



Republic of the Philippines  
**Department of Education**  
Region VI – Western Visayas  
**SCHOOLS DIVISION OF CAPIZ**

04 MAY 2026

**DIVISION MEMORANDUM**  
No. 180 s. 2026

**DIVISION TRAINING FOR ACADEMIC AND RECOVERY AND ACCESSIBLE LEARNING (ARAL) TUTORS UNDER THE ARAL PROGRAM THROUGH DEPARTMENT OF LABOR AND EMPLOYMENT (DOLE) - GOVERNMENT INTERNSHIP PROGRAM (GIP) IN THE FIRST DISTRICT**

To: Assistant Schools Division Superintendent  
OIC-Chief Education Supervisors  
Education Program Supervisors  
Public Schools District Supervisors  
Heads of Public Secondary, and Integrated Schools  
All Others Concerned

1. The Division of Capiz will conduct a Division Training for Academic and Recovery and Accessible learning (ARAL) Tutors under the ARAL Program Through Department of Labor and Employment (DOLE)-Government Internship Program (GIP) in the first district on May 7-8, 2026. The venue will be announced later.

2. Specifically, this training aims to:

- a. orient ARAL Tutors under the DOLE-GIP on the goals, policies, and implementation guidelines of the ARAL Program;
- b. equip ARAL Tutors with essential knowledge and skills on tutoring strategies, learner support, and instructional delivery; and
- c. provide guidance on the administration of learning interventions, including literacy and numeracy support for target learners.

3. The list of the participants, division management, technical committee, resource persons, and the training matrix are found in Enclosure Numbers 1 and 2, respectively.

4. Meals and venue of participants shall be charged against the Office of Cong. Howard Ivan Guintu of First District, while food and accommodation of Resource Persons, Management Team, and Technical Working Group shall be charged against ARAL Program. Transportation of teacher and school head participants is chargeable against school MOOE subject to the usual accounting and auditing rules and regulations.

5. Teacher trainers are entitled to service credits in accordance with DepED Order No. 13, s. 2024 titled *Revised Guidelines on the Grant of Vacation Service Credits for Teachers*. On the other hand, Non-Teaching personnel including the management staff shall be provided with Compensatory Time Off (CTO) as per Civil Service Commission (CSC) and Department



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of Budget (DBM) Joint Circular No. 2, s. 2004 on *Non-Monetary Remuneration for Overtime Service Rendered*.

6. A Day Zero activity shall be conducted on May 6, 2026
7. This Memorandum serves as an Authority to Travel.
8. Immediate dissemination of this Memorandum is desired.

  
**ROEL F. BERMEJO**  
Schools Division Superintendent 

Enclosure: As Stated

Reference:

To be indicated in the Perpetual Index under the following subjects

**TRAINING**

**TUTOR**

**RECOVERY**



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Enclosure No. 1 to Division Memorandum No. 180, s. 2026

**LIST OF PARTICIPANTS, DIVISION MANAGEMENT, DEMO TEACHERS,  
TECHNICAL WORKING GROUP, AND RESOURCE PERSONS**

<b>DISTRICT</b>	<b>Number of Participants</b>
MAAYON	19
PANAY	8
PANITAN	7
PILAR	40
PONTEVEDRA	19
PRES. ROXAS	7
<b>TOTAL</b>	<b>100</b>

<b>MANAGEMENT TEAM and CONSULTANTS</b>				
	Roel F. Bermejo	SDS	Merlie J. Rubio	EPS - FILIPINO
	Luz U. Banson	OIC Office of ASDS	Edwin Jason D. Dueñas	EPS_LRMS
	Alan Vincent B. Altamia	CHIEF – CID	Elenia P. Baranda	EPS - Mathematics

<b>Demo Teachers</b>	Ma. Teresa A. Besana MT 2	Panay Central School
	Mennie B. Dela Cruz Teacher VI	Ivisan NHS
	Mylene Villeza	Jamindan
<b>Technical Committee</b>	1. Ermie Joy C. Joaquin	Vicente Andaya Sr. NHS
	2. Alejandra J. Barba	Vicente Andaya Sr. NHS
	3. Cheryl Banaylo	Pontevedra
	4. Hera H. Gallo	Pres. Roxas East ES
<b>Resource Persons</b>	1. Dr. Lolita Palacios	Jamindan
	2. Dr. Roochie Villalva	Dumarao
	3. Dr. Christine Bisnar	Sapian
	4. Dr. Jessica L. Lapena	Mambusao West
	5. Mrs. Juvy D. Baranda	Ivisan
	6. Mrs. Maria Aileen Escosio	Sigma
	7. Ma. Teresa Besana	Panay Central School



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Enclosure No. 2 to Division Memorandum No. 180, s. 2026

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**MATRIX OF ACTIVITIES**

<b>Date</b>	<b>Time</b>	<b>Activity/Topic</b>	<b>Resource Person/ In-Charge</b>
May 7, 2026	7:30-8:30	Registration	TWG
	8:30-9:30	Opening Program Launching of Cong. Howard Ivan Guintu Program	
	9:30-10:00	Session 1. Status of Literacy in the Country	Dr. Merlie J. Rubio Education Program Supervisor-Filipino
	10:00-11:00	Session 2. Understanding the ARAL-Reading Program	Dr. Jessica L. Lapena Principal
	11:00-12:00	Session 3. From Struggle to Strength: Empowering ARAL Reading Learners through SEL-Based Reading Remediation	Mrs. Juvy D. Baranda Principal
		LUNCH BREAK	
	1:00-2:00	Session 4. The Teacher as ARAL Tutor	DR. LOLITA D. PALACIOS School Principal I
	2:00-3:00	Session 5. ARAL-Reading for Key Stage 1 ARAL-Reading Basic (Key Stages 2 and 3)	DR. ROOCHIE C. VILLALVA Principal I



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	3:00-4:00	Session 6. ARAL-Reading Plus (Key Stages 2 and 3)	DR. CHRISTINE L. BISNAR Principal I
	4:00-5:00	Pedagogies	MARIA AILEEN ESCOSIO Teacher III, TIC
May 8, 2026	8:00-8:30	MOL	
	8:30-10:00	Strategies in Teaching Early Mathematics	Ma. Teresa A. Besana MT 2 Panay Central School
	10:00-11:00	Demonstration Teaching Key Stage 1	Mennie B. Dela Cruz Teacher VI Ivisan NHS
	11:00-12:00	Demonstration Teaching Key Stage 2	Mylene Villeza Jamindan
	12:00-1:00	LUNCH BREAK	
	1:00-3:00	Demonstration Teaching Key Stage 3	Christy Legarda Teacher VI Mambusao NHS
	3:00-4:00	Open Forum	
	4:00-5:00	Closing Program	