



Republic of the Philippines  
**Department of Education**  
Region VI – Western Visayas  
**SCHOOLS DIVISION OF CAPIZ**

06 JAN 2026

**DIVISION MEMORANDUM**

No. 002, s. 2026

**TRANSFORMING TEACHER- MADE RESOURCES INTO VERIFIED  
DIGITAL ASSETS: WORKSHOP ON THE QUALITY ASSURANCE,  
APPROVAL, AND UPLOADING OF LRs IN THE LRMDS PORTAL**

To: Assistant Schools Division Superintendent  
OIC-Chief Education Supervisors  
Education Program Supervisors  
Public Schools District Supervisors  
Heads of Public Secondary Schools  
All Others Concerned

1. In support of the Department of Education's thrust to ensure quality, accessible, and contextualized learning resources, this Office, through the Learning Resource Management Section of the Curriculum Implementation Division, shall conduct a **Workshop on Transforming Teacher-Made Resources into Verified Digital Assets, on January 15-16, 2026, at Kapis Mansions, Roxas City**. This initiative aims to strengthen the quality assurance process and facilitate the approval and uploading of teacher-crafted learning resources to the Learning Resource Management and Development System (LRMDS) Portal.

2. List of Participants to the said workshop are found in Enclosure No. 1.
3. Expenses such as meals and accommodation of participants shall be charged to HRTD Funds, while travelling expenses shall be charged to school MOOE subject to the usual accounting and auditing rules and regulations.
4. This Memorandum shall serve as the Authority to Travel for all participants.
5. Immediate dissemination of and compliance with this Memorandum are desired.

  
**ROEL F. BERMEJO**  
Schools Division Superintendent

Enclosure: As Stated

Reference: None

To be indicated in the Perpetual Index  
under the following subjects:

CURRICULUM

WORKSHOP

LEARNING RESOURCES



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Enclosure No. 1 to Division Memorandum No. 002, s. 2026

<b>Participant</b>	<b>Position</b>
Merlie J. Rubio EdD	EPS- Filipino/ OIC- CES (CID)
Edwin Jason D. Dueñas PhD	EPS- LRMS
Andres D. Quiachon	EPS- Science
Elenia P. Baranda	EPS- Mathematics
Alan Vincent B. Altamia	EPS- GMRC/Values Education
Ronie C. Reteracion	EPS- MAPEH
Ruth C. Gervero	EPS- ALS/MG/SNED
Reynaldo G. Crespo	School Head, Amaga E/S
Glenn P. Dollete	PDO- II (LRMS)
Ma. Frances Therese B. Zamora	Librarian II
Glory Joy Dagmil	Librarian I
Ma. Fatima Bacinillo	Librarian I