



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF CAPIZ

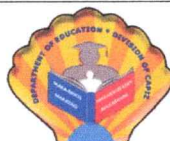
04 OCT 2024

DIVISION MEMORANDUM
No. 604 s. 2024

**TRAINING - WORKSHOP ON FOSTERING INCLUSIVE CLASSROOMS:
INTEGRATING FILIPINO SIGN LANGUAGE**

To: OIC, Office of the Assistant Schools Division Superintendent
Chief Education Supervisors
Curriculum Implementation Division
School Governance and Operations Division
Education Program Supervisors
Public Schools District Supervisors
School Heads of Public Elementary, Secondary and Integrated Schools

1. In support of the implementation of the MATATAG Curriculum, this office through the Curriculum Implementation Division (CID), will conduct a **Training-Workshop on Fostering Inclusive Classrooms: Integrating Filipino Sign Language** on November 23,24,30, 2024 and December 1, 2024. The venue will be announced later.
2. Specifically, this activity aims to:
 - a. equip the participants with the necessary skills in Filipino Sign Language by learning basic Filipino Sign Language words used in teaching different subject areas;
 - b. provide a means of communication for deaf individuals that is as rich and expressive as spoken language; and
 - c. advocate for the inclusion of deaf individuals in all aspects of society, including education, employment, and social activities.
3. The list of Participants and the Program Management Team, Resource Persons, and Monitoring Team are found in Enclosures No.1 and 2, respectively.
4. In preparation for the four-day training, the Division Program Management Team and Trainers will have a Planning Conference and Walkthrough on November 19,2024.
5. The board and lodging of participants during the walkthrough and training proper shall be charged against the 2023 and 2024 SPED PSF while their travel expenses and incidental expenses shall be charged against their



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respective School MOOE subject to the usual accounting and auditing rules and regulations.

6. Participants and trainers are entitled to service credits in accordance with DepED Order No. 53, s. 2003 titled: *Updated Guidelines on the Grant of Vacation Service Credits to Teachers*. On the other hand, Non-Teaching personnel including the management staff shall be provided with Compensatory Time Off (CTO) as per Civil Service Commission (CSC) and Department of Budget (DBM) Joint Circular No. 2, s. 2004 on *Non-Monetary Remuneration for Overtime Service Rendered*.
7. Meals and accommodation provisions for the training proper are as follows:

Inclusive Dates	November 22, 2024 Day 0	November 23, 2024 Day 1	November 24, 2024 Day 2	November 30, 2024 Day 3	December 1, 2024 Day 4
Breakfast			/		/
AM Snacks		/	/	/	/
Lunch		/	/	/	/
PM Snacks	/	/	/	/	/
Dinner	/	/		/	
Accommodation	/	/		/	

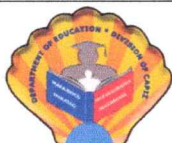
8. Only the Program Management Team and Trainers will avail of Day 0 accommodation in preparation for the Training Proper.
9. Immediate dissemination of this Memorandum is desired.

MIGUEL MAC D. APOSIN EdD, CESO V
 Schools Division Superintendent

Encl.: As stated
 Reference: As stated
 To be indicated in the Perpetual Index
 under the following subjects:

WORKSHOP
 SPECIAL EDUCATION

CURRICULUM
 FILIPINO SIGN LANGUAGE



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Enclosure number 1 – Division Memorandum No. 604 s. 2024

LIST OF PARTICIPANTS

District	No.	Name
Cuartero	1.	Leniel Mar Flores
	2.	Mary Rose Albay
	3.	Rhoda Dela
	4.	Ivy Mestidio
	5.	Rose Hallegado
Dumarao	6.	Mila Abougharib
	7.	Kristine Caldeo
	8.	Marjon Joplo
	9.	Rosalie Dampog
	10.	Chona Degayo
	11.	Lenny Monserat
	12.	Ricardo Garcia Jr.
	13.	Jasper John Galan
	14.	Christy Manabatac
Dumalag	15.	Genna Macasaquit
	16.	Ritchel Delector
	17.	Gina Barcarlos
	18.	Ronave Guanzon



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Ivisan	19.	Ma. Lucienne Umiten
	20.	Erma Isiderio
	21.	Elna Coronado
	22.	Jackelyn Villareal
	23.	Mailyln Castillo
	24.	Babylene Villagracia
	25.	Grace Usison
	26.	Racel Vista
Jamindan	27.	Rally Galigao
	28.	Juvy Montoria
	29.	Darlyn Geroso
	30.	Jonalyn Ventura
	31.	Freddie Ucag
Mambusao East	32.	Tina Lantoria
	33.	Ruvina Moises
	34.	Marianne Escalera
	35.	Jelyn Celestial
	36.	Ma. Helen Brito
Mambusao West	37.	Janette Lacson
	38.	Arlyn Gabata
	39.	Mylene Rivas
	40.	Via Fabiona
	41.	Ma. Grace Ignacio



