



Republic of the Philippines  
**Department of Education**  
Region VI – Western Visayas  
**SCHOOLS DIVISION OF CAPIZ**

DIVISION MEMORANDUM  
No. 434, s. 2025

09 SEP 2025

**SHARPENING THE EDGE: LEVELING UP QUALITY IN  
PROFESSIONAL DEVELOPMENT PROGRAMS**

To: Assistant Schools Division Superintendent  
Chief Education Supervisor (CES)/OIC-CES  
Education Program Supervisors  
Public Schools District Supervisors  
Heads of Public Elementary, Secondary, and Integrated Schools  
All Others Concerned

1. In relation to Regional Memorandum No. 772, s. 2025, titled ***Sharpening the Edge: Leveling Up Quality in Professional Development Programs***, this is to inform all concerned that a regional activity will be conducted on **September 15–19, 2025** at **Boracay Tropics Inc., Station 2, Bo. Manggayad, Boracay Island, Malay, Aklan**. The activity aims at developing a program design on professional development programs for teachers and school leaders and enhancing the competency of participants on quality assurance process through simulation activity.

2. The participants to this Training are the following:

A. NEAP Certified Learning Facilitators:

1. Dr. Judith Tu
2. Dr. Rolando Ricardo
3. Dr. Lalain Delos Santos
4. Dr. Fatima Escuton

B. SDO HRD Specialists

1. Jerry Mosquite
2. Dr. Immaculada Amores

C. SDO Identified PD Evaluators

1. Mark Nel Venus
2. Dr. July Falagne

3. Immediate and wide dissemination of this Memorandum is desired.

  
**ROEL F. BERMEJO**

Schools Division Superintendent

Encl: As Stated  
Reference: As Stated  
To be indicated in the Perpetual Index  
Under the following subjects:

Training PD Program



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REGION VI – WESTERN VISAYAS

REGIONAL MEMORANDUM  
No. 772 s. 2025

AUG 15 2025

**SHARPENING THE EDGE: LEVELING UP QUALITY IN  
PROFESSIONAL DEVELOPMENT PROGRAMS**

To: OIC- Assistant Regional Director  
Schools Division Superintendents  
Functional Division Chiefs  
All Others Concerned

1. Aligned with DepEd Memorandum No. 44 s. 2023, which emphasizes the importance of providing quality PD programs to DepEd teachers and school leaders, this Office, through the Human Resource Development Division, will conduct a **Sharpening the Edge: Leveling Up Quality in Professional Development Programs on September 15-19, 2025 at Boracay Tropics Inc., Station 2, Bo. Manggayad, Boracay Island, Malay, Aklan.**
2. The activity aims at developing a program design on professional development programs for teachers and school leaders and enhancing the competency of participants on quality assurance process through simulation activity.
3. Attached is the list of participants and activity matrix. The first meal will be dinner on September 15, 2025 (Monday) and the last meal is PM snacks on September 19, 2025 (Friday).
4. The participants are advised to register through the registration link or QR Code on or before August 26, 2025. Likewise, all SDOs shall submit two (2) sets of prework outputs (implemented or proposed): one (1) for School-based Professional Development Program and one (1) for SDO initiated Professional Development (PD) Program Design on or before September 3, 2025, through a separate link and QR code below, using the prescribed template with the following details:
  - Target Participants Profile Sheet
  - Professional Development Program Provider Profile (Use PRC Template CPDD-02 Application for CPD Program)
  - PD Program Profile
  - PD Program Design (Use PRC Instructional Design Template- for Professional Teachers)
  - PD Program Management Team
  - M&E Plan
  - Curriculum Vitae for Learning Facilitators (Use PRC Template CPDD-17 PRC CV)
  - WAP Plan Template
  - Pretest and Post Test
  - Budget Estimate Template



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Certificate No. PHP QMS  
24 93 0184



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REGION VI – WESTERN VISAYAS

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Links:

QR Codes:

For Registration:

<https://tinyurl.com/SharpEdge-Reg>



For Submission of Prework Outputs:

<https://tinyurl.com/SharpeningThe-Edge-PreWork>



5. The board and lodging of the participants will be charged against the 2024 Human Resource Development (HRD) Continuing Fund while their transportation, per diem, and other incidental expenses to local funds, subject to the usual accounting and auditing rules and regulations.

