



Republic of the Philippines  
**Department of Education**  
Region VI – Western Visayas  
**SCHOOLS DIVISION OF CAPIZ**

MAY 13 2026

**DIVISION MEMORANDUM**

No. 192, s. 2026

**OPTIMIZING LEARNING RESOURCE MANAGEMENT: WORKSHOP ON THE STORAGE, UPDATING, AND DIGITIZATION OF LIBRARY HUB COLLECTIONS AND EFFECTIVE PROVISION AND DISTRIBUTION OF TRANSITION LEARNING RESOURCES IN THE IMPLEMENTATION OF THE MATATAG AND THE REVISED K TO 12 CURRICULA**

To: Assistant Schools Division Superintendent  
OIC-Chief Education Supervisors  
Education Program Supervisors  
Public Schools District Supervisors  
Heads of Public Secondary Schools  
All Others Concerned

1. In support of the Department of Education's commitment to improving the accessibility, quality, and efficiency on the utilization of learning resources under the MATATAG and the Revised K to 12 Curricula, there is a pressing need to strengthen the management of Library Hub collections and the systematic provision and distribution of learning resources. Hence, this Office through the Learning Resources Management Section of the Curriculum Implementation Division shall conduct **Optimizing Learning Resource Management: Workshop on the Storage, Updating, and Digitization of Library Hub Collections and Effective Provision and Distribution of Transition Learning Resources Used in the Implementation of the MATATAG and the Revised K to 12 Curricula on May 18-22, 2026, at the SDO Capiz' Library Hub, Ivisan, Capiz**. This workshop aims to enhance the competencies of LR Focal Persons in effectively managing physical and digital learning resources, ensuring proper storage, regular updating, and efficient dissemination aligned with the goals of education reforms.

2. The activity has the following specific objectives:

- a. enhance participants' knowledge and skills in the proper storage, organization, and maintenance of Library Hub collections to ensure sustainability, accessibility, and preservation of learning resources;
- b. equip participants with practical strategies and tools for updating and digitizing library resources to support modern, technology-driven learning environments; and
- c. strengthen the systematic and efficient distribution of transition learning resources to schools, ensuring alignment with the implementation requirements of the Revised K to 12 and MATATAG Curricula.

3. List of Participants to the said workshop are found in Enclosure No. 1.



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Republic of the Philippines  
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Region VI – Western Visayas  
**SCHOOLS DIVISION OF CAPIZ**

4. An **Orientation Conference** prior to the workshop will be held on **May 14, 2026, 8-12 A.M. at the SDO Capiz Multi- purpose Hall.**
5. A **Pre- orientation Conference involving members of the technical working group will be held on May 12, 2026, 1:00-5:00 in the afternoon, at the Office of the Learning Resource Management System.**
6. Expenses on meals shall be charged to downloaded LRMS Funds, while travelling expenses shall be charged to school MOOE Funds subject to the usual accounting and auditing rules and regulations.
7. This Memorandum shall serve as the Authority to Travel for all participants.
8. Immediate dissemination of and compliance with this Memorandum are desired.

**ROEL F. BERMEJO**  
Schools Division Superintendent

Enclosure: As Stated  
Reference: None  
To be indicated in the Perpetual Index  
under the following subjects:

CURRICULUM          WORKSHOP          LEARNING RESOURCES



Republic of the Philippines  
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 Region VI – Western Visayas  
**SCHOOLS DIVISION OF CAPIZ**

