



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

30 APR 2026

DIVISION MEMORANDUM

No. 176, s. 2026

**PARTICIPANTS TO THE CYBERSMART TEACHERS:
CYBER HYGIENE FOR PROTECTING STUDENT DATA TRAINING**

To: Assistant Schools Division Superintendent
Chief Education Supervisor (CES)/OIC-CES
Education Program Supervisors
Public Schools District Supervisors
Heads of Public Elementary, Secondary and Integrated Schools
Heads of Unit/Section
All Others Concerned

1. In relation to *DM-OULS-2026-141* dated April 13, 2026 from the office of Assistant Secretary **Carmela C. Oracion**, Officer-in-Charge, Office of the Undersecretary for Learning Systems, this Office endorses the ICT school coordinators and/or teachers handling student data and facilitating online learning whose names are found in the attached list to attend the **CyberSmart Teachers: Cyber Hygiene for Protecting Student Data** training which will be held on May 5 to 19, 2026 via Microsoft Teams and DepEd Learning Management System (LMS).
2. Furthermore, as stated in the abovementioned Memorandum, endorsed participants are required to register individually, through this link: **projectteachneap.my.canva.site/cybersmartteachers**. The deadline of the registration is on April 30, 2026. The Town Hall meeting link, the LMS access link, and other clickable resources for the program will also be made available through the same site.
3. Immediate dissemination of and compliance with this Memorandum are desired.

ROEL F. BERMEJO

Schools Division Superintendent 

Encl.: As Stated
Reference: *DM-OULS-2026-141*
To be indicated in the Perpetual Index
Under the following subjects:

ICT COORDINATORS

ONLINE TRAINING



Address: Banica, Roxas City
Contact Number: (036) 620 2371
Email Address: capiz@deped.gov.ph

I. PROFILE

CYBERSMART TEACHERS: Cyber Hygiene for Protecting Student Data Training Participants for SDO Capiz

