



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

16 SEP 2025

DIVISION MEMORANDUM

No. 455 s. 2025

**INTERFACE WITH THE SCHOOLS DIVISION OFFICE (SDO)
AND REGIONAL OFFICE (RO) OFFICIALS**

TO: Office of the Assistant Schools Division Superintendent
Chief Education Program Supervisors
Public Schools District Supervisors
Education Program Supervisors
All Others Concerned

1. Interfacing activity primarily serves as an avenue to update educational programs; secondly, it solicits feedbacks on its implementation; and finally paving the way in identifying set of strategies to ensure coordinated efforts in sustaining success and overcoming challenges in the programs' implementation.
2. In this connection, this Office is conducting the **Interface with the Schools Division Office (SDO) and Regional Office (RO) Officials** on Friday, September 19, 2025 at Circulo Hotel, Inc. Lawaan, Roxas City to start at 8:00 o'clock in the morning.
5. The objectives of the activity are the following:
 - a. improve communication and coordination;
 - b. address issues, conflicts and blockages in the implementation of the different programs;
 - c. build relationships and trust in the organization;
 - d. achieve project/program goals and identify strategies to sustain its implications.
6. The participants to this activity are the 10 Education Program Supervisors, 9 Public Schools District Supervisors, ASDS and SDS, 2 Chief Education Supervisors, Administrative Officer V from Admin, Human Resource Management Officer and 3 from Regional Office including the Regional Director.



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7. It is understood that in the conduct of any interfacing activity, there shall be no discrimination on account of age, school, gender, civil status, disability, religion or other similar factors and personal circumstances that run counter to the principles of equal opportunity.
8. Immediate dissemination of this Memorandum is desired.

ROEL F. BERMEJO

Schools Division Superintendent

Encl.: None.

Reference: None

To be indicated in the Perpetual Index

Under the following subjects:

INTERFACING ACTIVITY

PROGRAMS