



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

December 11, 2025

DIVISION MEMORANDUM

No. 671, s. 2025

**MULTIYEAR GUIDELINES IN CELEBRATING CHRISTMAS IN A SIMPLE,
SAFE AND MEANINGFUL ACTIVITIES IN ALL SCHOOLS**

To: Assistant Schools Division Superintendent
OIC-Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Heads of Public Elementary, Secondary and Integrated Schools
All Others Concerned

1. Attached is Regional Memorandum No. 1229, s. 2025 titled **Multiyear Guidelines in Celebrating Christmas in a Simple, Safe, and Meaningful Activities in All Schools**, which is a self-explanatory.
2. Immediate dissemination of and compliance with this Memorandum is desired.


ROEL F. BERMEJO
Schools Division Superintendent

Encl.: As stated

Reference: As Stated

To be indicated in the Perpetual Index

Under the following subjects

CELEBRATIONS AND FESTIVALS

SCHOOLS

STUDENTS

OFFICIALS

*BOL/OSDS/DM-Multiyear Guidelines in Celebrating Christmas in a Simple, Safe and Meaningful Activities in All Schools,
December 11, 2025*



Republic of the Philippines
Department of Education
REGION VI-WESTERN VISAYAS

DEC 05 2025

REGIONAL MEMORANDUM
No. 1229 s. 2025

MULTIYEAR GUIDELINES IN CELEBRATING CHRISTMAS IN A SIMPLE, SAFE, AND MEANINGFUL ACTIVITIES IN ALL SCHOOLS

To: OIC-Assistant Regional Director
Schools Division Superintendents
Regional Functional Division Chiefs and Unit Heads
All Others Concerned

1. In addition to the attached Memorandum from the Office of the Secretary of the Department of Education titled Reiteration of the Department of Budget and Management Circular Letter No. 2025-11 and DepEd Order No. 052, s. 2022 titled An Order Providing for the Guidelines in the Celebration of Christmas within the Department of Education, this Office emphasizes the following guidelines in the celebration of the yuletide season in simple, safe, and meaningful ways in all schools of the Region.

1. Pre-event Activities and Preparations

SDOs are enjoined to conduct a forum with school heads to discuss the following:

- No collection policy must be emphasized;
- DepEd personnel are not allowed to solicit, whether in cash or in kind, for Christmas parties and holiday celebrations;
- Venue of the activity must be within the school premises;
- Christmas parties, themes, costumes, decorations, and gifts are strictly voluntary;
- Recycling of old Christmas decor is encouraged;
- The date of the activity must adhere to DepEd Order No. 012, s. 2025;
- The time of the activity must not go beyond 4:00 p.m. and shall not extend at another venue, date, or time;
- Food preparation must be handled properly; and
- Learners must secure parents' consent.



Republic of the Philippines
Department of Education
REGION VI-WESTERN VISAYAS

2. Event Day Guidelines

- The event must be facilitated by the class adviser or a teacher;
- Only stakeholders are allowed within the school premises;
- Participants must adhere to the existing and prevailing DOH and LGU health protocols; and
- Stringent rules against unauthorized persons must be imposed to avoid bringing in of alcoholic drinks and others.

3. Post Event Activities

1. All learners must be out of the school premises after the activity;
2. Leftovers must be properly disposed of;
3. The venue of the activity must be cleaned, arranged, and sanitized; and
4. Electrical connections, wall outlets, electric fans, and the like must be de-energized.

2. School officials are requested to seek assistance from local law enforcement entities to ensure peace and order during the activity.

3. The SDOs may include other guidelines/provisions/precautionary measures which are not contradictory to this Memorandum.

4. Immediate dissemination of and compliance with this Memorandum are desired.


CRISTITO A. ECO, CESO III
Assistant Regional Director
Officer-in-Charge
Office of the Regional Director

Encl.: As Stated

Reference: As Stated

To be indicated in the Perpetual Index
under the following subjects:

CELEBRATIONS AND FESTIVALS SCHOOLS STUDENTS OFFICIALS

HIDE/Folio - Template for issuance
DepEDRO6-PAU-Com-2025-1084/December 2, 2025



Republic of the Philippines
Department of Education
OFFICE OF THE SECRETARY

MEMORANDUM

FOR : REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS
SCHOOL HEADS
ALL OTHERS CONCERNED

FROM : SONNY ANGARA 
Secretary

SUBJECT : REITERATION OF THE DEPARTMENT OF BUDGET AND
MANAGEMENT CIRCULAR LETTER NO. 2025-11

DATE : NOVEMBER 6, 2025

In line with the guidance of President Ferdinand R. Marcos Jr. to uphold prudence, compassion, and solidarity, and pursuant to DBM Circular Letter No. 2025-11 dated November 3, 2025, all government agencies are reminded to exercise responsible management of public funds for year-end gatherings and similar activities.