No.	Name	Middle Initial	Surname	Email	Region	SDO	Designation	Grade Level
1	DANIEL	E.	CASPE	daniel.caspe@deped.gov.ph	VI	Capiz	T-II	
2	RONNA	P.	DEVELO	ronna.pensafiel@deped.gov.ph	VI	Capiz	T-II	
3	GJEASILYN	I.	JAVIL	gjeasilyn.javil@deped.gov.ph	VI	Capiz	T-III	
4	JAY-MARK	L.	GUSI	jaymark.gusi@deped.gov.ph	VI	Capiz	T-III	
5	MARK	D.	VILLARUZ	mark.villaruz@deped.gov.ph	VI	Capiz	MT I	
6	CRISTY	D.	BAYOT	cristy.deanboy@deped.gov.ph	VI	Capiz	T-I	
7	YOLLY	P.	TEMPLADO	yolly.templado@deped.gov.ph	VI	Capiz	Teacher I	
8	EDWIN	C.	SALANATTIN	edwin.salanatin@deped.gov.ph	VI	Capiz	Master Teacher III	
9	ARVIN	D.	FUNA	arvin.funaf@deped.gov.ph	VI	Capiz	T-II	
10	Christian	P.	Oropeo	christian.oroceo@deped.gov.ph	VI	Capiz	Teacher IV	
11	Dennis	F.	Escutin	dennis.escutin@deped.gov.ph	VI	Capiz	Teacher I	
12	NILDA	D.	GALLARDO	nilda.gallardo@deped.gov.ph	VI	Capiz	Teacher III	
13	GENE BOY	F.	AMADOR	geneboy.amador@deped.gov.ph	VI	Capiz	Teacher II	
14	ALIBEN	B.	FABILLON	aliben.fabillon001@deped.gov.ph	VI	Capiz	Teacher II	
15	ALTHER	A.	SUNIO	althersunio@deped.gov.ph	VI	Capiz	Head Teacher I	
16	REYNOLD	F.	BAES	reynold.baes004@deped.gov.ph	VI	Capiz	Master Teacher I	
17	JENIFER	B.	ANDRADE	jenifer.andrade@deped.gov.ph	VI	Capiz	Teacher VI	
18	DEWANIE	V.	BATAN	dewanie.batan@deped.gov.ph	VI	Capiz	Teacher III	
19	Caren	L.	Parothnog	caren.parothnog@deped.gov.ph	VI	Capiz	Teacher III	
20	NIEVES	M.	ALCAYDE	nieves.alcayde@deped.gov.ph	VI	Capiz	Teacher VI	
21	RENEL	F.	FRANCISCO	renelfrancisco@deped.gov.ph	VI	Capiz	Teacher I	
22	EMMALYN	D.	BAJADA	emmalyn.bajada@deped.gov.ph	VI	Capiz	Teacher III	
23	Loyal	E.	Bautista	loyal.bautista@deped.gov.ph	VI	Capiz	Teacher VI	
24	Ruther	Ucag	Ucag	ruther.ucag@deped.gov.ph	VI	Capiz	Teacher I	
25	DANIEL FLORENCE	P.	EQUIBAL	danelflorence.equibal@deped.gov.ph	VI	Capiz	Teacher IV	
26	Jimmilyn	V.	Panuncio	jimmilyn.panuncio@deped.gov.ph	VI	Capiz	Teacher III	
27	Jayram	B.	Javier	jayram.javier@deped.gov.ph	VI	Capiz	Teacher V	
28	Jorge	A.	Lencio	jorge.lencio@deped.gov.ph	VI	Capiz	Teacher II	
29	Mary Ann	L.	Liran	maryann.liran@deped.gov.ph	VI	Capiz	Teacher V	
30	Julie	F.	Magallanes	julie.magallanes@deped.gov.ph	VI	Capiz	Teacher VI	
31	ALMA MAY	P.	PALDIOS	almamay.paldios@deped.gov.ph	VI	Capiz	Teacher III	
32	Dori Jean	D.	Barce	dorijeandlamide@deped.gov.ph	VI	Capiz	Teacher VI	
33	NESON	O.	FALCO	neson.falco@deped.gov.ph	VI	Capiz	Teacher II	
34	John Patrick		Beluso	johnpatrick.beluso@deped.gov.ph	VI	Capiz	Teacher II	
35	Satzed Joy	F.	Gardoco	satzedjoy.gardoco@deped.gov.ph	VI	Capiz	Teacher III	
36	SHERWIN	M.	SILVERIO	sherwin.silverio@deped.gov.ph	VI	Capiz	Teacher II	
37	GRACE G.	G.	ABLERO	grace.ablero@deped.gov.ph	VI	Capiz	Teacher IV	
38	Rossini	G.	Medel	rossini.medel@deped.gov.ph	VI	Capiz	Teacher III	
39	GERICEL	L.	HUMPAY	gericel.humpay@deped.gov.ph	VI	Capiz	Master Teacher III	
40	NESS ANNE	G.	CAPATE	nessanne.garbo@deped.gov.ph	VI	Capiz	Teacher II	
41	GENALINE	C.	DEVELO	genaline.celuso@deped.gov.ph	VI	Capiz	Teacher VI	

42	ALJON	A.	TELESFORO	aljon.telesforo@deped.gov.ph	VI	Capiz	Master Teacher I
43	VIVIALYN	D.	DIOCEÑA	vivialyn.david@deped.gov.ph	VI	Capiz	Teacher III
44	LEOVIDA	L.	ETCHONA	leovida.lavado@deped.gov.ph	VI	Capiz	Teacher III
45	Khara Mae Grace	A.	Edrosolano	kharamaegrace.edrosolano@deped.gov.ph	VI	Capiz	Teacher IV

Prepared by:

 **JERRY V. MOSQUITE**

Education Program Specialist II-HRD

April 29, 2026



Republika ng Pilipinas

Department of Education

NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

ADVISORY

April 21, 2026

*Clarification and Correction of Endorsement Instructions for the Program
Cyber Smart Teachers: Cyber Hygiene for Protecting Student Data*

In reference to Memorandum DM-OULS-2026-141 dated April 13, 2026, and the advanced copy issued on April 15 of the same year, regarding the call for participants in the conduct of the program **Cyber Smart Teachers: Cyber Hygiene for Protecting Student Data**, the National Educators Academy of the Philippines (NEAP) hereby clarifies that **each Schools Division Office (SDO)** is requested to endorse **forty-five (45)** ICT School Coordinators or teachers handling student data and facilitating online learning as the program eyes to capacitate nearly 10,000 teachers nationwide.

Each SDO will be in-charge of filling out the registration sheet (tinyurl.com/3vhkdwcm) and submit the duly accomplished template through the following link: forms.office.com/r/JQwVfb2zge. NEAP takes full accountability in this oversight in the released official memorandum vis-à-vis the advanced copy disseminated on an earlier date. Please see enclosed comparison for reference.

