



Republic of the Philippines  
**Department of Education**  
REGION VI – WESTERN VISAYAS  
SCHOOLS DIVISION OF CAPIZ

18 APR 2026

**DIVISION MEMORANDUM**  
No. 165s. 2026

**APPROVED RECLASSIFICATION UNDER EXPANDED CAREER PROGRESSION  
(ECP) SYSTEM (FY 2025 – BATCH 6)**

TO : Assistant Schools Division Superintendent  
OIC Chief Education Program Supervisors  
Public Schools District Supervisors  
Heads of Public Elementary, Integrated and Senior High Schools  
All Others Concerned

1. This Office, through the Personnel Section, announces the approved reclassification under ECP – FY 2025 Batch 6.
2. Attached as Enclosure No. 1 is the list of teachers whose positions/ items have been reclassified. Enclosure No. 3 contains the list of personnel requested to assist in the checking and processing of appointment documents.
3. All personnel with approved reclassification are instructed to submit their pertinent papers (Enclosure No. 2) through their Administrative Officer II/ Personnel-in-Charge for the processing and issuance of appointment on or before **April 24, 2026**.
4. Administrative Officer II/ Personnel-in-Charge are hereby instructed to ensure the completeness and correctness of all submitted documents prior to submission to the Division Office.
5. The effectivity date of the Reclassification appointment shall be subject to the complete submission of pertinent documents.
6. Teachers and School Heads who applied for FY 2025 reclassification but were not included in the previously approved batches are requested to attend a special meeting. The venue and date shall be announced later.
7. Immediate dissemination and compliance of this Memorandum are desired.

  
**ROEL F. BERMEJO**  
Schools Division Superintendent

Encl.: As stated  
References: None

To be indicated in the Perpetual Index  
Under the following subjects:

PROMOTION      RECLASSIFICATION      APPOINTMENT



**Address:** Banica, Roxas City  
**Contact Number:** (036) 620 2371  
**Email Address:** capiz@deped.gov.ph  
**Website:** <http://depedcapiz.ph>



Republic of the Philippines  
**Department of Education**  
REGION VI – WESTERN VISAYAS  
SCHOOLS DIVISION OF CAPIZ

**Enclosure No. 1 – LIST OF TEACHERS WITH APPROVED RECLASSIFICATION**

**ELEMENTARY**

NO.	NAME OF TEACHER	POSITION		DISTRICT
		FROM	TO	
1.	BALASA, FLONEE GRACE FABULAR	TEACHER III	TEACHER VI	CUARTERO
2.	CASTRO, MELODIE DE OTOY	TEACHER I	TEACHER IV	CUARTERO
3.	FUFUNAN, EDEN BARIL	TEACHER III	TEACHER VI	CUARTERO
4.	MARTINO, CLAIRE FAURA	TEACHER III	TEACHER VI	CUARTERO
5.	OPENIANO, MARY JANE MAGBANUA	TEACHER III	TEACHER V	CUARTERO
6.	SILVA, JORELYN BARLA	TEACHER I	TEACHER IV	CUARTERO
7.	ANTIOQUIA JR., NARCISO SARIO	TEACHER III	TEACHER VI	IVISAN
8.	ARANDA, SHERYL MENDOZA	TEACHER III	TEACHER VI	IVISAN
9.	GALINDO, AIKISH OMAGA	TEACHER III	TEACHER VI	IVISAN
10.	PASTRANA, JENALYN UNADA	TEACHER III	TEACHER VI	IVISAN
11.	VALLEGA, ELLA BEREBER	TEACHER III	TEACHER VI	IVISAN
12.	DIONERO, CRIS ANN BACTUL	TEACHER I	TEACHER III	JAMINDAN
13.	INOCENCIO, RUBELINE VACARO	TEACHER III	TEACHER VI	JAMINDAN
14.	ISIDERIO, JOSEPHINE GARINO	TEACHER III	TEACHER VI	JAMINDAN
15.	JEROSO, DARLYN LUSANTA	TEACHER I	TEACHER IV	JAMINDAN
16.	LAGAYADA, MARY WILSEN BACTUL	TEACHER I	TEACHER III	JAMINDAN
17.	LLAUDERS, ENELYN VIGO	TEACHER I	TEACHER III	JAMINDAN
18.	PANUNCIO, ROMEL VILLASIS	TEACHER I	TEACHER III	JAMINDAN
19.	PORNEL, RHENNA MAE VELADO	TEACHER I	TEACHER III	JAMINDAN
20.	SANTIAGO, EVELYN MARCELINO	TEACHER I	TEACHER III	JAMINDAN
21.	VALENCIA, JEANNE DELA TORRE	TEACHER II	TEACHER III	JAMINDAN
22.	AYCO, MYRHA LEGARDA	TEACHER III	TEACHER VI	MAM WEST
23.	LUNA, GRACE DELOS SANTOS	TEACHER III	TEACHER VI	MAM WEST



