



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OFFICE CAPIZ

11 SEP 2024

DIVISION MEMORANDUM
NO. **545** s. 2024

**RELEASE AND DISTRIBUTION OF SCHOOL DISASTER RISK REDUCTION AND
MANAGEMENT (DRRM) MANUAL BOOKLETS 1 & 2**

To : OIC, Office of the Assistant Schools Division Superintendent
Chief Education Supervisors
Curriculum Implementation Division
School Governance and Operations Division
Public Schools District Supervisors Concerned
Heads of Public Elementary, Secondary and Integrated Schools Concerned
District DRRM Coordinators

1. The District DRRM Coordinators are requested to claim the School DRRM Manual Booklets 1 & 2 **per district** starting on **September 12, 2024** at the Schools Division Office c/o Glenda Marie B. Botin, Project Development Officer II (DRRM), mobile number 09999923798.
2. Expenses relative to this activity shall be charged to local funds subject to the usual accounting and auditing rules and regulations.
3. Immediate dissemination of this memorandum is desired.


MIGUEL MAC D. APOSIN EdD, CESO V
Schools Division Superintendent 

Encl : As stated
Reference : None
To be included in the Perpetual Index
under the following subject:

SCHOOL DRRM MANUAL BOOKLET 1 & 2
SUPPLIES AND EQUIPMENT
DRRM



Address: Banica, Roxas City
Contact Number: (036) 6518 456/0968-869-5867
Email Address: capiz@deped.gov.ph
Website: <http://depedcapiz.ph>