Enclosure No. 1 to Division Memorandum No. 190, s. 2026

**Participants for Orientation Activity- May 14, 2026**

	School	District	LR Focal Person
1	Cuartero NHS	Cuartero	GINA G. DAVID
2	Maindang NHS	Cuartero	EVANGELYN LEAGOGO
3	Puti-an NHS	Cuartero	MAERY JOY F. LACRO
4	San Antonio NHS	Cuartero	EVANGELINE G. DECANDIDO
5	Arturo Jugo NHS	Dao	DANIEL E. CASIPE
6	Dao NHS	Dao	JENE L. GASPAR
7	Luis Escutin NHS	Dao	GERALD V. ESLABAN
8	Malonoy NHS	Dao	MIRASOL M. ESTORNINOS
9	Concepcion C. Garcia NHS	Dumalag	CELINA C. FLOTILDES
10	Dr. Laureano R. Frial IS	Dumalag	ALVIN B. FENIS
11	Dumalag Central NHS	Dumalag	MARGIE P. AMOSIG
12	Aglalana IS	Dumarao	JAYSON D. DANOS
13	Aglanot IS	Dumarao	LADY JANE V. MANGUITO
14	Bungsuan NHS	Dumarao	JENELYN G. HAPITAN
15	Estefania Montemayor NHS	Dumarao	MIRA SOL B. JAMOG
16	Manuel F. Onato NHS	Dumarao	KEN FRIEND O. ELLIS
17	Presentacion Diez Gregorio NHS	Dumarao	JEMIMA M. HIBALER
18	Ramon A. Benjamin, Sr. NHS	Dumarao	MYRENE C. NOBLETA
19	Basiao NHS	Ivisan	FRITZ G. UMITEN
20	Ivisan NHS	Ivisan	LUTGARDA A. BOLUSO
21	Agbun-od IS	Jamindan	JESSE-ANN C. VILLARIN
22	Francisco C. Vacaro IS	Jamindan	RUBELINE V. INOCENCIO
23	Jagnaya NHS	Jamindan	GINA L. LLAMELO
24	Jamindan NHS	Jamindan	LENY ROSE E. FACELO
25	Lucero NHS	Jamindan	RENEL L. VELADO
26	Macario Delfin Bermejo NHS	Jamindan	ILDEFONSO D. LASOLA II
27	Manuel Ganzon Advincula IS	Jamindan	JAYVE FLOYD S. FONTIVEROS
28	Canapian IS	Maayon	HARLYN T. LAGDAMIN



Republic of the Philippines  
**Department of Education**  
Region VI – Western Visayas  
**SCHOOLS DIVISION OF CAPIZ**

29	Duluan IS	Maayon	Karene Joy B. De Asis
30	East Villaflores NHS	Maayon	WILLBY JANE F. DIAZ
31	Guinbalian IS	Maayon	JOVELYN I. ILAGAN
32	Maayon NHS	Maayon	LEA BETH A. DELLOMOS
33	Tapulang IS	Maayon	ROSA B. DELOS SANTOS
34	Tuburan NHS	Maayon	DOVE D. LUCERO
35	Florentina B. Degala NHS	Maayon	RENALIE KATE D. ALARCON
36	Agkawayan IS	Mambusao East	ELGEN MARK JUE S. EBON
37	Bula IS	Mambusao East	IVY L. CARTUJANO
38	David Moises NHS	Mambusao East	ZIA CAMILLE D. ALEJAGA
39	Mambusao East NHS	Mambusao East	JOEVELYN R. BAYOT
40	Mambusao NHS	Mambusao West	RACHEL B.LUNA
41	Bago Chiquito IS	Panay	DONABEL VALDICANTE
42	Commissioner Luis R. Asis NHS	Panay	JOAN BLANCAFLOR
43	Ernesto R. Sicad, Sr. NHS	Panay	SUNSHINE W. OROPIO
44	Felix Balgos NHS	Panay	IMELDA D. ARCALA
45	Antonio Belo MIS	Panitan	MA. CRYSTAL MAE D. DEGONES
46	Celestino D. Diaz IS	Panitan	ANNIE D. HURGO
47	Felixberto D. Dorado, Sr. IS	Panitan	PRINCE ACE L. BILLONES
48	Leodegario D. Deocampo, Sr. NHS	Panitan	FROILAN DETOGA
49	Panitan NHS	Panitan	AL D. DUNTON
50	Tinigban IS	Panitan	ART A. VENUS
51	Casanayan NHS	Pilar	AL JANE G. VITO
52	Dayhagan IS	Pilar	
53	Dulangan NHS	Pilar	FRANCIS B. BULOS
54	Guise IS	Pilar	LORY R. DINESADO
55	Marciano M. Patricio NHS	Pilar	INAH MARIE V. DASILAG
56	San Nicolas NHS (Pilar)	Pilar	MARIAN CRISTINE S. BORDO



Republic of the Philippines  
**Department of Education**  
Region VI – Western Visayas  
**SCHOOLS DIVISION OF CAPIZ**