**Address:** Banica, Roxas City  
**Contact Number:** (036) 620 2371  
**Email Address:** capiz@deped.gov.ph  
**Website:** <http://depedcapiz.ph>



Republic of the Philippines  
**Department of Education**  
 REGION VI – WESTERN VISAYAS  
 SCHOOLS DIVISION OF CAPIZ

24.	BESANA, RENELIE BACULINAO	Teacher I	Teacher III	PANAY
25.	DURANA, LORLY DELA CUESTA	TEACHER III	TEACHER VI	PANITAN
26.	GERARDE, ROXANNE VALLAR	TEACHER I	TEACHER IV	PILAR
27.	BLANCO, ELAINE DEITA	TEACHER I	TEACHER III	PONTEVEDRA
28.	ACABAL, TRECIA TREMEDAL	TEACHER I	TEACHER III	PRES ROXAS
29.	BELONIO, GINA BECHAYDA	TEACHER I	TEACHER III	PRES ROXAS
30.	SARABIA, FE MIGUEL	TEACHER I	TEACHER III	PRES ROXAS
31.	APELIT, CHERRY CALA-AY	TEACHER III	TEACHER VI	SIGMA
32.	LIZADA, ERNEST NADINE ANN ALOGON	TEACHER I	TEACHER III	SIGMA
33.	MONARES, AIZA GARDOSE	Teacher I	Teacher III	TAPAZ EAST
34.	SAN AGUSTIN, CALEEN JOY GERAFUSCO	TEACHER I	TEACHER III	TAPAZ WEST

**JUNIOR HIGH SCHOOL**

NO.	NAME OF TEACHER	POSITION		SCHOOL
		FROM	TO	
1.	OLAPANE, RODGEMAR FERNANDEZ	TEACHER III	TEACHER VI	BASIAO NHS
2.	VILLAR, ANTHONY UNATING	TEACHER III	TEACHER VI	BASIAO NHS
3.	CATOLICO, LESLY VIVO	TEACHER I	TEACHER III	BULA INTEGRATED SCHOOL (JHS)
4.	DIAZ, JONEL ARI	TEACHER I	TEACHER III	CANAPIAN INTEGRATED SCHOOL (JHS)
5.	PANIZALES, BELLE CLARICE DUMALI	TEACHER I	TEACHER IV	CANAPIAN INTEGRATED SCHOOL (JHS)
6.	DELA CRUZ, RAFAEL GLIPA	TEACHER III	TEACHER VI	CAPIZ NHS
7.	BITHAO-TUNGUIA, DAISY DALMAN	TEACHER III	TEACHER VI	COMMISSIONER LUIS R. ASIS NHS
8.	DABAN, ROSE MAY BOLADAS	TEACHER II	TEACHER V	COMMISSIONER LUIS R. ASIS NHS
9.	DALIVA, MARY ROSE BRUGADA	TEACHER III	TEACHER VI	COMMISSIONER LUIS R. ASIS NHS
10.	BERNAS, LEAH FUNTINILLA	TEACHER I	TEACHER III	CONCEPCION CASTRO GARCIA NHS



