



Republic of the Philippines
Department of Education
Region VI – Western Visayas
Schools Division of Capiz

01 DEC 2025

DIVISION MEMORANDUM
NO. 643 S. 2025

WORKSHOP ON THE PREPARATION OF SCHOOLS DIVISION INITIATIVE FOR ADVANCING LITERACY, NUMERACY, AND SAFE AND RESILIENT EDUCATION

To: Assistant Schools Division Superintendent
Chief Education Supervisor (CES)/OIC-CES
Education Program Supervisors
Public Schools District Supervisors
Heads of Public Secondary, and Integrated Schools
All Others Concerned

1. The Division of Capiz will conduct a **Workshop on the Preparation of Schools Division Initiative for Advancing Literacy, Numeracy, and Safe and Resilient Education** on December 2-4, 2025 at the Division Multi-Purpose Hall.
2. This activity aims to:
 - a. consolidate baseline data, success indicators, and evidence needed to support the Division's initiative;
 - b. identify division-led initiatives, programs, and interventions that address gaps in learners' literacy and numeracy performance; and
 - c. prepare the Division's consolidated presentation to Regional Stakeholders' Convergence.
3. The participants of this activity are the following:

No.	Name	Station
1.	Merlie J. Rubio	SDO
2.	Elenia P. Baranda	SDO
3.	Alan Vincent B. Altamia	SDO
4.	Edwin Jason D. Dueñas	SDO
5.	Emmanuel Lati	SDO
6.	Romar Jaravelo	SDO
7.	Eduardo Villafuerte	SDO
8.	Glenda Marie Botin	SDO
9.	Edwin Salanatin	Commissioner Luis Asis NHS
10.	Kyle Bonilla	Sapian NHS
11.	Jonel Sembrano	Maayon Elementary School
12.	Melbert Bechayda	Commissioner Luis Asis NHS
13.	Reynaldo Crespo	Amaga ES



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4. Expenses relative to the conduct of the activity shall be charged against the Division MOOE. Travel expenses and per diems of school participants shall be charged against school MOOE. All expenses relative to the conduct of this activity are subject to usual accounting and auditing rules and regulations.
5. This Memorandum serves as an Authority to Travel.
6. Immediate dissemination of this Memorandum is desired.


ROEL F. BERMEJO
Schools Division Superintendent


Enclosure: As Stated

Reference:

To be indicated in the Perpetual Index under the following subjects

WORKSHOP

NUMERACY

LITERACY

RESILIENCY