



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

10 SEP 2025

DIVISION MEMORANDUM

No. **448** s. 2025

**FROM DRAFT TO IMPACT: FIELD VALIDATION AND FINALIZATION
OF TEACHER- CRAFTED LEARNING RESOURCES**

To: Assistant Schools Division Superintendent
Chief Education Supervisor (CES)/OIC- CES
Education Program Supervisors
Public Schools District Supervisors
Heads of Public Elementary, Secondary and Integrated Schools
All Others Concerned

1. Following the conduct of the workshop titled **Level-up Learning: Vetting and Elevating LR – Workshop on the Quality Assurance of Teacher- crafted Learning Resources**, per Division Memorandum No. 382, s. 2025 this Office announces the next phases of the initiative aimed at enhancing the quality and relevance of teacher-crafted learning resources which are The Field Validation Phase and The Finalization Phase.
2. These phases of LR development have the following objectives:
 - a. evaluate how effectively the learning resources capture learners' interest and support their understanding of the intended competencies;
 - b. collect qualitative and quantitative feedback from pupils/students and teachers regarding the clarity, relevance, and usability of the materials;
 - c. determine content gaps, design issues, or pedagogical inconsistencies that need to be addressed before finalization;
 - d. revise and enhance the learning resources based on insights and data gathered during the field testing phase;
 - e. verify that the content, learning objectives, and assessment components are aligned with the K to 12 curriculum and DepEd quality assurance standards, and



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- f. finalize the layout, formatting, and packaging of the learning resources for submission, reproduction, and potential regional or national use.
3. The schedules of the said activities are:
 - a. **Field Validation of Teacher- crafted Learning Resources**
Date: October 6–10, 2025
 - b. **Finalization of Teacher-crafted Learning Resources**
Date: October 17–19, 2025
4. The following are attached to this Memorandum:

Enclosure No. 1 – List of Schools for Field- testing and Validation
Enclosure No. 2 – List of Participants for the Finalization Phase
Enclosure No. 3 – Matrix of Activities / Program for Finalization Phase
Enclosure No. 4 - List of Resource Persons/PMT/Members of the TWG
5. Participants for the Finalization Phase are encouraged to bring their curriculum guide, MELCs, teacher's manual, textbooks, personal laptop, extension cord and Wi-Fi modem.
6. Pre-work activities involving the trainers/facilitators and identified members of the Program Management Team for the Finalization Phase shall be conducted on October 16, 2025, at 8:00 a.m. to 5:00 p.m. to walk through the different topics to be undertaken by trainers and collectively assess and finalize the training resource packages and program flow.
7. In adherence to the Policy on Engaged Time-on-Task, school heads have to ensure that classes of teacher-participants are handled by other teachers in school.
8. Expenses relative to the conduct of this workshop such as food, accommodation, operational expenses of the resource persons and members of the TWG shall be charged against HRTD Funds while the travel expenses shall be charged to the school MOOE subject to the usual accounting and auditing rules and regulations.



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9. It is understood that in the conduct of this activity, there shall be no discrimination on the basis of age, school affiliation, gender, civil status, disability, religion, or any other personal circumstance that is contrary to the principles of equal opportunity and inclusivity.
10. Participants, resource persons, members of the Program Management Team and Technical Working Group are entitled to service credits in accordance with DepEd Order No. 53, s. 2023 titled: Updated Guidelines on the Grant of Service Credits to Teachers or to Compensatory Time Off (CTO) as per Civil Service Commission (CSC) and Department of Budget (DBM) Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Service Rendered.
11. This Memorandum shall serve as the Authority to Travel for all participants.
12. Immediate dissemination of and compliance with this Memorandum are desired.

ROEL F. BERMEJO

Schools Division Superintendent

Enclosure: As Stated

Reference: As Stated

To be indicated in the Perpetual Index
under the following subjects:

SCHOOLS TRAINING TEACHERS LEARNING RESOURCE



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Enclosure No. 1, Division Memorandum No 448 s.2025

**FROM DRAFT TO IMPACT: FIELD VALIDATION AND FINALIZATION
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List of Schools Involved in the Validation of LRs

Learning Areas	School
Science and Mathematics	Maayon Elementary School
Technology & Livelihood Education	Maayon National High School
MAPEH	Commissioner Luis R. Asis National High School
Alternative Learning System & Special Needs Education	Pontevedra Central School



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Enclosure No. 2, Division Memorandum No 448 s.2025

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List of Participants for the Finalization Phase

