



Republic of the Philippines  
**Department of Education**  
Region VI – Western Visayas  
**SCHOOLS DIVISION OF CAPIZ**

December 20, 2024

DIVISION MEMORANDUM  
No. 816 , s. 2024

**ADDITIONAL INFORMATION TO DIVISION MEMORANDUM NO. 793 s. 2024  
TITLED PASIDUNGOG 2024 AWARDEES**

**TO:** OIC, Office of the Assistant Schools Division Superintendent  
Chief Education Program Supervisors, SGOD & CID  
Education Program Supervisors  
Public Schools District Supervisors  
Heads of Public Elementary, Secondary and Integrated Schools  
Heads of Private Elementary and Secondary Schools  
All Others Concerned

1. In line with Division Memorandum No. 793 s. 2024 titled Pasidungog 2024 Awardees, please be reminded that each District is given five (5) slots for school heads to join the Awarding Ceremony on December 23, 2024, giving priority to the school heads of the awardees. These school heads will be identified by the Public Schools District Supervisors.
2. They are requested to be in Filipiniana dress for female school heads and polo barong for male school heads.
3. Travel expenses relative to the conduct of said activity are chargeable against school MOOE funds subject to usual accounting and auditing rules and regulations.
4. Other provisions of the aforementioned memorandum remain in effect.
5. Immediate dissemination of this memorandum is desired.

  
**MIGUEL MAC D. APOSIN EdD, CESO V**  
Schools Division Superintendent

Encl.: None.

Reference: Division Memorandum ( No.793 s. 2024)

To be indicated in the Perpetual Index

Under the following subjects:

AWARDS

RECOGNITION