**Address:** Banica, Roxas City  
**Contact Number:** (036) 620 2371  
**Email Address:** capiz@deped.gov.ph  
**Website:** <http://depedcapiz.ph>



Republic of the Philippines  
**Department of Education**  
 REGION VI – WESTERN VISAYAS  
 SCHOOLS DIVISION OF CAPIZ

11.	VISTA, MONA CECILIA BULAN	TEACHER II	TEACHER V	FELIX BALGOS NHS
12.	DELA CRUZ, ARGENTINA, ARAGON	TEACHER III	TEACHER VI	IVISAN NHS
13.	BAUTISTA, LOYAL, ETAJAN	TEACHER III	TEACHER VI	LEODEGARIO D. DEOCAMPO SR. NHS
14.	DELFIN, LEZETTE, DELLERA	TEACHER III	TEACHER VI	LEODEGARIO D. DEOCAMPO SR. NHS
15.	DETANOY, ELAINE DANIEL	TEACHER II	TEACHER V	LEODEGARIO D. DEOCAMPO SR. NHS
16.	OMBID, EDDARLYN, DILI	TEACHER III	TEACHER VI	LEODEGARIO D. DEOCAMPO SR. NHS
17.	DARADAR, KIRSI PEDROSA	TEACHER II	TEACHER V	MAAYON NHS
18.	DORDAS, JONA MAE DEGALA	TEACHER II	TEACHER V	MAAYON NHS
19.	VIGO, MARJHUN VESTIDAS	TEACHER III	TEACHER VI	MACARIO DELFIN BERMEJO NHS
20.	VILLA, ALMIR VACARO	TEACHER III	TEACHER VI	MACARIO DELFIN BERMEJO NHS
21.	APOLINARIO, KIMBERLY BUSTAMANTE	TEACHER I	TEACHER III	MAINDANG NHS
22.	DALAYAP, GEMMA DELA TORRE	TEACHER I	TEACHER III	MAINDANG NHS
23.	FRANCISCO, VALENTIN ESCORPIO	HEAD TEACHER II	MASTER TEACHER I	MAINDANG NHS
24.	HELICAN, BLESSIL DELA CRUZ	TEACHER I	TEACHER III	MAINDANG NHS
25.	VILLASIS, REGIN VERDE	TEACHER I	TEACHER IV	MANUEL GANZON IS (JHS)
26.	ZULUETA, GLADYS SISON	TEACHER I	TEACHER III	MANUEL GANZON IS (JHS)
27.	CERELOS, MAY ANDREA F	TEACHER III	TEACHER VI	MIANAY NHS
28.	BARCIA, JEANETTE JOY DORADO	TEACHER III	TEACHER VI	PANITAN NHS
29.	GIMOTO, JENELYN GALVE	TEACHER I	TEACHER III	ROXAS FARM SCHOOL

**SENIOR HIGH SCHOOL**

NO.	NAME OF TEACHER	POSITION		SCHOOL
		FROM	TO	
1.	ABADIANO, LOEL BEDONA	TEACHER III	TEACHER V	CAPIZ NHS



**Address:** Banica, Roxas City  
**Contact Number:** (036) 620 2371  
**Email Address:** capiz@deped.gov.ph  
**Website:** <http://depedcapiz.ph>



Republic of the Philippines  
**Department of Education**  
REGION VI - WESTERN VISAYAS  
SCHOOLS DIVISION OF CAPIZ