Science		
Participant	School	Role
Isabel Aguro	Arsenio R. Frial ES	Participant
Mella Dillera	Maximo Dais ES	Participant
Arlyn B. Banilla	Magdalena B. Bermejo ES	Participant
Cecilia E. Tamon	Tabuc ES (Dao)	Participant
Jennefer Inocencio	Consolacion ES	Participant
Rodnie B. Wicas, EdD	Dao CS	Evaluator
Stewart D. Arroyo	Agcabugao ES	Illustrator

Mathematics		
Participant	School	Role
Beni Grace H. Onating	Sapian ES	Participant
Geraldine S. Dasig	Capagao ES	Participant
Jocelyn L. Sang-ulan	Mambusao ES	Participant
Reshel L. Falco	Camburanan ES	Participant
Rosana D. Balena	Cabungahan ES	Participant
Donnalyn Olandesca, EdD	Dapdapan ES	Evaluator
Leoname B. Gonzales	Feliciano Yusay Consing NHS	Illustrator



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Technology and Livelihood Education

Participant	School	Role
Alther A. Sunio	Estefania Montemayor NHS	Participant
Ramona B. Barrientos	Comm Luis R. Asis NHS	Participant
Shiela Marie Bergancia	Dumalag Central NHS	Participant
Maribeth Zata	Capiz NHS	Participant
Erden B. Gentolea	Pontevedra NHS	Participant
Reynaldo Crespo EdD	Amaga ES	Evaluator & Illustrator

Music, Arts, Physical Education & Health (MAPEH)

Participant	School	Role
Jackie Delos Santos	Panitan NHS	Participant
Jonh Edwell Alloc	Mambusao NHS	Participant
Gilda Buenafe	Concepcion Castro Garcia NHS	Participant
Ma Cecilia Ibabao	Ramon A. Benjamin Sr NHS	Participant
Kyle Adrian Tinorio	Casanayan NHS	Participant
Rosemarie Osan	Panitan NHS	Evaluator
Ciedy Lapso	Mambusao NHS	Illustrator

Alternative Learning System (ALS)

Participant	District/Office/School	Role
Lea Palmes	Tapaz West	Participant
Arlyn D. Gabata	Mambusao West	Participant
Kenneth Clint Ortiz	Panitan	Participant
Readem Daliva	Panitan	Participant
Emelio Fer Gomez	Jamindan	Participant
Kenneth D. Anoché	SDO Capiz	Evaluator
K- Mark Valaquio	Libo-o ES	Illustrator



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Special Needs Education (SNED)		
Participant	School	Role
Shimie Grace D. Duron PhD	Ivisan ES	Participant
Genna Mae F. Macasaquit	Dumalag ES	Participant
Loryna Mae V. Francisco	Sigma ES	Participant
Maria Tessa B. Cuñada	Pilar ES	Participant
Etidal Dela Paz- Gallones	President Roxas East ES	Participant
Mark Frugalidad	Cuartero CS	Participant
Mila Abugharib	Dumarao ES	Participant
Nicole Ann Buenavista	Mambusao ES	Participant
Melessa Manguardia	Ivisan ES	Participant
Mary Bem D. Billones	Panitan ES	Participant
Evita Rose S. Busil PhD	Pontevedra CS	Evaluator
Levie F. Etajan	Vicente Andaya, Sr. NHS	Illustrator



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Enclosure No. 3, Division Memorandum No 448 s.2025

**FROM DRAFT TO IMPACT: FIELD VALIDATION AND FINALIZATION
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Program Matrix

Day 1 (October 17, 2025)		
Time	Activity/Session	Speaker/In-Charge
8:00 – 8:30 AM	Arrival and Registration	Secretariat/TWG
8:30 – 9:00 AM	Opening Program Preliminaries Philippine National Anthem Prayer Regional Hymn Capiz Hymn DepEd Quality Policy Opening Remarks: Dr. Rolando B. Jamora CID Chief Inspirational Message: Roel B. Bermejo Schools Division Superintendent	TWG
9:00 – 9:30 AM	Brief Overview of the Training Program	Dr. Edwin Jason D. Dueñas EPS - LRMS
9:30 – 12:00 AM	Activity 1: Presentation of Field Validation Feedback Summary of Learner and Teacher Feedback Common Issues and Strengths Identified Q&A and Clarifications	Dr. Edwin Jason D. Dueñas EPS - LRMS
12:00 – 1:00 PM	Lunch Break	
1:00 – 5:00 PM	Activity 2: Data-Driven Revision Planning Grouping by Subject Area/Grade Level Identification of Specific Revisions Based on Feedback Drafting of Revision Plans	Mr. Andres D. Quiachon EPS- Science
5:00 – 6:00 PM	Dinner	



