



Republic of the Philippines  
Department of Education  
REGION VI – WESTERN VISAYAS  
SCHOOLS DIVISION OF CAPIZ

DIVISION MEMORANDUM  
No. 329 s. 2025

22 JUL 2025

**CHANGE IN DIVISION MEMORANDUM NO. 278, S. 2025 TITLED RECRUITMENT,  
EVALUATION AND SELECTION OF APPLICANTS FOR VACANT ADMINISTRATIVE  
OFFICER II POSITIONS IN ELEMENTARY SCHOOLS & DIVISION OFFICE**

TO : OIC, Office of the Assistant Schools Division Superintendent  
Chief Education Program Supervisors, SGOD & CID  
Public Schools District Supervisors  
Heads of Public Elementary, Secondary and Integrated Schools  
All Others Concerned

1. Relative to Division Memorandum No. 278, s. 2025 titled **Recruitment, Evaluation and Selection of Applicants for Vacant Administrative Officer II Positions in Elementary Schools & Division Office**, please be informed that the scheduled hiring process set on July 23, 2025 is hereby postponed and changed to July 28, 2025.
2. Other provisions of the aforementioned Memorandum remain in effect.
3. Immediate dissemination of this Memorandum is desired.

  
**ROEL F. BERMEJO**  
Schools Division Superintendent

Encl.: None  
Reference: As stated  
To be indicated in the Perpetual Index  
under the following subjects:

EMPLOYEES

EVALUATION

DDB/ DM\_EvaluationChange  
0037/ July 22, 2025



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