacher VI	Ivisan NHS
Technical Committee	1. Ermie Joy C. Joaquin	Vicente Andaya Sr. NHS
	2. Alejandra J. Barba	Vicente Andaya Sr. NHS
	3. Cheryl Banaylo	Pontevedra
	4. Hera H. Gallo	Pres. Roxas East ES
	5. Rose Ann Tianchon	Vicente Andaya Sr. NHS
Resource Persons	1. Dr. Lolita Palacios	Jamindan
	2. Dr. Roochie Villalva	Dumarao
	3. Dr. Christine Bisnar	Sapian
	4. Dr. Jessica L. Lapena	Mambusao West
	5. Mrs. Juvy D. Baranda	Ivisan
	6. Mrs. Maria Aileen Escosio	Sigma
	7. Ma. Teresa Besana	Panay Central School



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Enclosure No. 2 to Division Memorandum No. 202, s. 2026

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MATRIX OF ACTIVITIES

Date	Time	Activity/Topic	Resource Person/ In-Charge
May 22, 2026	7:30-8:30	Registration	TWG
	8:30-9:30	Opening Program Launching of Cong. Howard Ivan Guintu Program	
	9:30-10:00	Session 1. Status of Literacy in the Country	Dr. Merlie J. Rubio Education Program Supervisor-Filipino
	10:00-11:00	Session 2. Understanding the ARAL-Reading Program	Dr. Jessica L. Lapena Principal
	11:00-12:00	Session 3. From Struggle to Strength: Empowering ARAL Reading Learners through SEL-Based Reading Remediation	Mrs. Juvy D. Baranda Principal
		LUNCH BREAK	
	1:00-2:00	Session 4. The Teacher as ARAL Tutor	DR. LOLITA D. PALACIOS School Principal I
	2:00-3:00	Session 5. ARAL-Reading for Key Stage 1 ARAL-Reading Basic (Key Stages 2 and 3)	DR. ROOCHIE C. VILLALVA Principal I

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	3:00-4:00	Session 6. ARAL-Reading Plus (Key Stages 2 and 3)	DR. CHRISTINE L. BISNAR Principal I
	4:00-5:00	Pedagogies	MARIA AILEEN ESCOSIO Teacher III, TIC
May 23, 2026	8:00-8:30	MOL	
	8:30-10:00	Strategies in Teaching Early Mathematics	Ma. Teresa A. Besana MT 2 Panay Central School
	10:00-12:00	Demonstration Teaching Key Stage 1	Mennie B. Dela Cruz Teacher VI Ivisan NHS
	12:00-1:00	LUNCH BREAK	
	1:00-3:00	Demonstration Teaching Key Stage 3	Christy Legarda Teacher VI Mambusao NHS
	3:00-4:00	Open Forum	
	4:00-5:00	Closing Program	

Control Number: 2026-



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