



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

DIVISION MEMORANDUM

No. **642** s. 2025

01 DEC 2025

**DISTRIBUTION OF MULTIVITAMINS FOR SCHOOL-BASED FEEDING PROGRAM
(SBFP) BENEFICIARIES SY 2025-2026**

To: Assistant Schools Division Superintendent
Chief Education Supervisor (CES)/OIC-CES
Education Program Supervisors
Public Schools District Supervisors
Heads of Public Elementary and Integrated Schools
All Others Concerned

1. In reference to DepEd Order No. 31, s. 2021 titled **Operational Guidelines on the Implementation of the School-Based Feeding Program (SBFP)**, this Office, through the School Health and Nutrition Unit of the School Governance and Operations Division, will distribute the Multivitamins for SBFP Beneficiaries for SY 2025-2026 on December 1-5, 2025 at the School Health and Nutrition Unit Office.
2. In relation to this, all District SBFP Coordinator are advised to claim the Multivitamins on the above-mentioned dates.
3. In coordination with the School Health and Nutrition Unit, all district property custodians shall distribute the specified multivitamins and ensure that the acknowledgement receipt is signed by the head of each recipient school. A copy of the receiving form must then be submitted to the School Health and Nutrition Unit.
4. Travelling and other expenses incurred relative to the conduct of the above activity shall be charged against school MOOE funds, subject to usual accounting and auditing rules and regulations.
5. For any clarification, contact Dr. Joy Arnold T. Lejos at 09216433003.
6. Immediate dissemination of this Memorandum is desired.

ROEL F. BERMEJO
Schools Division Superintendent

Encl.: None

Reference: As stated

To be indicated in the Perpetual Index

Under the following subjects

LEARNERS

SBFP

HEALTH PROGRAM



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Website: <http://depedcapiz.ph>