57	Sinamongan IS	Pilar	GIESA B. VILLA
58	Yating NHS	Pilar	LEVIMA F. DEOCAMPO
59	Bailan IS	Pontevedra	ROMY B. BOCALA
60	Jose Diva Avelino Jr. NHS	Pontevedra	AZENITH C. NOLASCO
61	Pontevedra NHS	Pontevedra	JOSEPHINE D. DADOR
62	Feliciano Y. Consing NHS	President Roxas	ARLENE B. JAPITANA
63	Quiajo IS	President Roxas	VERNY LOYD B. TACUYAN
64	Capiz NHS	Roxas City	MARY ANN TUAZON
65	Bilao IS	Sapian	JUDY B. ABSIN
66	Ishmael B. Orillos Farm School	Sapian	KLEIN O. ABUNAS
67	Sapian NHS	Sapian	RHODA E. HERMANO
68	Calixto Loyola, Sr. IS	Sigma	KAREN B. COMPUESTO
69	Eleodoro J. Ponsaran IS	Sigma	MARITONI E. VILLANUEVA
70	Mianay NHS	Sigma	RACHEL J. DE JUAN
71	Vicente Andaya, Sr. NHS	Sigma	DOMEL P. NILAY
72	Don Leopoldo Gialogo IS	Tapaz East	JOY V. SUPITER
73	Rev. Tomas Conejar NHS	Tapaz East	ROMELYN G. MARTINETE
74	Roxas Farm School	Tapaz West	WILFREDO G. PAROFIL III
75	Col. Patrocinio Artuz NHS	Tapaz East	NIEL L. IBAÑEZ
76	Bag - ong Barrio NHS	Tapaz East	ELIZABETH M. GALENO
77	Camburanan NHS	Tapaz West	
78	Candelaria NHS	Tapaz West	REGINE F. GAFATE
79	San Nicolas NHS (Tapaz)	Tapaz West	REGINE G. GAHUM
80	Tapaz NHS	Tapaz West	GHILDA Z. FANCUBILA



Republic of the Philippines  
**Department of Education**  
Region VI – Western Visayas  
**SCHOOLS DIVISION OF CAPIZ**

**Participants for Day 1- May 18, 2026**

	School	District	LR Focal Person
1	Cuartero NHS	Cuartero	GINA G. DAVID
2	Maindang NHS	Cuartero	EVANGELYN LEAGOGO
3	Puti-an NHS	Cuartero	MAERY JOY F. LACRO
4	San Antonio NHS	Cuartero	EVANGELINE G. DECANDIDO
5	Arturo Jugo NHS	Dao	DANIEL E. CASIPE
6	Dao NHS	Dao	JENE L. GASPAR
7	Luis Escutin NHS	Dao	GERALD V. ESLABAN
8	Malonoy NHS	Dao	MIRASOL M. ESTORNINOS
9	Concepcion C. Garcia NHS	Dumalag	CELINA C. FLOTILDES
10	Dr. Laureano R. Frial IS	Dumalag	ALVIN B. FENIS
11	Dumalag Central NHS	Dumalag	MARGIE P. AMOSIG
12	Aglalana IS	Dumarao	JAYSON D. DANOS
13	Aglanot IS	Dumarao	LADY JANE V. MANGUITO
14	Bungsuan NHS	Dumarao	JENELYN G. HAPITAN
15	Estefania Montemayor NHS	Dumarao	MIRA SOL B. JAMOG
16	Manuel F. Onato NHS	Dumarao	KEN FRIEND O. ELLIS

**Participants for Day 2- May 19, 2026**

	School	District	LR Focal Person
1	Presentacion Diez Gregorio NHS	Dumarao	JEMIMA M. HIBALER
2	Ramon A. Benjamin, Sr. NHS	Dumarao	MYRENE C. NOBLETA
3	Basiao NHS	Ivisan	FRITZ G. UMITEN
4	Ivisan NHS	Ivisan	LUTGARDA A. BOLUSO
5	Agbun-od IS	Jamindan	JESSE-ANN C. VILLARIN
6	Francisco C. Vacaro IS	Jamindan	RUBELINE V. INOCENCIO
7	Jagnaya NHS	Jamindan	GINA L. LLAMELO
8	Jamindan NHS	Jamindan	LENY ROSE E. FACELO
9	Lucero NHS	Jamindan	RENEL L. VELADO



Republic of the Philippines  
**Department of Education**  
 Region VI – Western Visayas  
**SCHOOLS DIVISION OF CAPIZ**

10	Macario Delfin Bermejo NHS	Jamindan	ILDEFONSO D. LASOLA II
11	Manuel Ganzon Advincula IS	Jamindan	JAYVE FLOYD S. FONTIVEROS
12	Canapian IS	Maayon	HARLYN T. LAGDAMIN
13	Duluan IS	Maayon	Karene Joy B. De Asis
14	East Villaflores NHS	Maayon	WILLBY JANE F. DIAZ
15	Guinbialan IS	Maayon	JOVELYN I. ILAGAN
16	Maayon NHS	Maayon	LEA BETH A. DELLOMOS

