



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

22 AUG 2025

DIVISION MEMORANDUM

No. 400, s. 2025

CONFERENCE ON SCHOOL LEARNING RESOURCE MANAGEMENT AND REPORTING

TO: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Heads of Public Elementary, Secondary and Integrated Schools
District, Secondary School, and Integrated School LRMS Focal Persons
All Others Concerned

1. In line with the continuing efforts to strengthen the management and utilization of learning resources in schools, the Schools Division of Capiz shall conduct a **Conference of District LR Focal Persons and Secondary School LR Focal Persons, on August 26, 2025, 1-5 P.M., at the William A. Bantigue School of Innovation and Kaizen Building, Capiz National High School, Roxas City.**
2. The conference aims to:
 - a. clarify the composition and roles of the School SLR Committees;
 - b. provide guidance on the proper reporting and allocation of acquired supplementary learning resources;
 - c. review procedures for the inventory of learning resources;
 - d. discuss the submission of quality-assured and uploaded learning resources to the LRMS Portal.
3. The List of Participants can be found in Enclosure No. 1. They are advised to bring relevant documents and reports related to their school's learning resources for reference and discussion such as recent inventory report and Inventory Custodian Slip, laptop, and extension cord.
4. Travel and other incidental expenses shall be charged against local funds subject to the usual accounting and auditing rules and regulations.
5. This Memorandum serves as Authority to Travel for all participants
6. Immediate dissemination of this Memorandum is desired.

ROEL F. BERMEJO
Schools Division Superintendent

Enclosure: As Stated
Reference: None
To be included in the Perpetual Index
Under the following subjects:

LEARNING RESOURCES CURRICULUM TEACHERS



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Enclosure No. 1 to Division Memorandum No. 400 - s. 2025-

List of Participants

DISTRICT LR COORDINATORS

DISTRICT	NAME
Cuartero	Ailyn M. Ureta
Dao	Kristine Mae F. Alvaira
Dumalag	Fatima Mae F. Animas
Dumarao	Roochie Villalva
Ivisan	Leah U. Bulan
Jamindan	Shiella Mei V. Dela Torre
Maayon	Paulino Dumagpi
Mambusao East	Amancio N. Villaruz Jr.
Mambusao West	Anthonieta Berganio
Panay	Lourdes V. Oropio
Panitan	Robert D. Begas
Pilar	Ludy Ann C. Dichosa
Pontevedra	Alda D. Malibong
President Roxas	Esmeralda A. Dagmil
Sapian	Maria Nimfa O. Aniar
Sigma	Janeth C. Palomo
Tapaz East	Ma. Jane Gardose
Tapaz West	Jay G. Loberiza

School	LR Focal Person
Florentina B. Degala NHS	Renalie Kaye Azarcon
Malonoy NHS	Herwina Joy Del Rosario
Ivisan NHS	Ma. Fatima Bacinillo
San Nicolas NHS- Pilar	Marian Christine Bordo
Panitan NHS	Al Dunton
Tuburan NHS	Khenslie Marie Deocampo
Cuartero NHS	Marivic Paligumba
Ishmael Orrillos Farm School	Wilma Amoroso
Sapian NHS	Analyn Bulacan
Candelaria NHS	Regine Gafate
Camburanan NHS	Angelica Joy Buenvenida
Tapaz NHS	Elizabeth Galeno
Bag-ong Barrio NHS	Ayza Zuanie Ferasol
Dulangan NHS	Francis Bulos
Ramon Benjamin NHS	Hezekiah Dejan
Manuel F. Onato NHS	Rhea Friend Ellis
Lucero NHS	Ernesto Llauderres III
Arturo Jugo NHS	Daniel Casipe
Jagnaya NHS	Adrian Licanto



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Estafania Montemayor NHS	Mirasol Jamog
Dao NHS	Jene Gaspar
San Antonio NHS	Evangeline Decandido
Mianay NHS	Rachel De Juan
Capiz NHS	Glory Joy A. Dagmil
Yating NHS	Levima Deocampo
Basiao NHS	Donabel Valdicante
Dumalag Central NHS	Marjie Amorig
Roxas Farm School	Mary Michelle Magbanua
Pontevedra NHS	Sheryl Villamor
Col. Patrocinio Artuz NHS	Niel Ibanez
Rev. Tomas Conejar NHS	Leslie Mondragon
Casnayan NHS	Aljane Vito
David Moises NHS	Zia Camille Arenga
Maindang NHS	Hannah Salazar
Luis Escutin NHS	Diserie Ecaran
Leodegario Deocampo Sr NHS	Froilan Detoga
Jagnaya NHS	Nieves Alcayde
Macario Bermejo NHS	Necca Ortiz
Jose Diva Avelino Jr NHS	Azenith Nolasco
East Villaflores NHS	Hazel Palma
Bugsu-an NHS	Jenelyn Hapitana
Presentacion Diez NHS	Lourdes Camposagrado
Comm. Luis R. Asis NHS	Joan Blancaflor
Ernesto R Sicad NHS	Sunshine Wabingga
Feliciano Yusay Consing NHS	Arlene Japitana
Concepcion Castro Garcia NHS	Celina Flotildes
Basiao NHS	Fritz Umiten
Mambusao NHS	Rachel Luna
Maayon NHS	Leabeth Albana
Vicente Andaya Sr NHS	Domel Nilay
Jamindan NHS	Leny Rose Facelo
Mambusao East NHS	Joevelyn Bayot
San Nicolas NHS Tapaz	Mary Grace Loreto
Putian NHS	Frel Shine Abeto
Marciano M. Patricio NHS	Inah Marie Dasilag