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Day 2 (October 18, 2025)		
Time	Activity/Session	Speaker/In-Charge
7:30 – 8:00 AM	Preliminaries / MOL	Assigned Participants
8:00 – 10:00 AM	Activity 3: Content Refinement and Pedagogical Alignment Review of Learning Competencies Enhancement of Activities, Assessments, and Differentiation Strategies Integration of Inclusive and Contextualized Learning Elements	Mr. Ronie C. Reteracion EPS- MAPEH
10:00 AM – 12:00 NN	Activity 4: Technical Editing and Formatting Layout and Design Standards (DepEd LRMS Guidelines) Grammar, Language, and Style Consistency Use of Visuals and Instructional Aids	Mrs. Elenia P. Baranda EPS- Mathematics
12:00 – 1:00 PM	Lunch Break	
1:00 – 5:00 PM	Activity 5: Peer Review and Cross-Validation Inter-group Review of Revised LRs Use of DepEd QA Tools and Rubrics Consolidation of Final Comments	Dr. Lalain E. Delos Santos PSDS

Day 3 (October 19, 2025)		
Time	Activity/Session	Speaker/In-Charge
7:30 – 8:00 AM	Preliminaries / MOL	Assigned Participants
8:00 – 9:00 AM	Activity 6: Finalization of Learning Resources Incorporation of Peer Review Suggestions	Mr. Mark Nel R. Venus Technical Lead
9:00 – 12:00 AM	Final Editing and Proofreading Preparation of Submission Files (PDF, Editable Formats)	By Learning Area
12:00 – 1:00 PM	Lunch	
1:00 – 3:30 PM	Activity 7: Presentation of Final Outputs Group Presentations of Finalized LR Panel Feedback and Endorsement	By Learning Area
3:30 – 5:00 PM	Ways Forward and Closing Program	
HOME SWEET HOME		



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Enclosure No. 4, Division Memorandum No 448 s.2025

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**List of Program Management Team (PMT), Resource Persons (RPs),
Monitoring Team and Members of the Executive Committee**

NAME	ROLE
Roel F. Bermejo Luz U. Banson EdD, CESE	Overall Program Lead
Edwin Jason D. Dueñas PhD	Program Manager
Lalain E. Delos Santos PhD	Co-Program Manager
Rolando B. Jamora PhD	Learning Manager
Rene Hortillas	Welfare Officer
Ronald D. Dile	Lead M and E
Immaculada J. Amores PhD	Logistic Officer
Mary Lyn T. De Guzman Evita Rose L. Busil PhD	Secretariat
Mark Nel R. Venus Glenn P. Dollete Ma. Frances Therese B. Zamora	Technical Lead
Krizel M. Aguadera Glory Joy A. Dagmil	Technical Support and Documenters

Name	Role	School/Office
Dr. Rolando B. Jamora	Resource Person	SDO Capiz
Dr. Edwin Jason Dueñas	Resource Person	SDO Capiz
Mr. Andres D. Quiachon	Resource Person	SDO Capiz
Mrs. Elenia P. Baranda	Resource Person	SDO Capiz
Mr. Ronnie C. Reteracion	Resource Person	SDO Capiz
Mr. K-Mark B. Valaquio	Resource Person	Libo-o Primary School
Mark Nel R. Venus	Resource Person/ TWG Lead	Comm. Luis R. Asis NHS



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MONITORING TEAM

NAME	OFFICE	ROLE
1. Alan Vincent B. Altamia	SDO Capiz	Member, Monitoring Team
2. Salvador Dale B. Artates	SDO Capiz	Member, Monitoring Team
3. Merlie J. Rubio EdD	SDO Capiz	Member, Monitoring Team
4. Ruth C. Gervero EdD	SDO Capiz	Member, Monitoring Team

EXECUTIVE COMMITTEE

ROEL F. BERMEJO

Schools Division Superintendent

LUZ U. BANSON EdD CESE

OIC, Assistant Schools Division Superintendent

ROLANDO B. JAMORA PhD

CES - Curriculum Implementation Division

EDNA B. AZCARRAGA PhD

OIC, CES - School Governance and Operations Division

MA. SHARON S. BARRIENTOS

Administrative Officer V

CECIL JOY D. DIOCSO MPA

Administrative Officer V

DENMARK L. LLANERA CPA

Accountant III