For further details or clarifications, please contact National Educators Academy of the Philippines – Professional Development Division (NEAP-PDD) via email at neap.pdd@deped.gov.ph or through the landline no. (02) 8715-9919.

For information, guidance and compliance.

Ana Kristelle Garcia-Ortiz

ANA KRISTELLE GARCIA-ORTIZ

Director III

National Educators Academy of the Philippines



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Department of Education
 NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

Enclosure 1

Concerned Part in the Official and Advanced Copies of the Memorandum

Republic of the Philippines
 Department of Education
 OFFICE OF THE UNDERSECRETARY FOR LEARNING SYSTEMS

MEMORANDUM
 DE OEDL-2020-005

TO: Regional Directors
 Schools Division Superintendents
 School Heads
 All Other Concerned

FROM: CARMELA C. ORACION
 Assistant Secretary
 Office of Learning Systems

SUBJECT: CALL FOR PARTICIPATION ON CYBER SMART TEACHERS:
 CYBER HYGIENE FOR PROTECTING STUDENT DATA

DATE: March 17, 2020

In alignment with the Department of Education's commitment to educational transformation, this division directly supports the Secretary's 5-Point Agenda, with a specific focus on creating an Enabling Learning Environment. By ensuring that our education system is safe, equitable, and supported by both teachers and students, we recognize that safety extends beyond the physical classroom and into the digital landscape. As schools increasingly rely on technology protecting the digital identity and personal information of our learners in classrooms, maintaining a secure and trusting environment strengthening the application of education must be paired with robust cyber hygiene to ensure that our digital tools remain assets rather than liabilities to the well-being of our school community.

In line with this, the K-12 Education Law in coordination with the National Education Center of the Philippines, will conduct the professional development program Cyber Smart Teachers: Cyber Hygiene for Protecting Student Data from May 9 to 15, 2020, in Marikina, Laguna and Online Learning Management System. The national program, targeted audience: regional to school division level and primary responsible digital backbone, mapping them with strategies to address cyber hygiene and comply with the Data Privacy Act and Code of Ethics. For guidelines, please see the Memorandum Enclosure the program annex.

Each Region/City/EC will send twenty-five (25) ICT School Coordinators or teachers handling student data and facilitating online learning from every Schools Division Office (SDO) to participate in the training on data protection compliance using the personal, sensitive information. It is desired that they accomplish the training through the following link:
<https://www.doe.gov.ph>

DepEd

Stipulation in the advanced copy of the memorandum sent on April 15.

Republic of the Philippines
 Department of Education
 OFFICE OF THE UNDERSECRETARY FOR LEARNING SYSTEMS

MEMORANDUM
 DE OEDL-2020-006

TO: Regional Directors
 Schools Division Superintendents
 School Heads
 All Other Concerned

FROM: Carmela C. Oracion
 Assistant Secretary
 Office of Learning Systems

SUBJECT: CALL FOR PARTICIPATION ON CYBER SMART TEACHERS:
 CYBER HYGIENE FOR PROTECTING STUDENT DATA

DATE: April 20, 2020

In alignment with the Department of Education's commitment to educational transformation, this division directly supports the Secretary's 5-Point Agenda, with a specific focus on creating an Enabling Learning Environment. By ensuring that our education system is safe, equitable, and supported by both teachers and students, we recognize that safety extends beyond the physical classroom and into the digital landscape. As schools increasingly rely on technology protecting the digital identity and personal information of our learners in classrooms, maintaining a secure and trusting environment strengthening the application of education must be paired with robust cyber hygiene to ensure that our digital tools remain assets rather than liabilities to the well-being of our school community.

In line with this, the K-12 Education Law in coordination with the National Education Center of the Philippines (NEC), will conduct the Cyber Smart Teachers: Cyber Hygiene for Protecting Student Data from May 9 to 15, 2020, in Marikina, Laguna and Online Learning Management System. The national program, targeted audience: regional to school division level and primary responsible digital backbone, mapping them with strategies to address cyber hygiene and comply with the Data Privacy Act and Code of Ethics. For guidelines, please see the Memorandum Enclosure the program annex.

Each Region/City/EC will send twenty-five (25) ICT School Coordinators or teachers handling student data and facilitating online learning from every Schools Division Office (SDO) to participate in the training on data protection compliance using the personal, sensitive information. It is desired that they accomplish the training through the following link:
<https://www.doe.gov.ph>

DepEd

Stipulation in the official memorandum dated April 13 and sent on April 20.



