



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

10 SEP 2025

DIVISION MEMORANDUM

No. 447, s. 2025

**THIRD QUARTER SCHOOL
PROGRAM IMPLEMENTATION REVIEW AND PERFORMANCE ASSESSMENT
(SPIRPA)**

To: Assistant Schools Division Superintendent
Chief Education Supervisor (CES)/OIC-CES
Education Program Supervisors
Public Schools District Supervisors
Heads of Public Elementary, Secondary and Integrated Schools
All Others Concerned

1. In adherence to DepEd Order No. 029, s. 2022 titled **Adoption of the Basic Education Monitoring and Evaluation Framework** and Regional Memorandum No. 216, s. 2025 titled **Quarterly Program Implementation Review and Performance Assessment for the Regional Office and Schools Division Offices for Fiscal Year 2025**, all elementary, secondary, and integrated school heads are directed to conduct their **Third Quarter SPIRPA** activities on the following schedule:

Date/ Time	Activity	Participants
September 15-18, 2025/ 3:30-5:00 PM	Pre-Work Activities by school	School PIRPA Team
September 19, 2025 9:00 AM – 5:00 PM	District Validation of Accomplishments	School Heads and District PIRPA Team
September 22-23, 2025 3:30-5:00 PM	School PIRPA Proper Reporting	School PIRPA Team, District PIRPA Team Representative, other school personnel & external stakeholders

2. This activity aims to present the:
 - a. status of performance indicators and accomplishments for the quarter; and
 - b. issues/concerns and the reasons for the underachievement/overachievement of PPA implementation captured through the Bottlenecks, Lags, Issues, and Concerns (BLICs).
3. All schools shall conduct a school PIRPA to examine the progress of the plans in terms of physical implementation, schedule, and financial performance. This will review whether the targeted outputs were delivered as scheduled and



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whether the proposed funding was executed as planned. The conduct of the school PIRPA and validation of accomplishments shall be monitored and participated in by the **Education Program Supervisors, Public Schools District Supervisors, and other division office personnel.**

4. Attached are the Key Performance Indicators to be gathered for the third quarter of 2025 (July to September 2025), validation checklist, Monitoring & Evaluation (M&E) tool and the templates to be used for your guidance. **Cut-off date for the data to be collected is September 17, 2025.**
5. Expenses incurred relative to the conduct of the above activity shall be charged against the School MOOE Funds subject to the usual accounting and auditing rules and regulations.
6. For more information, contact the School Management, Monitoring and Evaluation (SMME) Section through email at ronald.dile001@deped.gov.ph or mobile number 09209831298.
7. Immediate dissemination of and compliance with this Memorandum are desired.

ROEL F. BERMEJO
Schools Division Superintendent

Encl.: As stated
Reference: As stated
To be indicated in the Perpetual Index
under the following subjects:

MONITORING AND EVALUATION
LEARNERS
SCHOOLS

PERFORMANCE
REVIEW

ASSESSMENT
PROGRAM



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Enclosure No. 1 to Division Memorandum **447** s. 2025

**2025 THIRD QUARTER
PERFORMANCE INDICATORS**

(Performance Indicators shall be segmented by grade level, gender, subject area)

ACCESS

PERFORMANCE INDICATOR
1. Total number of learners enrolled
2. Total number of learners with 100% attendance
3. Total number of SARDO/PARDO (Students/ Pupils at Risk / Potentially at Risk of Dropping Out)
4. Number of learners with incidence of tardiness
5. Number of learners with incidence of habitual absenteeism
6. Number of ARAL Program beneficiaries

QUALITY

PERFORMANCE INDICATOR
1. Mean Percentage Score of Quarterly Tests in every subject area by grade level
2. Percentage of passing by subject area in Quarterly Academic Assessment (based on SF9/Form 138)
3. Number of least learned competencies based on Quarterly Test Item Analysis in all subject areas
4. Reading level in English
5. Reading level in Filipino
6. Number of non-numerates
7. Number of instructional supervisions conducted by school head
8. Number of teachers who attended LAC sessions
9. Number of teachers who attended other training
10. Number of teachers provided with technical assistance

EQUITY

PERFORMANCE INDICATOR
1. Number of learners benefiting from the School-Based Feeding Program (SBFP)
2. Number of organized classes
3. Number of organized classes with complete set of teachers/meeting the standard ratio for teachers
4. Total number of classrooms
5. Number of laboratories
6. Total number of functional computers
7. Total number of instructional classrooms
8. Total number of functional handwashing facilities (10:100)
9. Total number of functional comfort rooms (1:50)



