



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

06 JAN 2026

DIVISION MEMORANDUM

No. 002, s. 2026

**TRANSFORMING TEACHER- MADE RESOURCES INTO VERIFIED
DIGITAL ASSETS: WORKSHOP ON THE QUALITY ASSURANCE,
APPROVAL, AND UPLOADING OF LRs IN THE LRMDs PORTAL**

To: Assistant Schools Division Superintendent
OIC-Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Heads of Public Secondary Schools
All Others Concerned

1. In support of the Department of Education's thrust to ensure quality, accessible, and contextualized learning resources, this Office, through the Learning Resource Management Section of the Curriculum Implementation Division, shall conduct a **Workshop on Transforming Teacher-Made Resources into Verified Digital Assets, on January 15-16, 2026, at Kapis Mansions, Roxas City**. This initiative aims to strengthen the quality assurance process and facilitate the approval and uploading of teacher-crafted learning resources to the Learning Resource Management and Development System (LRMDS) Portal.
2. List of Participants to the said workshop are found in Enclosure No. 1.
3. Expenses such as meals and accommodation of participants shall be charged to HRTD Funds, while travelling expenses shall be charged to school MOOE subject to the usual accounting and auditing rules and regulations.
4. This Memorandum shall serve as the Authority to Travel for all participants.
5. Immediate dissemination of and compliance with this Memorandum are desired.

ROEL F. BERMEJO
Schools Division Superintendent

Enclosure: As Stated
Reference: None
To be indicated in the Perpetual Index
under the following subjects:

CURRICULUM

WORKSHOP

LEARNING RESOURCES



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Enclosure No. 1 to Division Memorandum No. 002, s. 2026

| Participant | Position |
|-------------------------------|-------------------------------|
| Merlie J. Rubio EdD | EPS- Filipino/ OIC- CES (CID) |
| Edwin Jason D. Dueñas PhD | EPS- LRMS |
| Andres D. Quiachon | EPS- Science |
| Elenia P. Baranda | EPS- Mathematics |
| Alan Vincent B. Altamia | EPS- GMRC/Values Education |
| Ronie C. Reteracion | EPS- MAPEH |
| Ruth C. Gervero | EPS- ALS/MG/SNED |
| Reynaldo G. Crespo | School Head, Amaga E/S |
| Glenn P. Dollete | PDO- II (LRMS) |
| Ma. Frances Therese B. Zamora | Librarian II |
| Glory Joy Dagmil | Librarian I |
| Ma. Fatima Bacinillo | Librarian I |