6. It is understood that in the conduct of this activity, there shall be no discrimination on the account of age, school, gender, civil status, disability, religion, or other similar factors/personal circumstances that run counter to the principles of equal opportunity.

7. Immediate dissemination of and compliance with this Memorandum are desired.

**CRISTITO A. ECO CESO III**

Assistant Regional Director

Officer-In-Charge

Office of the Regional Director

Encl: as stated

Reference: DepEd Memorandum No. 44 s. 2023

To be indicated in the Perpetual Index

under the following subjects:

ACCREDITATION

EVALUATION

TRAINING PROGRAMS

RBM/HRDD- Sharpening the Edge: Leveling Up Quality in Professional Development Programs  
0156 Aug 14, 2025



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Republic of the Philippines  
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 REGION VI – WESTERN VISAYAS

**List of Participants**

<b>A. PMT/TWG -10</b>	
<b>Name</b>	<b>RO FD</b>
1. Dr. Susan D. Severino –CES	HRDD
2. Dr. Joven M. Madera- EPS- Learning Facilitator	HRDD
3. Dr. Rolly Ben M. Madera- SEPS- Learning Facilitator	HRDD
4. Dr. Mark Louie C. Liwa – EPS- Participant	HRDD
5. Dr. Leilanie Sindigan- EPS- Learning Facilitator	QAD
6. Raymond S. Porras- EPS II	HRDD
7. Zander F. Frofunga- EPS II	HRDD
8. Lilibeth G. Sanchez- EPS II	HRDD
9. Rosemarie Girado-ADAS II	HRDD
10. Gaea Abarientos- COS	HRDD

<b>B. Regional/National PD Evaluators -14</b>	
<b>Name</b>	<b>SDO</b>
1. Dr. Nerio Benito Eseo- Learning Facilitator	Iloilo City
2. Arlyn Aducal- Roxas City- Learning Facilitator	Roxas City
3. Melanie Tabaculde- Learning Facilitator	Iloilo City
4. Dr. Kristin Cepeda	Antique
5. Dr. Rovie Abello	Aklan
6. Dr. Michael Marquez	Iloilo City
7. Jelyn Joy Avelino	Roxas City
8. Dr. Rowena Carillo- Learning Facilitator	Guimaras
9. Dr. Rosemay Bello- Learning Facilitator	Antique
10. Alvin Gamarcha	Guimaras
11. Argee Caro	Iloilo
12. Dr. Aurelio Odiong Jr.- Learning Facilitator	Antique
13. Dr. Anthony Macaya	Iloilo
14. Dr. Ronaldo Lamit	Iloilo City

<b>C. NEAP Certified Learning Facilitators -21</b>	
<b>Name</b>	<b>SDO</b>
1. Dr. Analyn Perez	Aklan
2. Marife Matorres	Aklan
3. Toriaga Joyce	Aklan
4. Albert Enopiques	Antique
5. Demar Cahilig	Antique
6. Dr. Judith Tu	Capiz
7. Dr. Rolando Ricardo	Capiz
8. Dr. Lalaine Delos Santos	Capiz
9. Fatima Escuton	Capiz



Republic of the Philippines  
Department of Education  
REGION VI – WESTERN VISAYAS

10. Zayda Arellano	Guimaras
11. Anelyn Ramirez	Guimaras
12. Dr. Jesus Insilada	Iloilo
13. Josephine Balasan	Iloilo
14. Jessette Vidiot- Learning Facilitator	Iloilo
15. Andie Padernilla	Iloilo
16. Gracia Malazarte	Iloilo City
17. Joliven Maratas	Passi City
18. Ma. Naheda Pabulayan	Passi City
19. Dr. Connie Agana	Roxas City
20. Mary Ann Pinuela	Roxas City
21. Jose Richard Lachica	Roxas City

