



Republic of the Philippines  
**Department of Education**  
Region VI – Western Visayas  
**SCHOOLS DIVISION OF CAPIZ**

July 31, 2025

**DIVISION MEMORANDUM**

No. **345** s. 2025

**ADDITIONAL INFORMATION TO DIVISION MEMORANDUM NO. 338, S. 2025  
TITLED “REORIENTATION ON THE CONDUCT OF SCIENCE INVESTIGATORY  
PROJECT (SIP)”**

To: OIC, Office of the Assistant Schools Division Superintendent  
Chief Education Supervisor  
Curriculum Implementation Division  
OIC, Chief Education Supervisor  
School Governance and Operations Division  
Education Program Supervisors  
Public Schools District Supervisors  
Senior Education Program Specialists  
Concerned School Heads of Public Elementary, Integrated and Secondary  
Schools  
All Others Concerned

1. In reference to Division Memorandum No. 338, s. 2025 titled  
**“Reorientation on the Conduct of Science Investigatory Project (SIP)”**,  
please be informed that the following are the additional members of the  
Program Management Team (PMT) and the Technical Working Group (TWG):

#	Name	School / Office
1	Dr. Margie A. Obligacion	Schools Division Office
2	Dr. Immaculada J. Amores	Schools Division Office
3	Ronald D. Dile	Schools Division Office
4	Bryan O. Lizada	Schools Division Office
5	Nicolai A. Contreras Jr.	Schools Division Office

2. The participants to this activity are listed below:

#	Name	School
1	Vic Andrea F. Ferasol	Don Leopoldo Gialogo IS
2	Khara Mae Grace A. Edrosolano	Duluan Integrated School
3	Doris I. De Justo	Calixto Loyola Sr. Integrated School
4	Jomar C. Catorce	Celestino D. Diaz Integrated School
5	Malou O. Vista	Dayhagan Integrated School
6	Joan A. Halwan	Dr. Laureano R. Frial IS



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7	Daisyrie C. Arroyo	Eleodoro J. Ponsaran IS
8	Prince Ace L. Billones	Felixberto Dicon Dorado Sr. IS
9	Rona Beave C. Esmalana	Guise Integrated School
10	John Fred B. Daliva	Tinigban Integrated School
11	Cristian D. Alonzo	Guinbalian Integrated School
12	Arjay L. Abela	Antonio Belo Memorial IS
13	Kriza Glayrie A. Virtuoso	Bailan Integrated School
14	Geraldine L. Villadore	Bula Integrated School
15	Gladys S. Zulueta	Manuel Ganzon Advincula IS
16	Ida Tabaquirao	Aglalana Integrated School
17	Florebel G. Gabayaran	Roxas Farm School
18	Jesse-Ann C. Villaren	Agbun-od Integrated School
19	Rubeline V. Inocencio	Francisco C. Vacaro Integrated School
20	Ryan M. Gargantilla	Arturo Jugo National High School
21	Jenimel G. Tranquillero	Camburanaan National High School
22	Ronalyn D. Bejo	East Villaflores National High School
23	Rona Mae G. Villasis	Rev. Tomas Conejar NHS
24	Lovely B. Delfin	San Antonio National High School
25	Irene P. Amancio	Luis Escutin National High School
26	Tresa S. Enoslay	Mianay National High School
27	Melody H. Arlanza	Presentacion Diez Gregorio NHS
28	Lesley O. Antojado	Ishmael B. Orillos Farm School
29	Sharme D. Mayabason	Leodegario D. Deocampo Sr. NHS
30	Mary Charmine Grace O. Baniago	Felix Balgos National High School
31	Mary D. Sumagaysay	Manuel F. Onato NHS
32	Almir V. Villa	Macario Delfin Bermejo NHS
33	Anita Decena	Ernesto R. Sicad, Sr. NHS
34	Noedy D. Balasa	San Nicolas NHS (Pilar)
34	Jeany F. Geollegue	San Nicolas NHS (Tapaz)
35	Merry Flor L. Martinez	David Moises National High School
36	Shiene J. Santiago	Lucero National High School
38	Mae Ann L. Launio	Mambusao East NHS
39	Dr. Jerick Brillo	Ramon A. Benjamin Sr. NHS
40	Louella Louise Cordero	Florentina B. Degala NHS
41	Maryjoy L. Gerao	Jagnaya National High School
42	Wilden B. Espinolo	Malonoy National High School
43	Freddelen B Fajardo	Yating National High School
44	Ma. Kristine G. Lacro	Candelaria National High School
45	Niña Rose T. Berano	Maindang National High School
46	Mylene T. Pormilos	Col. Patrocinio Artuz NHS