2.	CLAVATON, GHERLYN CASUGBO	TEACHER II	TEACHER IV	CAPIZ NHS
3.	DENOSTA, NOEMI DELEJERO	SPECIAL SCIENCE TEACHER I	TEACHER VI	FELICIANO YUSAY CONSING NHS
4.	ALCAZAREN, DINA DIESTRO	TEACHER II	TEACHER V	JOSE DIVA AVELINO JR. NHS
5.	HELICAN, HAZIEL DISTOR	TEACHER III	TEACHER VI	MAAYON NHS
6.	FEDERIZO, MIRASOL DERAFAERA	TEACHER III	TEACHER VI	MAINDANG NHS
7.	FEDERIZO, PERCIVAL FAJA	TEACHER III	TEACHER VI	MAINDANG NHS
8.	SINGULAR, ROSEBETH GARBOSA	TEACHER III	TEACHER VI	ROXAS FARM SCHOOL
9.	GAPE, CRISTEL JOY GARDOSE	TEACHER I	TEACHER III	TAPAZ NHS



Republic of the Philippines  
**Department of Education**  
 REGION VI – WESTERN VISAYAS  
 SCHOOLS DIVISION OF CAPIZ

**Enclosure No. 2 – CHECKLIST OF REQUIREMENTS FOR APPOINTMENT**



Republic of the Philippines  
 Department of Education  
 Region VI - Western Visayas  
 SCHOOLS DIVISION OF CAPIZ

**LIST OF REQUIREMENTS FOR APPOINTMENT FOR RECLASSIFICATION**

Name of Teacher: \_\_\_\_\_ District: \_\_\_\_\_  
 Contact No.: \_\_\_\_\_ School: \_\_\_\_\_

- 1 pc Appointments processing checklist
- 1 pc CS Form No. 33 (Appointment - Revised 2025)
- 3 pcs SS Porma Blg. 32 Panunumpa sa Katungkulan - Narebisa 2025 (Oath of Office)
- 4 pcs CS Form No. 4 (Certification of Assumption to Duty - Revised 2025)
- 3 pcs DBM-CSC Form No. 1 (Position Description Form - Revised Version No. 1, s. 2017)
- 3 pcs CS Form No. 212 (Personal Data Sheet - Revised 2025 w/ recent 1.5x2 passport size ID picture)
- 3 pcs Work Experience Sheet (Attachment to CS Form 212)
- 3 pcs Photocopy of PRC Card/ID/License (not expired)
- 3 pcs Photocopy of Report/Board Rating
- 3 pcs Photocopy of Latest Approved Appointment and Teacher I Appointment
- 2 pcs Marriage Contract duly authenticated by the PSA or the LCR (if single on previous appointment)
- 1 pc Photocopy of Transcript of Record (Graduate Studies)
- 3 pcs Photocopy of Latest Payslip (for Elementary only)

Remarks: \_\_\_\_\_  
 \_\_\_\_\_

Prepared by: \_\_\_\_\_  
 \_\_\_\_\_

Received by: \_\_\_\_\_  
 \_\_\_\_\_

Date: \_\_\_\_\_  
 Time: \_\_\_\_\_



**Address:** Banica, Roxas City  
**Contact Number:** (036) 620 2371  
**Email Address:** capiz@deped.gov.ph  
**Website:** <http://depedcapiz.ph>



Republic of the Philippines  
**Department of Education**  
REGION VI – WESTERN VISAYAS  
SCHOOLS DIVISION OF CAPIZ

---

**Enclosure No. 3 – LIST OF PERSONNEL REQUESTED TO REDER SERVICES TO PERSONNEL SECTION FROM APRIL 20-23, 2026**

1. MAYREN JOY APOSTOL
2. RICHELLE MALONDRAS
3. GRECIA JOY ANN TAMAYO
4. ROXANNE JUNTO
5. KATE MARIE DILLO
6. JOAN JOY SEMBRANO
7. MELISSA BOLIDO
8. ROSE MAE SANTOS
9. CHARLENE GANDULLAS
10. ANTHONY BARRERA



---

**Address:** Banica, Roxas City  
**Contact Number:** (036) 620 2371  
**Email Address:** [capiz@deped.gov.ph](mailto:capiz@deped.gov.ph)  
**Website:** <http://depedcapiz.ph>