**D. SDO HRDS Specialists -13**

Name	SDO
1. Leila Pamati-an	Aklan
2. John Rey Maagma	Aklan
3. Richard Nolasco	Antique
4. Immaculada Amores	Capiz
5. Jerry Mosquite	Capiz
6. Nannette Galuno- Learning Facilitator	Guimaras
7. Behtchi Jarandilla	Guimaras
8. Donabelle Ninonuevo	Iloilo
9. Glenn Sabido	Iloilo
10. Gilda Gulmatico	Iloilo City
11. Marites Serra	Iloilo City
12. Jenelyn Pama	Passi City
13. Jay Blancaflor	Roxas City

**E. SDO Identified PD Evaluators -16**

SDO	No. of Alloted Pax
1. Aklan-2	2
2. Antique-2	2
3. Capiz-2	2
4. Guimaras-2	2
5. Iloilo-2	2
6. Iloilo City-2	2
7. Passi City-2	2
8. Roxas City-2	2

**F. Medical Officer/ Nurse**

SDO	No. of Alloted Pax
1. Aklan	1
<b>TOTAL</b>	<b>75</b>



Republic of the Philippines  
**Department of Education**  
 REGION VI – WESTERN VISAYAS

**Activity Matrix**

Day/Time	Activities	Responsible Person
<b>Day 0</b>		
1:00- 3:00 PM	Arrival/ Registration	
3:00- 4:00 PM	Opening Program / Levelling of Expectations	Sir Raymond Porass
4:00- 4:30 PM	Health Break	
4:30- 5:00 PM	Pre Test	
<b>Day 1</b>		
8:00-8:20 AM	Morning Preliminaries	SDO Antique
8:20-9:00 AM	Developing Rationale	Dr. Aurelio Odiong
9:00-10:00 AM	Writeshop and Presentation of Rationale	
10:00-10:10	Health Break	
11:00 AM- 12:00 NN	Formulating Objectives	Dr. Jesette Vidiot
12:00 NN-1:00 PM	Lunch Break	
1:00-1:15 PM	Energizer	SDO Capiz
1:15-3:00 PM	Writeshop and Presentation of Objectives	Dr. Jesette Vidiot
3:00-3:15PM	Health Break	
3:00-5:00 PM	Monitoring and Evaluation Plan	Dr. Rosemay Bello
<b>Day 2</b>		
8:00-8:30 AM	Morning Preliminaries	SDO Capiz
8:30 AM-10:00 AM	M&E Plan Writeshop and Presentation	
10:00-10:10 AM	Health Break	
10:10- 12:00 AM	Design Program Proposals	Dr. Rowena Carillo
12:00- 1:00 PM	Lunch Break	
1:00-1:10 PM	Energizer	SDO Guimaras
1:00- 3:00 PM	Program Designing	Dr. Leilanie Sindigan
3:00- 3:15 PM	Health Break	
3:00-5:00 PM	Quality Assurance	Dr. Melanie Tabaculde
<b>Day 3</b>		
8:00- 8:30 AM	Morning Preliminaries	SDO Iloilo
8:30- 10:00 AM	Harmonized Gender and Development Guidelines Design (HGDG) Checklist	Dr. Joven Madera
10:30-10:40 AM	Health Break	
10:40-AM-12:00NN	Application of HGDG to GAD Plan and Budget	Dr. Joven Madera
12:00 NN- 1:00 PM	Lunch Break	
1:00-1:15 PM	Energizer	SDO Iloilo City
1:15- 3:00 PM	QA Process Tools and Templates	Nannette Galuno
3:00- 3:10 PM	Health Break	
3:10- 5:00 PM	QA Simulation	Dr. Nerio Eseo
<b>Day 4</b>		
8:00- 8:30 AM	Morning Preliminaries	SDO Passi City
8:30- 10:00 AM	PRC Accreditation Process	Dr. Rolly Ben Madera



Republic of the Philippines  
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REGION VI – WESTERN VISAYAS

10:10-10:15 AM	Health Break.	
10:15- 12:00 NN	Workshop on the preparation of Documents, Forms and Templates as Program Owners	Dr. Rolly Ben Madera
12:00 NN-1:00 PM	Lunch Break	
1:00- 1:10 NN	Energizer	SDO Roxas City
1:10- 3:00 PM	Workshop on PRC Accreditation Application Document Preparation	Arlyn Aducal
3:00-3:15 PM	Health Break	
3:15- 4:00 PM	Open Forum	
4:00-5:00 PM	Closing Program	SDO Aklan