



Republic of the Philippines  
Department of Education  
Region VI - Western Visayas  
SCHOOLS DIVISION OF CAPIZ

October 6, 2025

DIVISION MEMORANDUM  
NO. 498 S. 2025

**PARTICIPANTS TO THE TRAINING-WORKSHOP FOR MUSIC TEACHERS**

**To:** Assistant Schools Division Superintendent  
Chief Education Supervisor (CES)/OIC-CES  
Education Program Supervisors  
Public Schools District Supervisors  
Heads of Public and Elementary, Secondary, and Integrated Schools  
All Others Concerned

1. In line with the invitation of Capiz State University (CapSU) Pontevedra Campus on the conduct of the two-day **“Training-Workshop for Music Teachers: Tambuli-Paggunita, Pag-unawa, at Pag-awit Mayamamg Musika Pilipino”** on October 10-11, 2025 at the FADC, Capiz State University Pontevedra Campus, this office recommend the following music teachers to attend the said activity, to wit:

NAME OF TEACHER	SCHOOL	ADDRESS
1. David Othniel Adonis	Capiz NHS	Roxas City
2. Cheery M. Dequina	Capiz NHS	Roxas City
3. Aine Rose Deita	Jose Diva Avelino Jr. NHS	Pontevedra
4. Shannti Marie Deocampo	Jose Diva Avelino Jr. NHS	Pontevedra
5. Aireen D. Ator	Casanayan NHS	Pilar
6. Kharen V. Gialen	Ivisan NHS	Ivisan
7. Joan Yusal	Ivisan NHS	Ivisan
8. Kristel Jane Batilaran	Feliciano Yusay Consing NHS	President Roxas
9. Julio Villa Jr.	Sinamongan IS	Pilar
10. Daniel A. Demafeliz	Pilar ES	Pilar
11. Jhea Mae Barde	Dulangan NHS	Pilar
12. Jackelyn Delos Santos	Panitan NHS	Panitan
13. Lilibeth Castillon	Col. Patrocinio Artuz NHS	Tapaz
14. Marybeth Jito	Sigma ES	Sigma
15. Rosemarie Leonor	Mambusao ES	Mambusao
16. Kris Tel Paras	Dao NHS	Dao
17. Marianne Joyce Quirao	Dao NHS	Dao
18. Joanne De Los Reyes	Sapian NHS	Sapian



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19. Shaine Louriaine Laure	Sapián NHS	Sapián
20. Mary Joy Clorion	Dao NHS	Dao
21. Felino Base	Ernesto Sicad Jr. NHS	Panay
22. Joan evangelista	Tapaz NHS	Tapaz
23. Dorislyn T. Bellosillo	Ivisan ES	Ivisan
24. Cute Candelario	Cuartero NHS	Cuartero
25. Ramie Capuyan	Cuartero NHS	Cuartero

2. It is expected that in the attendance to this activity, all must adhere to DepEd Order No. 9, s. 2005 titled Instituting Measures to Increase Engaged Time -on-Task and Ensuring Compliance therewith.
3. Participants involved in the activity are entitled to service credits per DepEd Order No. 013, s. 2024 titled Revised Guidelines on the Grant of Vacation Service Credits to Teachers. On the other hand, non-teaching personnel including the management staff shall be provided with Compensatory Time Off (CTO) per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 2, s. 2004 on non-monetary remuneration for overtime service rendered.
4. Travel and other operational expenses of participants relative to the conduct of this training-workshop are chargeable against school MOOE funds, and/or other sources of funds, all are subject to the usual accounting and auditing rules and regulations.
5. Wide and immediate dissemination of this Memorandum is enjoined.

  
**ROEL F. BERMEJO**  
Schools Division Superintendent

Encl.: As stated  
Reference: As stated  
To be indicated in the Perpetual Index  
under the following subject  
PARTNERSHIPS,  
PROGRAMS  
PROJECTS,  
CONFERENCES,

**Address:** Banica, Roxas City  
**Contact Number:** (036) 6518 456/0968-869-5867  
**Email Address:** [capiz@deped.gov.ph](mailto:capiz@deped.gov.ph)  
**Website:** <http://depedcapiz.ph>



Republic of the Philippines

# CAPIZ STATE UNIVERSITY

## PONTEVEDRA CAMPUS

September 8, 2025

RECORDS SECTION

RECEIVED

By JOHN C. GOMBERA  
Date SEP. 10 2025  
Control No. 32581

**DR. RUEL F. BERMEJO**  
Schools Division Superintendent  
Division of Capiz  
Banica, Roxas City

Dear Sir,

Warmest greetings!

The faculty of the Bachelor of Physical Education (BPED) program at Capiz State University (CapSU) - Pontevedra Campus is pleased to announce Session 2 of our extension program, "**MAPEH Teachers Empowerment in the 21st Century.**" This 2-day seminar-workshop is a collaborative initiative with **MusikaPilipinas**, a national research and outreach program supported by the Department of Science and Technology - National Research Council of the Philippines (DOST-NRCP) and implemented by the University of Santo Tomas Research Center for Culture, Arts, and Humanities (UST RCCAH).