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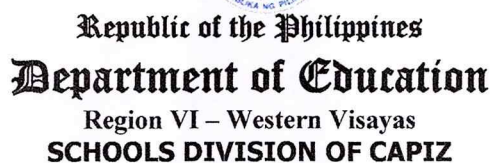
10. Does the school have functional internet connectivity?
11. Does the school have electricity?
12. Total number of learners provided with textbooks and learning materials
13. Total number of available worksheets
14. Total number of available textbooks
15. Total number of available lesson exemplars
16. Total number of available assessment tools for CRLA, Phil-IRI, and RMA

RESILIENCY & WELL-BEING

PERFORMANCE INDICATOR
1. Number of bullying and child abuse cases acted upon
2. Number of learners equipped with capacities on what to do before, during, and after a disaster/emergency
3. Total number of learners per nutritional status category (to monitor health and well-being)



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Enclosure No. 3 to Division Memorandum 447, s. 2025

**SCHOOL PROGRAM IMPLEMENTATION REVIEW AND PERFORMANCE ASSESSMENT (SPIRPA) TOOL
 FOR THE CONDUCT OF QUARTERLY SPIRPA CONFERENCE**

Name of School: _____
 Date on the conduct of SPIRPA: _____

District: _____
 Time Monitored: _____

INDICATORS	STRONGLY OBSERVED	OBSERVED	NOT OBSERVED	REMARKS
A. SPIRPA Preparation				
The School Head & PIRPA Team...				
1. gathered and consolidated the SPIRPA reports with MOVs				
2. prepared SPIRPA dashboard				
3. broke down KPIs into sub-KPIs				
4. selected three (3) prioritized KPIs				
5. prioritized / segmented the KPIs				
6. characterized the Prioritized KPIs				
7. validated the gathered data				
8. proposed appropriate interventions				
9. identified the TA needed and from whom				
10. sent communication letters/ informed the expected stakeholders or participants regarding the conduct and schedule of the SPIRPA Conference				
B. SPIRPA Proper				
B.a. The School Head presented the...				
11. purpose of SPIRPA				
12. leading indicators for the quarter through a dashboard				
13. three (3) prioritized KPIs				
14. segmentation and characterization per prioritized KPIs				
15. proposed interventions for each prioritized KPIs				
16. TA needs and from whom				
17. accomplishment reports (quarterly, issues encountered, hindering and facilitating factors)				
B.b. The Participants...				
18. participated actively in the discussion				
19. arrived at the venue on time and left after the conduct of the session/activity				
B.c. 20. Observed by the monitoring team				
C. POST SPIRPA				
The School and SPIRPA Team...				
21. adjusted AIP/ LCP based on SPIRPA results				
22. finalized the Minutes and Attendance sheets with pictures and other MOVs				

Monitored by: _____
 Name and Signature

Conformed by: _____
 School Head

Noted: _____
 Public Schools District Supervisor



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Enclosure No. 4 to Division Memorandum 447, s. 2025

QUARTERLY ACCOMPLISHMENT TEMPLATE

1. **STATUS OF PERFORMANCE INDICATORS / ANALYSIS OF KPIs** per quarter (in graphical, tabular, and textual PowerPoint Presentation for easy understanding in the delivery of data elements) (for SPIRPA only)
2. **PRIORITIES, CHARACTERIZATION, PROPOSED INTERVENTION AND DATE OF IMPLEMENTATION AND TA NEEDED** (for SPIRPA only)

Prioritized KPI No. 1/2/3	Priorities	Curriculum Support System	Characterization	Proposed Intervention	Date of Implementation	TA Needed	From Whom? & Date

3. SUMMARY OF ACCOMPLISHMENT

KRA/ Pillar	Physical			Financial		
	# of Target Activities (Based on Year 3 Annual WFP)	# of Actual Accomplishments	% of Accomplishments	Amount to be Utilized (Based on Year 3 Annual WFP)	Actual Amount Utilized	% of Utilization
Access						
Equity						
Quality						
Resiliency & Well-Being						
Governance						
Total						

4. SUMMARY OF ACCOMPLISHED ACTIVITIES

KRA/ Pillar	Objectives	Target (Based on Year 3 Annual WFP)	Accomplished Activities	Actual Accomplishment	Facilitating Factors
Access	<u>SO</u>				
Equity					
Quality					



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Resiliency & Well-Being					
Governance					

5. SUMMARY OF UNACCOMPLISHED ACTIVITIES

KRA/ Pillar	Objectives	Target (Based on Year 3 Annual WFP)	Planned Activities (Based on Year 3 Annual WFP)	Actual Accomplishment	Issues	Hindering Factors	Action/s to be Taken
Access	<u>SO</u>						
Equity							
Quality							
Resiliency & Well-Being							
Governance							

6. Financial Report (for SPIRPA only)

Source of Fund	Amount to be Utilized	Actual Amount Utilized	%of Utilization
1. MOOE			
2. PTA			
3. Alumni			
4. Barangay			
5. SEF			
6. Others (Donated)			
Total			



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