



Republic of the Philippines  
**Department of Education**  
Region VI – Western Visayas  
**Schools Division of Capiz**

**DIVISION MEMORANDUM**  
NO. 640 s. 2025

01 DEC 2025

**COMMITTEE ON AWARDS AND CERTIFICATES FOR PASIDUNGOG 2025 AWARDS CEREMONY**

To: Assistant Schools Division Superintendent  
Chief, Curriculum Implementation Division  
OIC Chief, School Governance and Operations Division  
Education Program Supervisors  
Public Schools District Supervisors  
Heads of Office Elementary, Secondary, and Integrated Schools

1. Relative to the preparation of the conduct of Pasidungog 2025 Awards Ceremony on December 12, 2025 at Capiz Gymnasium, Villareal Stadium, Roxas City, the following DepEd personnel who are members of the Awards and Certificates Committee are requested to report at the SDO Capiz starting December 2-12, 2025.

NAME	SCHOOL/DISTRICT/DESIGNATION	DATE	PURPOSE
1. Glenda Marie B. Botin	PDO II - DRRM	December 2-12, 2025	Prepare plaques and certificates for the Pasidungog 2025 Awards Ceremony
2. Calvin B. Calinao	COS-AS II-DRRM		
3. Anna Mae Blancaflor	Principal III Hipona Elementary School		
4. Lourdes Oropeo	Principal IV Panay Central School		
5. Roberto Naelgas	Principal I Bailan Integrated School		
6. Cherry Amiroso	AO II Panay District		
7. Lyner Mendoza	AO II Tapaz East District		
8. Mark Ortencio	AO II Pontevedra District		

2. The abovementioned Working Committee Members is entitled to avail of service credits for duties rendered on Saturday. Travel and expenses of participants relative to the conduct of the said activity is chargeable against the school MOOE funds subject to the usual accounting and auditing rules and regulations.
3. Immediate dissemination of and compliance with this memorandum are desired.

**ROEL F. BERMEJO**  
Schools Division Superintendent



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