



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

08 JAN 2026

DIVISION MEMORANDUM

No. **008** s. 2026

**SUBMISSION OF SCHOOL LEARNER'S HANDBOOK HARD COPY FOR
DIVISION CHECKING AND APPROVAL**

To: Assistant Schools Division Superintendent
OIC - Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Heads of Public Secondary, Integrated and Elementary Schools
All Others Concerned

1. Relative to Division Memorandum No. 588, s. 2025 titled **SDO Capiz Policy Workshop: Crafting of Learner's Handbook, Containing Localized Anti-Bullying, Child Protection, Code of Conduct, Functional Referral Mechanism and Mental Health**, conducted last November 18-19, 2025.
2. The District Child Protection Focal Person together with the Public Schools District Supervisor (PSDS) is expected to conduct the District Re-Echo Training for the Elementary School Heads within the month of February 2026.
3. All schools shall submit a hard copy of their Learner's Hand Book in the Division Office through the School Governance and Operations Division, Learner Rights and Protection, for checking and approval on March 15, 2026.
4. Resource materials like power point presentations and legal basis can be accessed through this link: <http://bit.ly/49Av2bL>.
5. Immediate dissemination and compliance of this Memorandum are desired.

ROEL F. BERMEJO
Schools Division Superintendent

Encl: As Stated
Reference: None
To be indicated in the Perpetual Index under the following subject

LEARNER'S HANDBOOK TRAINING CHILD PROTECTION



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