



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

25 SEP 2025

DIVISION MEMORANDUM

No. 473, s. 2025

**PLANNING CONFERENCE OF TECHNICAL WORKING GROUP (TWG) FOR
TRAINING OF TUTORS ON THE ACADEMIC RECOVERY AND ACCESSIBLE
LEARNING (ARAL) READING PROGRAM**

To: Assistant Schools Division Superintendent
Chief Education Supervisor (CES)/OIC-CES
Education Program Supervisors
Public Schools District Supervisors
Heads of Public Elementary, Secondary, and Integrated Schools
All Others Concerned

1. In line with Division Memorandum No. 456, s. 2025, titled **School-Based Training of Tutors on the Academic Recovery and Accessible Learning (ARAL) Program**, this Office shall conduct a Planning Conference of the Technical Working Group (TWG) for the Training of Tutors on the ARAL Program. The said activity is scheduled on **October 1, 2025**, at the Division Multi-Purpose Hall.
2. The objectives of this activity are the following:
 - a) to orient the TWG members on their respective roles and responsibilities in the conduct of the training.;
 - b) to identify possible challenges in the conduct of training and formulate strategies to address them.; and
 - c) to strengthen teamwork and coordination among TWG members for the successful implementation of the ARAL Training of Tutors.
3. The list of participants is found in Enclosure No.1
4. Expenses relative to the conduct of this training shall be charged against the downloaded Program Support Funds (PSF) for the Implementation of the ARAL Program from the FY 2025 Current of Basic Education, while travel and incidental expenses shall be charged against School MOOE subject to the usual accounting and auditing rules and regulations.



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5. Immediate and wide dissemination of this Memorandum is desired.

FOR THE SCHOOLS DIVISION SUPERINTENDENT:

ROLANDO B. JAMORA PhD
Chief Education Supervisor, CID
In-charge of the Division

Encl: As Stated
Reference: As Stated
To be indicated in the Perpetual Index
Under the following subjects:

PLANNING

CONFERENCE

LEARNING

TRAINING



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Enclosure No. 1 to Division Memorandum No. 473, s. 2025

LIST OF PARTICIPANTS

No.	Name	OFFICE	ROLE
1	Rolando B. Jamora	SDO	Consultant
2	Merlie J. Rubio	SDO	Training Manager
3	Elenia P. Baranda	SDO	Co-Training Manager
4	Andres D. Quiachon	SDO	Process Observer
5	Ronie Reteracion	SDO	Process Observer
6	Alan Vincent Altamia	SDO	Process Observer
7	Ruth C. Gervero	SDO	Process Observer
8	Edwin Jason Dueñas	SDO	Process Observer
9	Immaculada Amores	SDO	Monitoring Team
10	Jerry Mosquite	SDO	Monitoring Team
11	Ronald Dile	SDO	Monitoring Team
12	Grace De Ado	Pres. Roxas	TWG
13	Janette Demandante	Mambusao East	TWG
14	Joan S. Garnica	Sigma	TWG
15	Ronna Overencio	Mambusao East	TWG
16	Joesie B. Brillantes	Cuartero	TWG
17	Elezabeth H. Tianchon		TWG
18	Jennifer H. Francisco	Dumarao	TWG
19	Jessica Martinez		TWG
20	Leonardo Q. Bayadog	Capiz NHS	TWG
21	Rowena F. Luza		TWG
22	Ralph Martin V. Quintana	Ivisan	TWG
23	Melanie I. Tugon		TWG
24	Nor Liza G. Victoriano	Jamindan	TWG
25	Rezel L. De Pedro		TWG
26	Melorie Panuncio	Maayon	TWG
27	Aiza Jaen Deseo		TWG
28	Maja Demandante	Mambusao East	TWG
29	Jonna Aguirre		TWG
30	Raymunda Villaruz	Panay	TWG
31	Leo Barroa		TWG
32	Relan D. Barce	Pilar	TWG
33	Patriana Z. P. Benliro		TWG
34	Charlyn G. Benjamin	Tapaz East	TWG
35	Rena Joy R. Luceño		TWG
36	Mark Monico Elibare	Dao	TWG
37	Gemma E. Silvestre		TWG
38	Noel Q. Luna	Mambusao West	TWG
39	Marjoric V. Ricardo		TWG



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40	Jorge C. Jimenez	Dumalag	TWG
41	Mayvie Healfdene F. Nardo		TWG
42	Micahael John Bade	Panitan	TWG
43	Madelyn Salarda		TWG
44	Juvelyn Degala	Pontevedra	TWG
45	Ruel Carillo		TWG
46	Manny B. Dorado	Pres. Roxas	TWG
47	Jose Marie Villanueva		TWG
48	Peter John B. Obidos	Sapian	TWG
49	Diosep T. Baldisimo		TWG
50	Imee L. Aguiling	Sigma	TWG
51	Roselli G. Reyes		TWG
52	Jag L. Gicalde	Tapaz West	TWG
53	Maricel G. Gardose		TWG