



Republic of the Philippines  
**Department of Education**  
Region VI – Western Visayas  
**SCHOOLS DIVISION OF CAPIZ**

January 7, 2025



**DIVISION MEMORANDUM**

No. 011, s. 2024

**SUBMISSION OF OFFICE PERFORMANCE COMMITMENT AND REVIEW FORM  
(OPCRF) OF THE CHIEF EDUCATION SUPERVISORS  
AND INDIVIDUAL PERFORMANCE COMMITMENT REVIEW FORM (IPCRF)  
WITH CONSOLIDATED REPORT OF RATINGS  
OF ALL SDO-BASED PERSONNEL FOR CY 2024**

To: OIC- Assistant Schools Division Superintendent  
Chief Education Supervisors  
Curriculum Implementation Division (CID)  
School Governance and Operations Division (SGOD)  
Section/Unit Heads  
All Other SDO-Based Personnel

1. Relative to the implementation of DepEd Order No. 2 s. 2015 titled “Guidelines on the Establishment and Implementation of the Results-Based Performance Management System (RPMS) in the Department of Education” in consonance with the Civil Service Commission Memorandum Circular No. 6 s. 2012 titled “Guidelines in the Establishment and Implementation of Agency Strategic Performance Management System (SPMS)”, all SDO-Based Personnel are advised to submit the approved Office Performance Commitment and Review Form (OPCRF) of the two (2) Chief Education Supervisors and approved Individual Performance Commitment and Review Form (IPCRF) with Consolidated Report of Ratings endorsed by their Section/Unit Heads on or before January 31, 2025 to the Office of the Human Resource Management to be forwarded to the Planning Office and Human Resource Development for consolidation and identification of development priority needs.
2. Immediate dissemination of and compliance with this Memorandum are desired.

  
**MIGUEL MAC D. APOSIN EdD, CESO V**  
Schools Division Superintendent 

Encl.: None  
Reference: DepEd Order (No. 02 s. 2015), CSC MC (No. 6 s. 2012)  
To be indicated in the Perpetual Index  
Under the following subjects:

EVALUATION

PERFORMANCE

RATING



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