All DepEd personnel are enjoined to ensure that year-end activities are simple, meaningful, and inclusive, reflecting the spirit of public service. Extravagant or lavish celebrations are strictly discouraged.

Regional and division offices, as well as schools, are encouraged to instead organize outreach or donation drives for communities affected by recent calamities or activities that build camaraderie and morale within the organization.

Let us celebrate public service with simplicity, sincerity, and shared purpose.

For dissemination and strict compliance.

AD: M (Revered) LDBM L. 2025-11
G129 - November 6, 2025



Republic of the Philippines
Department of Education

02 DEC 2022

DepEd ORDER
No. 052, s. 2022

**AN ORDER PROVIDING FOR THE GUIDELINES IN THE CELEBRATION
OF CHRISTMAS WITHIN THE DEPARTMENT OF EDUCATION**

To: Undersecretaries
Assistant Secretaries
Minister, Basic, Higher, and Technical Education, BARMM
Bureau and Service Directors
Regional Directors
Schools Division Superintendents
Public Elementary and Secondary School Heads
All Others Concerned

1. The Philippines, one of the six predominantly Christian countries in Asia, boasts the earliest, longest, and perhaps, the most colorful Christmas season in the world. Amidst the worst calamities, crises, losses, and pandemic, we Filipinos always carry resilient spirits and joyful hearts in celebrating Christmas and the holiday season.
2. The first Christmas set the pattern for how Jesus Christ lived His whole life here on earth: with humility, simplicity, and obedience. Every Christmas is an invitation and a challenge for humanity to imitate and imbibe these virtues.
3. To this end, the whole Department of Education (DepEd) community is urged to strive for a genuine celebration of hope, unity, and service for others every Christmas season. Celebrations in public schools and DepEd central and field offices should be simple yet meaningful, keeping in mind the true spirit of the season and the austerity called for by the difficult economic times.
4. In line with the foregoing, the following guidelines should be observed:

- a. All Christmas parties, themes, costumes, decoration, and exchange gifts are voluntary. No learner or Deped personnel should be forced to contribute, participate, or use their money for the celebration;
- b. No learner shall be excluded from joining the Christmas celebration by reason of their failure to give the voluntary contribution or absence of a prepared gift;
- c. Celebrations in schools and in DepEd offices, as far as practicable, should be simple yet meaningful. Christmas party themes should not result to expenses that will become a burden on parents, students, and DepEd personnel;
- d. Contributions for celebrations in schools or offices, whether in cash or in kind, should be strictly voluntary;

- e. Old Christmas decors should be recycled, purchase of new decors are not encouraged. No learner or Deped personnel will be required to make decors specifically for a party.;
- f. Christmas parties in schools may be organized within class hours so long as it does not interfere with the scheduled lesson plans intended to be taught to the students;
- g. The conduct of Christmas get-togethers and other similar year-end activities should not compromise the provision of departmental services;
- h. Gift-giving should be guided by the spirit of sharing and should not lead to extravagant spending;
- i. DepEd personnel should be reminded that solicitations, whether in cash or in kind, are not allowed for Christmas parties or holiday celebrations.

5. The provisions of this Order cover all DepEd schools and offices in the country.

6. Schools Division Offices may issue additional guidelines based on their local customs and traditions, subject to the abovementioned guidelines.

7. Private schools, community learning centers, as well as state/local universities and colleges (SUCs/LUCs) may choose to adopt the provisions of this DO as basis in the conduct of their own Christmas parties or celebrations.

8. Immediate dissemination of and strict compliance with this Order is directed.

Reference:

None

To be indicated in the Perpetual Index
under the following subjects:

BUREAUS AND OFFICES
CELEBRATIONS
EMPLOYEES
FESTIVALS
POLICY
PROGRAMS

JDMC, MPC DO Christmas and Holiday Celebrations in DepEd
0386 – December 1, 2022



Sara Z. DUTERTE
SARA Z. DUTERTE
Vice President of the Philippines
Secretary of the Department of Education