



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

03 OCT 2025

DIVISION MEMORANDUM
NO. 494 S. 2025

**PANSANGAY NA PAGSASANAY PARA SA MGA GURO NG SENIOR HIGH SCHOOL
BAITANG 11 NA MEDYOR SA FILIPINO**

- To: Assistant Schools Division Superintendent
Chief Education Supervisor (CES)/OIC-CES
Education Program Supervisors
Public Schools District Supervisors
Heads of Public Secondary, and Integrated Schools
All Others Concerned
1. The Division of Capiz will conduct a Three-Day Live-In training titled ***Pansangay na Pagsasanay para sa mga Guro ng Senior High School Baitang 11 na Medyor sa Filipino*** on November 13-15, 2025. The venue will be announced later.
 2. This activity aims to:
 - a. enhance teachers' content knowledge and pedagogical approaches in literature and grammar;
 - b. capacitate teachers in designing and utilizing instructional material and assessment tools; and
 - c. deepen teachers' appreciation of Filipino language, literature, and culture as a foundation for developing critical, creative, and communicative learners.
 3. The participants of this activity are Senior High School Grade 11 teachers major in Filipino.



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4. The list of participants, resource persons, facilitators, and training matrix are found in Enclosure No.1 and 2, respectively.
5. Expenses for the materials, food and accommodations of the participants, trainers and facilitators shall be charged against the MATATAG Fund. Travel expenses and per diems of school participants shall be charged against school MOOE. All expenses relative to the conduct of this activity are subject to usual accounting and auditing rules and regulations.
6. Participants and trainers are entitled to service credits in accordance with DepED Order No. 13, s. 2024 titled: *Revised Guidelines on the Grant of Vacation Service Credits for Teachers*. On the other hand, Non-Teaching personnel including the management staff shall be provided with Compensatory Time Off (CTO) as per Civil Service Commission (CSC) and Department of Budget (DBM) Joint Circular No. 2, s. 2004 on *Non-Monetary Remuneration for Overtime Service Rendered*.
7. A walkthrough will be conducted on November 7-8, 2025, which will be attended by the designated resource persons and facilitators.
8. This Memorandum shall serve as the authority to travel of the participants.
9. Immediate dissemination of this Memorandum is desired.


ROEL F. BERMEJO
Schools Division Superintendent

Enclosure: As Stated

Reference:

To be indicated in the Perpetual Index under the following subjects

PEDAGOGY

MAJOR

FILIPINO TRAINING



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Enclosure No. 1 to Division Memorandum No. _____, s. 2025

TRAINING MATRIX

TIME	DAY 1	DAY 2	Day 3
7:30-8:30	Arrival & Registration	MOL	MOL
8:31-9:00	Opening Program	Sesyon 4 Filipino sa Piling Larang	Sesyon 8 Pagtuturo sa Paglinang ng Makrong Kasanayan (Pagbasa at Pagsulat)
9:01-10:00	Levelling of Expectations		
10:00-12:00	Sesyon 1 SHS na Guro	Sesyon 5 Batayang Kaalaman sa Ortograpiyang Pambansa	Sesyon 9 Pagtuturo sa Paglinang ng Makrong Kasanayan (Panonood)
	WRITESHOP		
12:01-1:00	LUNCH		
1:01-3:00	Sesyon 2 Masining na Pagtatanong	Sesyon 6 Masinop na Pagsulat	Sesyon 10 Work Application Plan (WAP)
3:01-5:00	Sesyon 3 Mga Tekstong Biswal at Multimodal	Sesyon 7 Pagturo sa Paglinang ng Makrong Kasanayan (Pakikinig at Pagsasalita)	Closing Program



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RESOURCE PERSONS

Rolando B. Jamora	OIC, Chief Education Supervisor, CID
Merlie J. Rubio	Education Program Supervisor-Filipino
Ruth C. Gervero	Education Program Supervisor-AI.S
Leonardo Bayadog	Head Teacher 6- Capiz NHS
Grace Deado	Head Teacher 1, Feliciano Consing NHS
Kyle Bonilla	Head Teacher 3- Sapian NHS
Emmanuel Espanola	Head Teacher 3-Jose Diva Avelino Jr. NHS
Josephine Daradar	Head Teacher 3-Pontevedra NIIS
Analie Odicta	Head Teacher 3-Ivisan NHS
Gemma Obsiana	Master Teacher 2- CLANHS
Susan Quistadio	Master Teacher 2-Vicente Andaya Sr. NHS
Lilibeth Meliton	Teacher 3-Felixberto Dicon IS

FACILITATORS

Ashly Ocaso	Sapian NHS
Andrea Nicole Araña	Capiz NHS
Aname Undaloc	Capiz NHS
Joshua Jade J. Rubio	Vicente Andaya Sr. NHS

Enclosure No. 2 to Division Memorandum No. 494, s. 2025



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PARTICIPANTS

#	SCHOOL	NUMBER OF PARTICIPANTS
2	Bagong Barrio NHS	1
4	Camburanan NHS	1
5	Feliciano Yusay Consing NHS	1
7	Capiz NHS	5
8	Casanayan NHS	1
9	Col. Patrocinio Artuz NHS	1
10	Comsr. Luis R. Asis NHS	3
12	Cuartero NHS	1
13	Dao NHS	2
14	David Moises NHS	1
15	Dulangan NHS	1
16	Dumalag Central NHS	1
18	Estefania Montemayor NHS	1
20	Jose Diva Avelino Jr NHS	1
21	Ivisan NHS	2
22	Jamindan NHS	5
23	Ishmael B. Orillos FS	1
24	Leodegario Deocampo NHS	1
25	Lucero NHS	1
27	Maayon NHS	2
28	Malonoy NHS	2
30	Mambusao NHS	1
	Mambusao East NHS	1
31	Marciano Patricio NHS	1
	Mianay NHS	1
32	Panitan NHS	3
33	Pawa NHS/Ernesto Sicad NHS	1
34	Pontevedra NHS	2
35	Presentacion Diez NHS	1
36	Ramon Benjamin NHS	1
	Rev. Tomas Conejar NHS	1
37	San Nicolas NHS (Pilar)	1
39	Sapian NHS	2
40	Tapaz NHS	1
41	Vicente Andaya Sr. NHS	3
TOTAL		53

Control Number: 2025-