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	42.	Rosemarie Leonor
Maayon	43.	Mae Joy Pasadilla
	44.	Nancy Cabugnason
	45.	Gemma Prayco
	46.	Ma. Via Salve
	47.	Ma. Salvie Boje
Panay	48.	Danilo Dasal
	49.	Lea Biclár
	50.	Analie Artuz
	51.	Rose Ann Montellano
	52.	Ivy Almeida
Panitan	53.	Readem Daliva
	54.	Meelin Bellosillo
	55.	Kristine Joy Diaz
	56.	Marle Dayalo
	57.	Dexter Desales
	58.	Joyce Borlado
	59.	Maribel Dollete
	60.	Analou Degracia
Pilar	61.	Ma. Theresa Villariez
	62.	Maria Tessa Cuñada
	63.	Johnson Agustin
	64.	Reymart Baclas



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	65.	Rosalie Bantillo
	66.	Ma. Agnes Granale
	67.	Ligaya Bartolo
	68.	Ivy Joy Arroyo
	69.	Mia Mae Bibit
	70.	Joe Albert Claudio
Pres Roxas	71.	Arjay Guillermo
	72.	Fe Sarabia
	73.	Ramil Mantac
	74.	Glenda Dordas
	75.	Ira Millona
	76.	Hera Gallo
	77.	Rose Beluso
Pontevedra	78.	Ellyn Grace Billones
	79.	Joel Botictic
	80.	Eden Dacles
	81.	Marites Bereber
	82.	Maria May Ortiz
	83.	Jane Manalili Dizon
	84.	Norade Bornasal
	85.	Rebecca Bebita
	86.	Vivialyn Albaña
	87.	Gerina Barrio



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	88.	Cheryl Banaylo
Sapi-an	89.	Christine Gonzales
	90.	Maricel Garcia
	91.	Florence Villareal
	92.	Analie Garcia
	93.	Liza O. Onasco
	94.	Geraldine Magallanes
	95.	Joan Escolin
Sigma	96.	Judy Anne Flores
	97.	Monica Anonoy
	98.	Ma. Megie Concepcion F. Gapi
	99.	Marites M. Payas
	100.	Gina Jorolan
	101.	Maricel Jinio
	102.	Loryna Villan
Tapaz East	103.	Ailyn Gico
	104.	Margie Encajonado
	105.	Delia Gervero
	106.	Christian James Castillon
	107.	Chovyl Gloria
	108.	Lea Palmes
	109.	Mary Carol Deseo
	110.	Jerelyn Cagay



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Tapaz West	111.	Shyne Nanta
	112.	Cristy Joy Benitez
	113.	Cindy Mae Lopez
	114.	Elma Satunero
	115.	Jag Dapat
	116.	Arnel Palomar
	117.	Ervin Garbo
Capiz National High School	118.	Jessa Mae Andama
	119.	Marie Carmel Batuampo
	120.	Christine Luza



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Enclosure number 2 – Division Memorandum No. 604s. 2024

**DIVISION PROGRAM MANAGEMENT TEAM,
RESOURCE PERSONS, AND MONITORING TEAM**

ROLE	NAME
Overall Program Lead	Dr. Miguel Mac D. Aposin, CESO V Dr. Luz U. Banson, CESE
Program Manager	Dr. Ruth C. Gervero
Co-Program Manager	Dr. Merlie J. Rubio
Learning Manager	Dr. Segundina F. Dollete
Lead Welfare Officer	Dr. Joy Arnold T. Lejos
Welfare Officers	Candelaria Talabucon Rolendy De Pedro
Lead M and E	Ronald D. Dile
Logistic Officers	Immaculada Amores Armida Gonzales Ian Barcenas
Secretariat	Arlyn Gabata Joel Borce Maricris Venus Analie Odicta
Technical Lead	Emmanuel V. Lati Francis Librando Mark Niel Venus
Technical Support	Kenneth Anoché Arnold Delfin Kenneth Ortiz Emelio Fer Villa
Lead Documenter	Mary Lyn De Guzman Donalyn Olandesca Rona Overencio

MONITORING TEAM

NAME	OFFICE/DISTRICT
Dr. Jason Edwin Dueñas	SDO
Andres Quiachon	SDO
Dr. Lalain Delos Santos	SDO



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Zaldy B. Caalam	SDO
Dr. Rey Azcarraga	SDO
Dr. Calin Bernales	SDO
Dr. Angel Payo	SDO
Dr. Fe Bañez	SDO

RESOURCE SPEAKERS

NAME	DISTRICT/OFFICE
1. Dr. Ruth C. Gervero	SDO
2. Melissa Manguardia	Ivisan
3. Etidal Dela Paz- Gallones	Pres. Roxas
4. Mark Frugalidad	Cuartero
5. Nicole Anne Benito	Mambusao West
6. Dr. Shimie Grace Duron	Ivisan
7. Esther Grace Salvilla	Maayon
8. Cherilie Benedian	Sigma
9. Mary Bem Billones	Panitan
10. Evita Rose Busil	Pontevedra
11. Maricel Macatangay	Pontevedra