As part of our commitment to enhancing the pedagogical knowledge and skills of MAPEH teachers, we respectfully extend an invitation for at least **twenty-five (25) selected Music teachers** from the First Congressional District of Capiz to participate in the seminar-workshop entitled "**Training-Workshop for Music Teachers: Tambuli-Paggunita, Pag-unawa, at Pag-awit Mayamang Musika Pilipino.**" This workshop will be held on **October 10-11, 2025 (Friday & Saturday)**, at the FADC, CapSU-Pontevedra Campus, Pontevedra, Capiz. The entire program will be fully funded by **MusikaPilipinas** and the CapSU-Pontevedra Extension Office, ensuring no cost to the participants or your office.

We have attached a detailed workshop proposal for your review, which outlines the program's objectives, structure, and logistical arrangements. We are eager to discuss this further at your earliest convenience to finalize the details and ensure a successful event.

Thank you for considering this meaningful initiative. We are confident that this partnership will significantly benefit the professional growth of our music teachers and the students they serve.

Sincerely,

*[Signature]*  
**ROBYLIN D. BERMIL, EdD**  
Proponent, Project MAPEHTEC

Noted by:

*[Signature]*  
**JONAN P. BURGOS, CGSP, DM -THM**  
Extension Chair, DSO

*[Signature]*  
**HONEY LEE E. CASA, DPA**  
Campus Administrator



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● (036) 420-1227

● [www.capsu.edu.ph](http://www.capsu.edu.ph)

● [pontevedra@capsu.edu.ph](mailto:pontevedra@capsu.edu.ph)

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## ACTIVITY PROPOSAL

Activity Title	: Project MAPEHTEC
Implementing Agency	: Session 2: Training-Workshop for Music Teachers Tambuli-Paggunita, Pag-unawa at Pag-nwit Mayaman Musika Pilipino
Duration	: 2 days
Date	: October 10-11, 2025
Venue of Activity	: FADC, CapSU-Pontevedra Campus
Expected No. of Participants	: 59 MAPEH Secondary Teachers
Number of trainers/facilitators	: 5 trainers; 6 facilitators
Proposed Budget	: 63,000.00
Source of Fund/Budget	: IGF-Extension Training

### Rationale of the Activity

The Training-Workshop for Music Teachers Tambuli-Paggunita, Pag-unawa at Pag-nwit Mayaman Musika Pilipino is a strategic initiative designed to enhance the teaching competencies of Filipino music educators, particularly in underserved and disadvantaged areas. Aligned with the recommendations of the Second Congressional Commission on Education (EDCOM 2) and national education priorities, this program directly addresses the critical issue of "out-of-field teaching." It provides crucial support to teachers who are assigned to teach music subjects despite lacking formal training in the discipline.

In response to the MATATAG Curriculum's focus on contextualized and skills-based instruction, this two-day, intensive workshop equips educators with essential tools in music theory, pedagogy, traditional Philippine music, and music technology. By promoting the use of traditional and indigenous Filipino music, the workshop also serves as a central resource for nation-building and identity formation.

The program supports Sustainable Development Goal (SDG) 4: Quality Education by offering inclusive and equitable professional development. By implementing this training, it significantly benefits music teachers and the students they serve. Experts and researchers in the field of music will be invited to lead the sessions under the MusikaPilipinas, a program supported by the DOST-National Research Council of the Philippines and implemented by the UST-Research Center for Culture, Arts and Humanities. Workshop handouts will be provided digitally via Google Drive.

### Objectives

The objectives of the activity are to:

- Equip teachers with practical music pedagogy skills aligned with the K-12 and MATATAG curricula
- Provide culturally grounded instruction in Philippine traditional and folk music.
- Enhance teachers' competencies in music theory, sight-singing, notation, and ensemble skills
- Foster creative teaching approaches through exposure to music technology and innovative tools
- Promote long-term sustainability by integrating participants into the Musika Pilipinas learning network and professional music education communities.





Republic of the Philippines

# CAPIZ STATE UNIVERSITY

## PONTEVEDRA CAMPUS

### Methodology/Activity

The training-workshop will cover the following key areas through lectures, hands-on activities, and practical demonstrations as follows:

- Music Education Methods Equips teachers with effective and inclusive strategies for music instruction, classroom management, and student engagement across various learning environments.
- Philippine Traditional and Contemporary Music Explores the rich musical heritage of the Philippines, from indigenous and folk traditions to modern styles, fostering culturally grounded teaching practices.
- Music Theory Reinforces essential and advanced theoretical concepts to support instruction in composition, analysis, and musicianship.
- Music Technology (for teachers) Introduces educators to relevant digital tools and platforms for music instruction, including notation software, DAWs, and blended learning strategies.
- Conducting (Choral and Instrumental) Provides practical training in conducting techniques, ensemble leadership, and rehearsal management for both choral and instrumental groups.

### Pre-Assessment and Post-Assessment:

To ensure the effectiveness of the training -workshop and to track the progress of participants, they will undergo a pre-assessment and post-assessment.

