



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF CAPIZ

August 26, 2025

DIVISION MEMORANDUM
NO. 404 S. 2025

**ADDITIONAL INFORMATION TO DIVISION MEMORANDUM NO. 325, S. 2025
TITLED TRAINING WORKSHOP ON ENHANCING MULTIGRADE INSTRUCTION:
UPSKILLING OF SCHOOL HEADS AND TEACHERS IN LESSON
EXEMPLARS DEVELOPMENT IN THE LAST MILE SCHOOLS**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Heads of Public Elementary and Integrated Schools
All Others Concerned

1. Relative to the Division Memorandum No. 325, s. 2025 titled **Training Workshop on Enhancing Multigrade Instruction: Upskilling of School Heads and Teachers in Lesson Exemplars Development in the Last Mile Schools**, the live-in activity scheduled on September 5-7, 2025 has been changed to **September 19-21, 2025**. The venue will be at **Circulo Convention Center**, Pueblo de Panay Township, Lawaan, Roxas City.
2. Annent, this activity has been officially **Accredited by the Professional Regulation Commission (PRC) with an Accreditation Number: PTR-2024-684-965 with CPD Units: 10**.
3. Further, there is a change of one participant from **Cabugao PS, Pontevedra District** to **Acuna ES , Tapaz East District**

Name	From	Name	To
Riza D. Dadivas	Cabugao PS	Elaine Jaculina	Acuna ES



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4. Other provisions of the aforementioned Memorandum remain in effect.
5. This Memorandum serves as Authority to Travel.
6. Immediate dissemination of this Memorandum is desired.


ROEL F. BERMEJO

Schools Division Superintendent

Enclosure: As Stated

Reference:

To be indicated in the Perpetual Index under the following subjects

PEDAGOGY

TRAINING WRITESHOP

MPPE