



Republic of the Philippines  
**Department of Education**  
Region VI – Western Visayas  
SCHOOLS DIVISION OF CAPIZ

03 SEP 2025

**DIVISION MEMORANDUM**  
**NO 424 S. 2025**

**ADDITIONAL INFORMATION TO FINAL EVALUATION AND PRODUCTION  
OF ACTIVITY SHEETS ON BEGINNING READING IN FILIPINO FOR  
GRADE 1 IN THE IMPLEMENTATION OF THE MATATAG CURRICULUM**

To: Office of the Assistant Schools Division Superintendent  
Chief Education Supervisor (CES)/OIC-CES  
Education Program Supervisors  
Public Schools District Supervisors  
Heads of Public Elementary, Secondary, and Integrated Schools  
All Others Concerned

1. In line with Division Memorandum No.076, s. 2025, titled “Final Evaluation and Production of Activity Sheets on Beginning Reading in Filipino for Grade 1 in the Implementation of the MATATAG Curriculum,” please be advised that the activity shall take place on September 12-13, 2025. The venue will be at Hotel Veronica, Pueblo de Panay Township, Lawaan, Roxas City.
2. Video lessons shall be reviewed to ensure alignment with the developed activity sheets.
3. Additional participants to the said activity are the following:  
  
Levie Etajan- Vicente Andaya Sr. NHS  
Carla Lago- Vicente Andaya Sr. NHS  
Majah Jusan Quistadio- Vicente Andaya Sr. NHS  
Joshua Jade J. Rubio-Vicente Andaya Sr. NHS
4. All other provisions of Division Memorandum No. 076, s. 2025 remains in effect.



Republic of the Philippines  
**Department of Education**  
Region VI – Western Visayas  
SCHOOLS DIVISION OF CAPIZ

5. Immediate dissemination of this Memorandum is desired.

**ROEL F. BERMEJO**  
Schools Division Superintendent

Encl.: As stated  
Reference: As stated  
To be indicated in the Perpetual Index  
under the following subjects:

WORKSHOP  
READING

FILIPINO  
CURRICULUM

ACTIVITY SHEETS



Republic of the Philippines  
**Department of Education**  
Region VI – Western Visayas  
**SCHOOLS DIVISION OF CAPIZ**

February 10, 2025

**DIVISION MEMORANDUM**  
**NO. 07 6S. 2025**

**FINAL EVALUATION AND PRODUCTION OF ACTIVITY SHEETS ON BEGINNING  
READING IN FILIPINO FOR GRADE 1 IN THE IMPLEMENTATION OF THE  
MATATAG CURRICULUM**

To: OIC, Office of the Assistant Schools Division Superintendent  
Chief Education Supervisors  
Education Program Supervisors  
Public Schools District Supervisors  
Heads of Public Elementary, Integrated, and  
Secondary Schools  
All Others Concerned

1. The Division of Capiz will conduct a Two-Day Live-In training titled ***Final Evaluation of Activity Sheets on Beginning Reading in Filipino*** on February 21-22, 2025. The venue will be announced later.
  1. Specifically, this project aims to:
    - a. implement the DepEd 3B's (Bawat Bata Bumabasa) Program;
    - b. finalize the quality-assured activity sheets for beginning reading in Filipino, and
    - c. improve the reading performance of learners lagging behind.
  2. The list of the division management, technical committee, and quality assurance teams, and the training matrix are found in Enclosure Numbers 1 and 2 respectively.
  3. Expenses relative to the conduct of this workshop shall be charged against the LR Fund while transportation of participants is chargeable against school MOOE subject to the usual accounting and auditing rules and regulations.





Republic of the Philippines  
**Department of Education**  
Region VI – Western Visayas  
**SCHOOLS DIVISION OF CAPIZ**

4. Participants and trainers are entitled to service credits in accordance with DepED Order No. 13, s. 2024 titled: *Revised Guidelines on the Grant of Vacation Service Credits for Teachers*. On the other hand, Non-Teaching personnel including the management staff shall be provided with Compensatory Time Off (CTO) as per Civil Service Commission (CSC) and Department of Budget (DBM) Joint Circular No. 2, s. 2004 on *Non-Monetary Remuneration for Overtime Service Rendered*.
5. Immediate dissemination of this memorandum is desired.

