



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

DIVISION MEMORANDUM
No. 360, s. 2025

07 AUG 2025

**CORRIGENDUM TO DIVISION MEMORANDUM NO. 318, S. 2025 TITLED
3RD AND 4TH QUARTER COORDINATION MEETING**

To: OIC, Office of the Assistant School Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
School Heads of Public Elementary, Secondary and
Integrated Schools
District and School DRRM Coordinators
All Others concerned

1. In reference to Division Memorandum No. 318, s. 2025 titled **3rd and 4th Quarter DRRM Coordination Meeting**, please be informed of that the new schedule of the aforementioned 3rd Quarter DRRM Coordination Meeting will be on **Tuesday, August 12, 2025**.
2. Other provisions of the aforementioned Memorandum remain effect.
3. Immediate dissemination of and compliance with this Memorandum are desired.

ROEL F. BERMEJO
Schools Division Superintendent

Enclosure: As stated
To be indicated in the Perpetual Index
under the following subjects:

#DRRM #safety #preparedness
#coordinationmeeting



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Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

18 JUL 2025

DIVISION MEMORANDUM

No. **318** s. 2025

3rd and 4th QUARTER DRRM COORDINATION MEETINGS

To: OIC, Office of the Assistant Schools Division Superintendent
Chief Education Supervisors
Curriculum Implementation Division
School Governance and Operations Division
Public Schools District Supervisors
Heads of Public Elementary, Secondary and Integrated Schools
School and District DRRM Coordinators

1. This Office thru the Division Disaster Risk Reduction and Management Section will conduct the **3rd and 4th Quarter DRRM Coordination Meetings** on the following time and dates, to wit:

	Date	Time
3 rd Quarter	August 15, 2025	9:00 am to 4:00 pm
4 th Quarter	November 4, 2025	

The venue for the said activity shall be announced later subject to the usual procurement procedure.

2. The following are the authorized personnel to attend the meeting:
- | | |
|---|------------------------------------|
| 2.1. 18 Selected Elementary DRRM Coordinators | 2.4. 1 PDO-II |
| 2.2. 54 Secondary School DRRM Coordinators | 2.5. 4 Event Facilitators |
| 2.3. 26 Integrated School DRRM Coordinators | 2.6. 18 District DRRM Coordinators |
3. Expenses relative to the conduct of this activity shall be charged against the support fund under LRO Sub-Allotment Release Order NO. RO-6-25-00986 while the travel expenses of the participants are chargeable against the school MOOE, both subject to the usual accounting and auditing rules and regulations.
4. Immediate dissemination of and compliance with this Memorandum are desired.

ROEL F. BERMEJO
Schools Division Superintendent

Enclosure: As stated

To be indicated in the Perpetual Index
under the following subjects:

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