**Participants for Day 3- May 20, 2026**

	School	District	LR Focal Person
1	Tapulang IS	Maayon	ROSA B. DELOS SANTOS
2	Tuburan NHS	Maayon	DOVE D. LUCERO
3	Florentina B. Degala NHS	Maayon	RENALIE KATE D. ALARCON
4	Agkawayan IS	Mambusao East	ELGEN MARK JUE S. EBON
5	Bula IS	Mambusao East	IVY L. CARTUJANO
6	David Moises NHS	Mambusao East	ZIA CAMILLE D. ALEJAGA
7	Mambusao East NHS	Mambusao East	JOEVELYN R. BAYOT
8	Mambusao NHS	Mambusao West	RACHEL B.LUNA
9	Bago Chiquito IS	Panay	DONABEL VALDICANTE
10	Commissioner Luis R. Asis NHS	Panay	JOAN BLANCAFLOR
11	Ernesto R. Sicad, Sr. NHS	Panay	SUNSHINE W. OROPIO
12	Felix Balgos NHS	Panay	IMELDA D. ARCALA
13	Antonio Belo MIS	Panitan	MA. CRYSTAL MAE D. DEGONES
14	Celestino D. Diaz IS	Panitan	ANNIE D. HURGO
15	Felixberto D. Dorado, Sr. IS	Panitan	PRINCE ACE L. BILLONES
16	Leodegario D. Deocampo, Sr. NHS	Panitan	FROILAN DETOGA



Republic of the Philippines  
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 Region VI – Western Visayas  
**SCHOOLS DIVISION OF CAPIZ**

**Participants for Day 4- May 21, 2026**

	School	District	LR Focal Person
1	Panitan NHS	Panitan	AL D. DUNTON
2	Tinigban IS	Panitan	ART A. VENUS
3	Casanayan NHS	Pilar	AL JANE G. VITO
4	Dayhagan IS	Pilar	
5	Dulangan NHS	Pilar	FRANCIS B. BULOS
6	Guisse IS	Pilar	LORY R. DINESADO
7	Marciano M. Patricio NHS	Pilar	INAH MARIE V. DASILAG
8	San Nicolas NHS (Pilar)	Pilar	MARIAN CRISTINE S. BORDO
9	Sinamongan IS	Pilar	GIESA B. VILLA
10	Yating NHS	Pilar	LEVIMA F. DEOCAMPO
11	Bailan IS	Pontevedra	ROMY B. BOCALA
12	Jose Diva Avelino Jr. NHS	Pontevedra	AZENITH C. NOLASCO
13	Pontevedra NHS	Pontevedra	JOSEPHINE D. DADOR
14	Feliciano Y. Consing NHS	President Roxas	ARLENE B. JAPITANA
15	Quiajo IS	President Roxas	VERNY LOYD B. TACUYAN
16	Capiz NHS		MARY ANN TUAZON

**Participants for Day 5- May 22, 2026**

	School	District	LR Focal Person
1	Bilao IS	Sapian	JUDY B. ABSIN
2	Ishmael B. Orillos Farm School	Sapian	KLEIN O. ABUNAS
3	Sapian NHS	Sapian	RHODA E. HERMANO
4	Calixto Loyola, Sr. IS	Sigma	KAREN B. COMPUESTO
5	Eleodoro J. Ponsaran IS	Sigma	MARITONI E. VILLANUEVA
6	Mianay NHS	Sigma	RACHEL J. DE JUAN
7	Vicente Andaya, Sr. NHS	Sigma	DOMEL P. NILAY
8	Don Leopoldo Gialogo IS	Tapaz East	JOY V. SUPITER
9	Rev. Tomas Conejar NHS	Tapaz East	ROMELYN G. MARTINETE
10	Roxas Farm School	Tapaz West	WILFREDO G. PAROFIL III
11	Col. Patrocinio Artuz NHS	Tapaz East	NIEL L. IBAÑEZ



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12	Bag - ong Barrio NHS	Tapaz East	ELIZABETH M. GALENO
13	Camburanan NHS	Tapaz West	TBI
14	Candelaria NHS	Tapaz West	REGINE F. GAFATE
15	San Nicolas NHS (Tapaz)	Tapaz West	REGINE G. GAHUM
16	Tapaz NHS	Tapaz West	GHILDA Z. FANCUBILA

**Members of the Technical Working Group**

	Name	Position	Office/Station
1	Edwin Jason D. Duenas	EPS- LRMS	CID SDO- Capiz
2	Glenn P. Dollete	PDO II	CID SDO- Capiz
3	Ma. Frances Therese B. Zamora	Librarian II	CID SDO- Capiz
4	Glory Joy A. Dagmil	Librarian I	Capiz NHS
5	Ma. Fatima R. Bacinillo	Librarian I	Ivisan NHS
6	Rhoda E. Hermano	Librarian I	Sapian NHS
7	Regine Gahum	Librarian I	San Nicolas NHS (Tapaz)