- Pre-Assessment: Prior to the start of the workshop, participants will complete an assessment designed to gauge their current knowledge, skill levels, and areas for improvement in various music disciplines, including pedagogy, performance, and theory. This will help tailor the workshops to meet their needs and identify any gaps in their music education background.
- Post-Assessment: At the end of the seminar, participants will complete a post-assessment to measure the knowledge and skills they have gained throughout the program. The results of the post-assessment will be compared to the pre-assessment to evaluate progress and determine the overall impact of the training. Feedback from these assessments will also be used to improve future iterations of the Musika Pilipinas training-workshop. These assessments will ensure that the program's objectives are being met and provide a clear picture of the growth and development of teachers throughout the workshop.

### Proposed Budgetary Requirements

PARTICULARS (ITEM OF EXPENSE)	Amount	Source of Fund	Remarks
<b>Meal:</b> Snacks AM(70 pax x 75.00= 5,250.00 x 2 days= 10,500.00) Lunch (70 x 300.00 = 21,000.00 x 2 days= 42,000.00) Snacks PM (70 pax x 75.00= 5,250.00 x 2 days=10,500.00)	63,000.00	IGF-Extension Training	Billing
<b>Counterpart- PSME Researchers and Experts</b> Hotel Accommodation Plane ticket Honorarium Materials Hand-outs			
	<b>Total</b>	<b>63,000.00</b>	



Bulacan, Pontevedra, Capiz 5800

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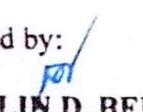
Republic of the Philippines

# CAPIZ STATE UNIVERSITY

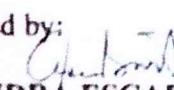
## PONTEVEDRA CAMPUS

		Philippine Traditional and Contemporary Music (Instrumental playing)	BM Music Education, UP Diliman
	11:30-1:00	Lunch Break	
PM	1:00-2:30	Workshop 3-Instrumental Playing on the traditional and contemporary music	Paul Jason E. Santiago BM Music Education, UP Diliman
	2:30-3:00	Wellness Break and Snacks	
	3:00-4:30	Workshop 4  Conducting (Choral and Instrumental)	Dr. Dolores T. Andres Faculty, UST  Facilitators: Dr. Robylin Bermil Prof. Marvin Catalan Dr. John Ralph Fayo Dr. Rosipico Tupaz Prof. Francis John Degala Prof. Ruel Villas
	4:30-5:00	Closing Program <ul style="list-style-type: none"><li>• Awarding of Certificates</li><li>• Closing remarks</li></ul>	Dr. Robylin D. Bermil Proponent, MAPEHTEC

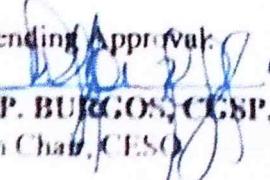
Prepared by:

  
**ROBYLIN D. BERMIL, EdD**  
Proponent, Project MAPEHTEC

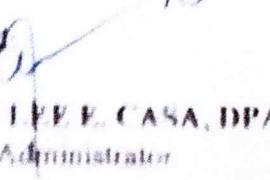
Noted by:

  
**SANDRA ESCABARTE, EdD**  
Extension Coordinator, COEAS

Recommending Approval:

  
**JONAN P. BURGOS, CGSP, DM - THM**  
Extension Chair, CESO

Approved:

  
**HONEY LEE E. CASA, DPA**  
Campus Administrator





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**Program / List of Activities**

Date	Time allocation	Details of the activity	Persons involved and their role in the training
Day 1 AM	8:00 - 8:30	Registration	MAPEHTEC facilitators Dr. John Ralph Fayao
	8:30 - 9:00	Preliminaries  Ice breaker	Dr. Rosipico Tupaz Prof. Francis John Degala
	9:00-11:30	Introduction of the resource speaker  Overview of the workshop's objectives and topics  Fundamentals of Music Analyzing and Reading Simple Musical Pieces	Dr. Robylin Bermil  Dr. Dolores T. Andres Faculty, UST
	11:30-1:00	Lunch Break	
PM	1:00-2:30	Music Technology for Teachers	Dr. Luciana Urquiola Faculty, UST
	2:30-3:00	Wellness Break and Snacks	
	3:00-4:30	Workshop 1  Lesson Planning with Music Technology  Q&A session	Dr. Luciana Urquiola Faculty, UST  Facilitators: Dr. Robylin Bermil Prof. Marvin Catalan Dr. John Ralph Fayao Dr. Rosipico Tupaz Prof. Francis John Degala Prof. Ruel Villas
	4:30-5:00	Wrap Up and Photo Opportunity	
Day 2 AM	8:00-9:00	Registration	MAPEHTEC facilitators
	8:30 - 9:00	• Recap of Day 1's workshops • Presentation of Teachers' Output	MAPEHTEC facilitators
	9:00 - 11:30	Workshop 2-Music in the K to 12 Curriculum	Paul Jason E. Santiago



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