



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OFFICE - CAPIZ


September 30, 2024

DIVISION MEMORANDUM
No. **596** , s. 2024

ORIENTATION WORKSHOP ON THE COLLECTION AND VALIDATION OF DATA REQUIREMENTS

To: OIC, Office of the Assistant Schools Division Superintendent
Chief Education Supervisors
Curriculum Implementation Division
School Governance and Operations Division
Education Program Supervisors
Public Schools District Supervisors
Heads of Public Elementary, Secondary and
Integrated Schools

1. In consonance with DepEd Order No. 27, s. 2019 titled **Guidelines on the Yearly Collection of Data/Information Requirements and Validation Processes**, this office through the ICT and Research & Planning Section will conduct a half-day Orientation Workshop on the Collection and Validation of Data Requirements on October 3, 2024, 9 AM at the Capiz Division Multi-purpose Hall.
2. The objectives for the conduct of the orientation workshop are:
 - o to gather data on the number of teachers by district/schools; and
 - o validate the data provided/reported by the district/schools.
3. The participants to this orientation-workshop are the 18 District Planning Officers and the School Planning Officer of Capiz National High School.
4. The participants to this workshop are required to bring the following items:
 - o laptop
 - o extension cord
 - o wifi modem
 - o copy of the GESP specifically table 11a (Teaching Personnel Nationally-funded; Table 11b Teaching Personnel Assignment Nationally-funded).
5. Travel expenses incurred relative to the conduct of this activity shall be charged against the School MOOE Funds subject to the usual accounting and auditing rules and regulations.
6. Immediate dissemination of this memorandum is requested.


MIGUEL MAC D. APOSIN EdD, CESO V
Schools Division Superintendent

Enclosure: As stated
Reference: DepEd Order No. 27, s. 2019
To be indicated in the Perpetual Index
under the following subjects:

INFORMATION TECHNOLOGY

DATA

SCHOOLS



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