



Republic of the Philippines  
**Department of Education**  
Region VI – Western Visayas  
**SCHOOLS DIVISION OF CAPIZ**

20 NOV 2024

DIVISION MEMORANDUM

No. **737** s. 2024

**WORKSHOP ON THE CONTEXTUALIZATION OF MAKABANSA LESSON  
EXEMPLARS OF THE MATATAG CURRICULUM**

To: OIC, Office of the Assistant Schools Division Superintendent  
Chief, Curriculum Implementation Division  
Education Program Supervisors  
Public Schools District Supervisors  
Heads of Public Elementary and Integrated Schools  
All Others Concerned

1. This office, through the Curriculum Implementation Division, will conduct a three-day Workshop on the Contextualization of Makabansa Lesson Exemplars on December 2-4, 2024. The venue will be announced later.
2. This activity aims to capacitate the participants to:
  - a. contextualize the competencies in Araling Panlipunan and MAPEH focusing on key stage 1 of the MATATAG Curriculum;
  - b. integrate the most important skills and processes in MAKABANSA; and
  - c. familiarize with the process and format of crafting lesson exemplars.
3. The participants of this workshop are the Araling Panlipunan and MAPEH Coordinators from each district. (Two participants from each district.) They are requested to bring a laptop with extension cord and a copy of the MELC and MATATAG Curriculum Guide as well as other reference materials.
4. Expenses relative to the conduct of this activity are chargeable to HRTD Fund. Travel and other allowable expenses of all participants are chargeable to school



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MOOE funds. All expenses are subject to the usual accounting and auditing rules and regulations.

5. Participants and trainers are entitled to service credits in accordance with DepEd Order No. 013, s. 2024 titled **Revised Guidelines on the Grant of Vacation Service Credits for Teachers**. On the other hand, non-teaching personnel including management staff shall be provided with Compensatory Time Off (CTO) per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 2, s. 2004 on **Non-Monetary Remuneration for Overtime Services Rendered**.
6. The Matrix of Activities is attached to this memorandum.
7. Immediate dissemination of this Memorandum is desired.

**MIGUEL MAC D. APOSIN EdD, CESO V**  
Schools Division Superintendent

Enclosure: As stated

Reference: None

To be indicated in the Perpetual Index under the following subjects:

WORKSHOPS

LESSON EXEMPLARS



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Enclosure No. 1 to SDM No. 737 s. 2024

**PROGRAM MATRIX**  
**DECEMBER 2-4, 2024**

TIME	ACTIVITY	PERSONS INVOLVED
8:00-8:30	Registration	Program Facilitators
8:30-9:00	Opening Program  1. Prayer 2. National Anthem 3. Capiz Hymn 4. Mission Vision 5. Quality Policy System 6. Opening Remarks 7. Presentation of Participants 8. Statement of Purpose 9. Alignment of expectations 10. Rules of Engagement	Program Facilitators
9:00-10:30	1 <sup>st</sup> Plenary Session  Contextualization Process	Edwin Jason Duenas EPS-LRMS
10:30-12:00	Changes in the Curriculum in Key Stage 1 in the MATATAG Curriculum	Fe Banez, EdD. PSDS- Ivisan and Sapien
	BREAK	
1:00- 2:30	Understanding Content in MAPEH	Ronie c. Reteracion EPS- MAPEH





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2:30-4:30	Review of Guidelines in Crafting Lesson Exemplars DO No. 10,2024	Edwin Jason Duenas EPS- LRMS
4:30-5:00	BREAK	
	<b>DAY 2</b>	
8:30-9:00	Understanding Content in Araling Panlipunan WORKSHOP	Sephora M. Roldan EPS- AP
	Day 3	
	Finalization of Outputs	
	Presentation of Outputs	
	Closing Program	

**Technical Working Group**

Names	Responsibility
1. Segundina F. Dollete EdD	Program Lead
2. Sephora M. Roldan EdD	Co- Program Lead
3. Edwin Jason D. Duenas	Co-Program Lead
4. Ronie C. Reteracion	Co- Program Lead
5. Alan Vincent Altamia	QAME
6. Salvador Dale B. Artates	QAME
7. Fe Banez	Learning Facilitator
8. Ever Ciudadano	Content Editor
9. Maryvic Catalan	Language Editor
10. Roy Dumol	Content Editor
11. Donald Delmo	Facilitator
12. Glenn Dollete	Facilitator
13. Armida Gonzales	Facilitator
14. Cornelio Lavente IV	Facilitator