



Republic of the Philippines  
**Department of Education**  
Region VI - Western Visayas  
**SCHOOLS DIVISION OFFICE**

December 2, 2024

**DIVISION MEMORANDUM**

NO. 767, s. 2024

**TRAINING ON THE CONDUCT OF LAYING - OUT OF  
REFERRAL PATHWAY MECHANISM**

To: OIC, Office of the Assistant Schools Division Superintendent  
Chief Education Supervisors  
Curriculum Implementation Division  
School Governance and Operations Division  
Public Schools District Supervisors  
Heads of Integrated & Secondary Schools  
All others concerned

1. This office, through the School Health & Nutrition Unit of the School Governance and Operations Division, will conduct a **Training on the Conduct of Laying-Out of Referral Pathway Mechanism** on December 16-17, 2024.
2. This training aims to form and lay-out the referral pathway mechanism with internal and external partner agencies.
3. The participants of this activity are as follows:

|                                       |     |
|---------------------------------------|-----|
| Medical Officer III                   | 1   |
| Division Nurses                       | 6   |
| VAWC Representatives per Municipality | 18  |
| PHO Representative                    | 2   |
| DSWD Representative                   | 1   |
| PNP Representative                    | 1   |
| RGC Representative                    | 1   |
| Selected Guidance Designates          | 11  |
| Resource Speakers                     | 3   |
| Secondary School Heads                | 54  |
| Integrated School Heads               | 26  |
| School Based Nurses                   | 6   |
| TOTAL                                 | 130 |

4. This activity shall be conducted with no prejudice to age, gender identity, sexual orientation, civil status, disability, religion, ethnicity, or political affiliation of the participants, subject to the agency's needs and requirements.
5. Expenses for accommodation shall be charged against the Program Support Funds (PSF) for the Implementation of Adolescent Reproductive Health Program including travel and other expenses incurred relative to the conduct of this activity shall be charged against the School MOOE Funds, from subject to the usual accounting and auditing rules and regulations.



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6. Immediate dissemination of this Memorandum is desired.

*Miguel*

**MIGUEL MAC D. APOSIN EdD, CESO V**  
Schools Division Superintendent

Reference: As stated,  
To be indicated in the Perpetual Index  
Under the following subjects

TRAINING

PROGRAM

WORKSHOP