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47	Marivilla F. Belloc	Concepcion Castro Garcia NHS
48	Joebert C. Dorado	Dulangan National High School
49	Odenna T. Siano	Casanayan National High School
50	Gazel L. Bagonoc	Bungsuan National High School
51	Carl A. Tumlos	Tuburan National High School
52	Maria Carmela Y. Quintia	Cuartero National High School
53	Ma. Louie G. Dampog	Estefania Montemayor NHS
54	Syvel D. De La Cruz	Dao National High School
55	Analie M. Llorente	Mambusao National High School
56	Maejonalyn A. Delfin	Marciano M. Patricio NHS
57	Arlie P. Fuliga	Dumalag Central NHS
58	Ronald S. Rosales	Tapaz National High School
59	Melie D. Bagares	Comsr. Luis R. Asis NHS
60	Honey Grace F. Luna	Jose Diva Avelino Jr. NHS
61	Roselle E. Frusa	Jamindan National High School
62	Zendell Jean F. Vista	Sapian National High School
63	Jona D. Concepcion	Maayon National High School
64	John Paul G. De Juan	Vicente Andaya Sr. NHS
65	Maria Cristina R. Abarra	Ivisan National High School
66	Jade Isabel D. Dela Cruz	Feliciano Yusay Consing NHS
67	Doland M. Biba	Pontevedra National High School
68	Jen-Jen D. Dela Torre	Panitan National High School
69	Ferry Rafunzel B. Manuba	Capiz National High School
70	Aileen Joy C. Feolog	Concepcion Castro Garcia NHS
71	Dave Mitchelle S. Lantoria	Mambusao East NHS
72	Jan Fred F. Condino	Dumalag Central NHS
73	Zandie B. Ponce	Ilawod Elementary School
74	Ronald D. Artillero	Panitan National High School
75	Maja B. Demandante	Bungsi Elementary School
76	Felyn A. Etiong	Dao National High School
77	Joan Z. Ilon	Capiz National High School
78	Freddelen B. Fajardo	Yating National High School
79	John Paul T. Bascos	Capiz National High School
80	Joan Z. Ilon	Capiz National High School
81	Jannah Mae D. Belvis	Jose Diva Avelino Jr. National High School
82	May B. Ureta	Basiao National High School

3. This Memorandum will serve as the Authority to Travel of the participants.



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4. The schedule of activities is found in the Enclosure No. 1 of this Memorandum.
5. Other provisions of the aforementioned Memorandum remain in effect.
6. Immediate dissemination of this Memorandum is desired.

FOR THE SCHOOLS DIVISION SUPERINTENDENT

**ROLANDO B. JAMORA PhD**  
Chief Education Supervisor  
Curriculum Implementation Division  
In-Charge of the Division



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Enclosure No. 1 to Schools Division Memorandum No. 1345, s. 2025

Time	Topic	Person Involved
07:00-08:00	Registration	Zandie B. Ponce Ilawod Elementary School District of Mambusao East
08:00-09:00	Opening Program	
09:00-10:00	Capiz SIP Reports & Updates	Andres D. Quiachon
10:00-11:00	IMRaD Format	Lonie L. Baranda Master Teacher Mambusao National High School
11:00-12:00	Text Citation & Plagiarism	Sonely S. Durana Master Teacher Maayon National High School
12:00-01:00	Lunch Break	
01:00-02:00	Referencing	Dr. July F. Falagne Principal Buntog Elementary School
02:00-03:00	Intel ISEF Forms	Fatima Bolido Master Teacher Capiz National High School
03:00-04:00	Ways Forward / Next Steps	Andres D. Quiachon
04:00-05:00	Closing Program	Prince Ace Billones Master of Ceremonies



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July 29, 2025

**DIVISION MEMORANDUM**  
No. 338 s. 2025

**REORIENTATION ON THE CONDUCT OF SCIENCE INVESTIGATORY  
PROJECT (SIP)**

- To: OIC, Office of the Assistant Schools Division Superintendent  
OIC, Office of the Chief Education Supervisors  
Curriculum Implementation Division  
School Governance and Operations Division  
Education Program Supervisors  
Public Schools District Supervisors  
Senior Education Program Specialists  
Concerned Schools Heads of Public Integrated and Secondary Schools
1. With the continuous improvement effort to provide quality education and hands-on activities in Science, this Office, through the Curriculum Implementation Division (CID), will conduct a Reorientation on the Conduct of Science Investigatory Project (SIP) on August 2, 2025 at Capiz National High School WAB Building, Roxas City, Capiz.
  2. Specifically, this activity aims to:
    - a. reorient research/science teachers and department heads with the current trends in the conduct of SIP;
    - b. capacitate participants with appropriate knowledge, skills and attitudes in conducting SIP;
    - c. enhance capabilities of participants in coaching and mentoring fellow research advisers in conducting SIP.
  3. Participants to this activity are the School Science Department Heads/Coordinators of the Secondary and Integrated Schools or their representative. There shall be one (1) participant per school. Participants are requested to bring sample SIP conducted in their schools, laptop and flash drive for the workshop.



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4. The members of the Program Management Team and the Technical Working Group (TWG) are the following:

#	Name of Participants	School / Office
1	Andres D. Quiachon	Schools Division Office
2	Dr. Edwin Jason D. Dueñas	Schools Division Office
3	Dr. Lalain E. Delos Santos	Schools Division Office
4	Dr. July F. Palagne	Buntog ES
5	Fatima S. Bolido	Capiz National High School
6	Lonie Baranda	Mambusao National HS
7	Sonely S. Durana	Maayon National High School
8	Armida J. Gonzalez	SDO Division Office

5. In the identification of the participants to this activity, there shall be no discrimination on account of age, civil status, religion or belief, ethnicity, political affiliation, employment status, disability, sexual orientation, gender identity or expression and other personal.
6. Participants and trainers are entitled to service credits in accordance with DepEd Order No. 53, s. 2003 titled: Updated Guidelines on the Grant of Vacation Service Credits to Teachers. On the other hand, non-teaching personnel including the management staff shall be provided with Compensatory Time Off (CTO) as per Civil Service Commission (CSC) and Department of Budget (DBM) Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Service Rendered.
7. Food, accommodation and other operational expenses relative to the conduct of this activity shall be charged against the HRTD Fund while travel expenses of the participants shall be charged to School MOOE subject to the usual accounting and auditing rules and regulations.
8. Immediate dissemination of this Memorandum is desired.

**ROEL F. BERMEJO**  
Schools Division Superintendent

Attachment: As stated  
Reference: As stated  
To be indicated in the Perpetual Index  
under the following subjects:

TEACHER

TRAINING

WRITESHOP

SCIENCE



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