2nd Floor Mabini Building, DepEd Complex, Meralco Ave., Pasig City 1600
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 Email Address: neap.od@deped.gov.ph

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Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR LEARNING SYSTEMS

MEMORANDUM
DM-OULS-2026-141

TO : Regional Directors
Schools Division Superintendents
School Heads
All Others Concerned

FROM : *Carmela Oracion*
CARMELA C. ORACION
Assistant Secretary
Officer-in-Charge
Office of the Undersecretary for Learning Systems

SUBJECT : **CALL FOR PARTICIPATION ON CYBER SMART TEACHERS:
CYBER HYGIENE FOR PROTECTING STUDENT DATA**

DATE : 13 April 2026

1. In alignment with the Department of Education's commitment to educational transformation, this initiative directly supports the Secretary's 5-Point Agenda, with a specific focus on creating an Enabling Learning Environment. By ensuring that our educational spaces are safe, functional, and supportive for both students and teachers, we recognize that safety extends beyond the physical classroom and into the digital landscape. As schools increasingly rely on technology, protecting the digital identity and personal information of our learners is fundamental to maintaining a secure and trusting environment. Strengthening the digitalization of education must be paired with robust cyber hygiene to ensure that our digital tools remain assets rather than liabilities to the well-being of our school community.
2. In line with this, the HABI Education Lab, in coordination with the National Educators Academy of the Philippines (NEAP), will conduct the **Cyber Smart Teachers: Cyber Hygiene for Protecting Student Data** from **May 5 to 19, 2026**, via Microsoft Teams and the DepEd Learning Management System (LMS). This 20-hour program strengthens educators' capacity to protect student data and practice responsible digital behavior, equipping them with strategies to address cyber threats and comply with the Data Privacy Act and Code of Ethics. The program matrix (**Enclosure 1**) for this professional development program is enclosed, for reference.
3. Each **Regional Office (RO)** is requested to endorse a **total of forty-five (45) participants**, ensuring representation from all Schools Division Offices (SDOs) within the region. These participants shall specifically be **ICT School Coordinators or teachers handling student data and facilitating online**

learning. Endorsements must use the prescribed template (**Enclosure 2**) and be submitted through the following link: forms.office.com/r/JQwVfb2zge.

4. Furthermore, to confirm their participation in the program, all officially endorsed participants are required to register individually through this link: projectteachneap.my.canva.site/cybersmartteachers. The **deadline of the registration** is on **30 April 2026**. The Town Hall meeting link, the LMS access link, and other clickable resources for the program will also be made available through the same site.
5. Should you require more information, please contact the NEAP–Professional Development Division (PDD) via email at neap.pdd@deped.gov.ph or through landline **(02) 8715-9919**.
6. For immediate dissemination and appropriate action. *cc*



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NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

Enclosure 1

PROGRAM MATRIX

Cyber Smart Teachers: Cyber Hygiene for Protecting Student Data
May 5 – May 19, 2026

Date	Time	Duration	Title	Resource Person / Facilitator
May 5, 2026	8:00 am - 12:00 noon	4 hours	Cyber Smart Teachers: Cyber Hygiene for Protecting Student Data <ul style="list-style-type: none">• Data Safe or Data Delikado• Data Privacy for Schools• How's My Cyber Hygiene• Everyday Cyber Hygiene• Incident Reporting	Jenny Flor S. Baclor, Habi Aron Jayson L. Garchitorena, Habi Resty C. Collado, Habi
May 5, 2026	1:00 pm - 5:00 pm	4 hours	Learning Assessment on Cyber Smart Teachers: Cyber Hygiene for Protecting Student Data	Jenny Flor S. Baclor, Habi Aron Jayson L. Garchitorena, Habi Resty C. Collado, Habi
May 6, 2026	8:00 am - 12:00 noon	4 hours	Guided Workshop: Digital Integrity Audit: Evaluating Practice Against Legal Standards	Jenny Flor S. Baclor, Habi Aron Jayson L. Garchitorena, Habi Resty C. Collado, Habi
May 12, 2026	8:00 am - 12:00 noon	4 hours	Guided Workshop: Collective Vigilance: Validating the School's Cyber Landscape	Jenny Flor S. Baclor, Habi



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				Aron Jayson L. Garchitorena, Habi Resty C. Collado, Habi
May 19, 2026	8:00 am - 12:00 noon	4 hours	Guided Workshop: The Cyber Smart Blueprint: Strategic Action for Data Protection	Jenny Flor S. Baclor, Habi Aron Jayson L. Garchitorena, Habi Resty C. Collado, Habi