**ROEL F. BERMEJO**  
Schools Division Superintendent

Enclosure: As Stated

Reference:

To be indicated in the Perpetual Index under the following subjects

**READING**

**EVALUATION**

**FILIPINO**



Republic of the Philippines  
**Department of Education**  
Region VI – Western Visayas  
**SCHOOLS DIVISION OF CAPIZ**

Enclosure No. 1 to Division Memorandum No. 076, s. 2025

**FINAL EVALUATION AND PRODUCTION OF ACTIVITY SHEETS ON BEGINNING  
READING IN FILIPINO FOR GRADE 1 IN THE IMPLEMENTATION OF THE  
MATATAG CURRICULUM  
MATRIX OF ACTIVITIES**

Date	Time	Activity/Topic	Resource Person/ In-Charge
February 21, 2025	7:30-8:30	Registration	Mrs. Gemma Deseo
	8:30-9:00	Opening Program	Mrs. Francisca Pinos
	9:00-10:00	Presentation and evaluation of quality- assured outputs	Team Abadesa Sabordo
	10:00- 11:00	Presentation and evaluation of quality- assured outputs	Team Gemma Deseo
	11:00- 12:00	Presentation and evaluation of quality- assured outputs	Team Francisca Pinos
	12:00-1:00	LUNCH BREAK	
	1:00-2:30	Presentation and evaluation of quality- assured outputs	Team Marissa Olilang
	2:30-3:30	Presentation and evaluation of quality- assured outputs	Team Ma. Lennie Andrada
	3:30-5:00	Presentation and evaluation of quality- assured outputs	Team Lourdes Oropio
February 22, 2025	8:00-8:30	MOL	
	8:30-12:00	Final evaluation of activity sheets	
	12:00-1:00	LUNCH BREAK	
	1:30-3:30	Printing and production of activity sheets	
	3:30-4:30	Closing Program	





Republic of the Philippines  
**Department of Education**  
Region VI – Western Visayas  
**SCHOOLS DIVISION OF CAPIZ**

Enclosure No. 1 to Division Memorandum No. 076, s. 2025

**A. LIST OF DIVISION MANAGEMENT, DEVELOPMENT, AND QUALITY ASSURANCE TEAMS**

<b>MANAGEMENT TEAM and CONSULTANTS</b>	Roel F. Bermejo	SDS	Merlie J. Rubio	EPS - FILIPINO
	Luz U. Banson	OIC Office of ASDS	Edwin Jason D. Dueñas	EPS_LRMS
	Segundina F. Dollete	CHIEF – CID	Glenn Dollete	PDO

Writers	NAME	SCHOOL	District	Assigned letter
	1.Menie De la Cruz	Ivisan ES	Ivisan	A
	2.Maria Mae M. Barnuevo	Maindang ES	Cuartero	B
	3.Ediled A. Tosio	Villareal Memorial School	Mambusao East	C
	4. Dolores Nucido	Nicanor Escutin ES	Dao	D
	5.Aura Ayosa	Pres. Roxas East ES	Pres. Roxas	E
	6. Ma. Regina D. Bundad	Pawa ES	Panay	F
	7. Jovi Rose Ituralde	Lucero ES	Jamindan	G
	8. Ann Jane Bargo	Pilar ES	Pilar	H
	9. Renelyn Felasol	Concepcion ES	Dumalag	I
	10. Rea Me Farenas	Dumalag CS	Dumalag	J
	11. Ruby Billoso	Panay CS	Panay	K
	12. Louwela L. Gonsales	Jose Reyes Jarencio ES	Sigma	L
	13.Cheryl Banaylo	Intongcan ES	Pontevedra	M
	14. Ravimae Mendoza	Sigma CES	Sigma	N
	15. Minerva B. Gimeno	Mariano ES	Tapaz West	Ñ
	16. Hera Gallo	Pres. Roxas East ES	Pres. Roxas	X
	17. Rochie Alba	Dumarao ES	Dumarao	O
	18. Melissa L. Paras	Burias ES	Mambusao West	P
	19.Elvina D. Alba	Cogon ES	Panitan	Q
	20.Ma. Leonida O. Pinalba	Agsilab ES	Sapian	R
	21. Christine June E. Ganzon	Rizal Sur PS	Tapaz East	S
	22. Shella C. Canabal	Maayon ES	Maayon	T
	23. Maria Magdalena Felasol	Dumalag CS	Dumalag	U
	24. Jayson V. Estacion	Agtupgop ES	Jamindan	V



