Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF CAPIZ

13 OCT 2025

DIVISION MEMORANDUM
No. 518 s. 2025

CONDUCT OF VALIDATION AND CONSOLIDATION OF APPLICANTS FOR RECLASSIFICATION

TO : Assistant Schools Division Superintendent
Chief Education Program Supervisors, SGOD & CID
Public Schools District Supervisors
Heads of Public Elementary, Secondary and Integrated Schools
All Others Concerned

1. Relative to Division Memorandum No. 462, s. 2025 titled ***Submission of Application for Reclassification of Teaching and School Principal Positions Pursuant to DepEd Order No. 024, s 2025***, there will be validation and consolidation of applicants on October 15-17, 2025, 8:00am to 5:00pm at Capiz Division Multi-Purpose Hall.

2. Anent this, identified School and District Subcommittee Secretariat (Enclosure No.1) are requested to assist the Division Human Resource Merit & Promotion Board (HRMPSB).

3. Expenses relative to the conduct of this activity shall be charged against local funds subject to the usual accounting and auditing rules and regulations.

4. Immediate dissemination of this Memorandum is desired.

ROEL F. BERMEJO
Schools Division Superintendent

Encl.: N o n e
Reference: As stated
To be indicated in the Perpetual Index
under the following subjects:

EMPLOYEES EVALUATION

DDB/ DM_EvaluationRecla
0039/ October 13, 2025

Address: Banica, Roxas City
Contact Number: (036) 620 2371
Email Address: capiz@deped.gov.ph
Website: http://depedcapiz.ph

Enclosure No. 1 to SDM No. 518, s. 2025

Secondary

1. Khay Ann R. Cabuslay
2. Jusette A. Ugas
3. Gwendolyn B. Hortillas
4. Scarlette Anne A. Salazar
5. Happy V. Celino
6. Swanie V. Diestro
7. Ma. Remia T. Gallo
8. Lea Beth C. Albaña

Elementary

1. Mark Louie D. Ortencio
2. Ma. Ceniella G. Peniano
3. May Ann L. Orendez
4. Jasmin Joyce A. Lauron
5. Richelyn B. Lati
6. Anaveh M. Gumogda
7. Vanissa Ann H. Falayas
8. Roxan B. Abad
9. Mayren Joy A. Apostol
10. Grecia Joy Ann B. Tamayo
11. Hannah Rose Palmes
12. Kristie M. Gargoles
13. Desiree Joy H. Guanco
14. Judy B. Absin

HRMPSB/ Admin

1. Luz U. Banson
2. Ma. Sharon S. Barrientos
3. Mary Grace C. Daradar
4. Christine T. Villaruz
5. Liezel Bundalan
6. Darwin D. Brillo
7. Jordan Bundalan
8. Diana Ordinez