



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

07 APR 2026

DIVISION MEMORANDUM

No. **155** s. 2026

INVITATION TO COMMISSION ON AUDIT (COA) EXIT CONFERENCE

To: Assistant Schools Division Superintendent/BAC Chairperson
OIC-Chief Education Supervisors, SGOD and CID
Division Dentist
Division Accountant
Division Cashier
Division Budget Officer
Division Supply Officer
Division Engineer
Division GAD Focal Person
All School Heads of Implementing Units
All Others Concerned

1. Attached is the letter from the Commission on Audit (COA), Office of the Supervising Auditor, relative to the conduct of Exit Conference on 08 April 2026, 1:30 in the afternoon at the DepEd SDO Capiz Multipurpose Hall, Banica, Roxas City.
2. Anent this, all officials concerned are advised to attend the said conference.
3. This Memorandum serves as Authority to Travel of the participants from school.
4. Travel expenses of participants relative to the conduct of this activity are chargeable against School MOOE Funds, subject to the usual accounting and auditing rules and regulations.
5. Immediate dissemination of this Memorandum is desired.

ROEL F. BERMEJO
Schools Division Superintendent

Encl.: as stated
Reference: Letter from COA dated March 31, 2026
To be indicated in the Perpetual Index
Under the following subjects:

AUDIT CONFERENCES



Address: Banica, Roxas City
Contact Number: (036) 6518 456/0968-869-5867
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REPUBLIC OF THE PHILIPPINES
COMMISSION ON AUDIT
PROVINCIAL SATELLITE AUDITING OFFICE
NATIONAL GOVERNMENT AUDIT SECTOR
Cluster 5 Education and Employment
Office of the Auditor –Audit Team No. RO6-07
Pob. Ilawod, Brgy. Dinginan, Roxas City

March 31, 2026

DR. ROEL F. BERMEJO, CESO V
Schools Division Superintendent
DepEd, Capiz Division
Banica, Roxas City

Dear Dr. Bermejo:

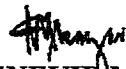
This has reference to our audit observations which will be included in the Management Letter (ML) of the Agency for Calendar Year 2025.

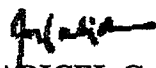
Please be informed that in compliance with COA Memorandum No. 2014-011 dated October 21, 2014, we had scheduled an exit conference on **April 8, 2026, 9:30 a.m.** at DepEd Capiz Division, Banica, Roxas City. Thus, we would like to request your presence and all School Heads of Implementing Unit Schools (IUS) under your supervision on the aforesaid date to discuss the said audit observations and obtain your comments which will be incorporated in the ML.

Attached, please find the Summary of Audit Observations and Recommendations (SAOR). Kindly bring this SAOR during the exit conference for ready reference during the discussion.

Thank you for your usual support and cooperation.

Very truly yours,


COA Signed
2025-03-31
18:24:22
GENEVIEVE M. ALCAZAR
State Auditor IV
Audit Team Leader


COA Signed
2026-03-31
19:37:48
MARICEL G. ALOJADO
State Auditor V
Supervising Auditor
Office of the Supervising Auditor