**Republic of the Philippines**  
**Department of Education**  
**Region VI – Western Visayas**  
**SCHOOLS DIVISION OF CAPIZ**

Technical Committee	25.Vergie Bartonico	Manhoy ES	Dao	W
	26.Kim Carillo	Bilao IS	Sapian	NG
	27.Famela P. Bauson	Margarita Soriano ES	Sigma	Y
	28. Cristy Joy B. Flores	Tapaz CES	Tapaz West	Z
	1.Resa De Pedro	Sigma CES	Sigma	A-E
	2.Cherilie Benedian	Sigma CES	Sigma	F-J
	3.Shimie Grace D. Duron	Ivisan ES	Ivisan	K-Ñ
	4.Donalyn Llaban	Dumalag CS	Dumalag	NG-R
	5.Joan B. Jito	Margarita Soriano ES	Sigma	S-V
	6.Mayet V. Cullo	Mangoso ES	Sigma	W-Z
Quality Assurance Team	1.Abadesa D. Sabordo	Bungsuan ES	Dumarao	A-E
	2.Gemma G. Deseo	Cabungahan ES	Maayon	F-J
	3.Francisca Pinos	Marita ES	Pres. Roxas	K-Ñ
	4.Marissa A. Olilang	Agtatacay Sur ES	Sapian	NG-R
	5.Lennie B. Andrada	Dumarao ES	Dumarao	S-V
	6.Lourdes V. Oropio	Pawa ES	Panay	W-Z
	7.Susan J. Quistadio	Vicente Andaya Sr. NHS	Sigma	
	8.Gemma B. Obsiana	Com. Luis Asis NHS	Panay	
	9.Lilibeth C. Meliton	Felixberto Dicon Dorado IS	Panitan	





Republic of the Philippines  
**Department of Education**  
Region VI – Western Visayas  
**SCHOOLS DIVISION OF CAPIZ**

Enclosure No. 2 to Division Memorandum 076, 2025

**FINAL EVALUATION AND PRODUCTION OF ACTIVITY SHEETS ON BEGINNING  
READING IN FILIPINO FOR GRADE 1 IN THE IMPLEMENTATION OF THE  
MATATAG CURRICULUM  
MATRIX OF ACTIVITIES**

Date	Time	Activity/Topic	Resource Person/ In-Charge
February 21, 2025	7:30-8:30	Registration	Mrs. Gemma Deseo
	8:30-9:00	Opening Program	Mrs. Francisca Pinos
	9:00-10:00	Presentation and evaluation of quality- assured outputs	Team Abadesa Sabordo
	10:00- 11:00	Presentation and evaluation of quality- assured outputs	Team Gemma Deseo
	11:00- 12:00	Presentation and evaluation of quality- assured outputs	Team Francisca Pinos
	12:00-1:00	LUNCH BREAK	
	1:00-2:30	Presentation and evaluation of quality- assured outputs	Team Marissa Olilang
	2:30-3:30	Presentation and evaluation of quality- assured outputs	Team Ma. Lennie Andrada
	3:30-5:00	Presentation and evaluation of quality- assured outputs	Team Lourdes Oropio
February 22, 2025	8:00-8:30	MOL	
	8:30-12:00	Final evaluation of activity sheets	
	12:00-1:00	LUNCH BREAK	
	1:30-3:30	Printing and production of activity sheets	
	3:30-4:30	Closing Program	